



Geneva Community Unit School District 304

Business Services Office
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Memorandum

To: Kent Mutchler, Superintendent
CC: Board of Education
From: Todd Latham, Coordinator of Business Services
Date: January 23, 2017
Re: Gifts, Grants and Bequests

In accordance with policy 7230, all gifts, grants or bequests having a value of more than \$500.00 shall be accepted by the Board of Education.

The following company donated to Harrison Elementary.

The donor is Color Portraits, Inc. of Barrington, IL

The total donation value is \$1,241.78

Please ask the Board of Education at its regularly scheduled meeting on Monday, February 12, 2018 to accept these donations.