



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **May 24, 2017**

TITLE: Award of Contracts for Architectural Services, Electrical Engineering Services, Mechanical Engineering Services, and/or Structural Engineering Services Based on Responses to Request for Qualifications (RFQ) 04-21-2017

BACKGROUND:

The *Arizona Administrative Code R7-2-1117* covers the procurement of specified professional services.

Request for Qualifications (RFQ) 04-21-2017 was e-mailed to 45 architectural/engineering firms, e-mailed to architectural/engineering firms via ProcureAZ (Arizona State Bidder's List), published in *The Daily Territorial*, and published on the District's website. Fourteen firms submitted fifteen responsive statement of qualifications (one firm submitted two separate statement of qualifications for two disciplines). The Evaluation Team scored each statement of qualifications based on the evaluation criteria listed in the RFQ. The highest-scoring firm for each discipline is being recommended for a contract. The results are:

Breckenridge Group, Inc. – Highest Ranking Firm for Architectural Services

Monrad Engineering Inc. Consulting Electrical Engineers – Highest Ranking Firm for Electrical Engineering Services

Kelly, Wright & Associates, PC – Highest Ranking Firm for Mechanical Engineering Services

Structural Concepts, Inc. – Highest Ranking Firm for Structural Engineering Services

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board determine the firms listed above are the highest-qualified firms for each discipline and authorize the Administration to negotiate compensation and any other contract terms that the Administration determines to be fair and reasonable for these services.

INITIATED BY:

Scott Little

Scott Little, Chief Financial Officer

Date: May 11, 2017

Patrick Nelson

Patrick Nelson, Superintendent