

**Ector County Independent School District  
Odessa, TX**

**Memorandum**

**TO:** Board of Trustees

**FROM:** H.T. Sánchez, Ed.D., Superintendent of Schools Interim

**SUBJECT: REQUEST FOR APPROVAL OF PERMIAN HIGH SCHOOL  
ORCHESTRA SATIN STRINGS OUT-OF-STATE TRAVEL TO  
SACRAMENTO, NEW MEXICO**

**DATE:** June 18, 2013

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The Permian High School Orchestra Satin Strings are requesting permission to travel to Sacramento, New Mexico. The trip is scheduled for August 3-5, 2013. While in Sacramento, the students will participate in music building skill, team building and sound equipment operation.

The cost of the trip will be approximately \$75 per person. Funds will be provided by the student. There will be 15 students and adults traveling with the organizations.

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It is recommended that the Permian High School Orchestra Satin Strings trip to Sacramento, New Mexico be approved.

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Respectfully submitted,

**H.T. Sánchez, Ed.D.**  
Superintendent of Schools Interim

**Daniel Loudenback, DMA**  
Director for Fine Arts