

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 05/14/19



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☒ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 05/14/19

To: **Corrina Guardipee-Hall**
 Browning Public Schools

From: Laura Gervais
Title: Interim Special Services Director

Subject: **A.W.A.R.E. Inc. (Children Developmental Disabilities - Diane Black)**

Description: Consulting and classroom Behavior Management Strategies. The cost increase is due to contacting with the behavior consultant for more hours. Her services have been valuable in helping us to improve services to sped students who have behavioral and communication needs utilizing the picture exchange communication system (PECS). She also completes functional behavior analysis (FBA's) and behavior intervention plans (BIP's) for sped students with severe behavior problems. We want to be able to extend her services to a limited number of regular education students to help them be successful in the school setting.

Financial Impact: \$ 39,237.00

Funding Source (Budget/grant, etc.): 115-76-456-2152-330-610

Attachment(s): Contract Service Agreement

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: May 14, 2019

Board Approval: _____

Contractor: A.W.A.R.E., Inc. (Children's Developmental Disabilities) **Phone:** (406) 563-8117

Address 205 E. Park Avenue Anaconda MT 59711
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Consulting on classroom strategies with autism students, writing behavior intervention plans and functional behavioral assessments with Diane Black.

Contracted Dates 09/01/19 to 05/31/20

Rate per hour/per day: _\$95.70 x 7 hrs. per day x 50 days = \$33,495.00

Per Diem/per day: NONE x 0 # of Days = \$ -0-

Mileage: Kalispell/Browning miles@ 198 miles x 0.58 x 50 visits = \$5,742.00

Other costs (explain): Not to exceed total \$ amount = \$ -0-

Total Project Cost = \$39,237.00

Contract to be paid from:

115-76-456-2152-330-610

Independent Contractor:

☒ Submit invoice on completion

☐ Other _____

Employee:

☐ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

81-0360391
SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office