Informational Guidelines 2023-2024 School Year

3. Transcripts
   a. Courses for initial credit will be entered into JMC using the Edgenuity course name.
   b. All courses are GPA weight bearing.
   c. The supervising teacher will be the teacher of record.
   d. If a student transfers to an online course during a grading period
      i. They will maintain the current grade on their transcript from the class that is dropped.
      ii. They will be required to complete the entire online course for that grading period.
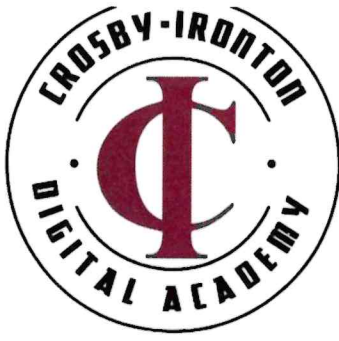
4. Registration
   a. Parent meeting
   b. Signed form

5. Credit Recovery
   a. Students who need to utilize Edgenuity for credit recovery will have two options:
      i. Summer Credit Recovery
         1. Letters will be sent home with dates for registration and dates for testing
         2. All courses not completed within that window of time will be restarted during the school year
      ii. School Year Credit Recovery
         1. Students will be assigned to a study hall where attendance will be taken daily
         2. All courses not completed within the semester for 0.5 credit courses or the year for 1.0 credit courses will be restarted at the end of the term.
            a. Grades will be put into JMC based on the students grade in Edgenuity.

6. Time Frame
   a. Courses for initial credit need to be completed in the assigned time frame (1 semester for 0.5 credit or 1 year 1.0 credit)

Online Consent Form Credit Recovery 2023-2024 School Year

Date: _____

Student Name: _____
Grade: _____

Expectations:
- Attend assigned study hall daily with charged Chromebook, headphones, notebook, and pen/pencil
- Take notes as you listen to and watch videos, notes can be used later on test.
- Take tests in front of a proctor in a timely manner. You must use school Chromebook for testing.

Timeline:
- Credits must be made up in the timeframe that the original course occurred (0.5cr - 1 Semester)
- Students are welcome to work ahead of the set timeline in Edgenuity
- Any courses not completed in the provided timeline will be started over

Grades/Credits/Transcripts
- Transcripts will represent courses as Independent Study and the subject area (IS Math, IS English, IS Science, etc)
- Grades will be Pass/Fail
- Courses are not GPA weight bearing
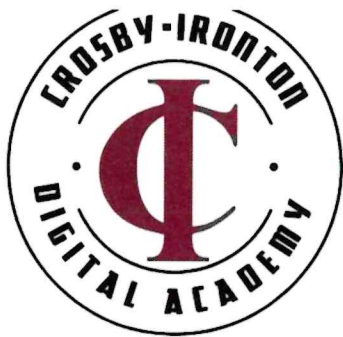- The F from the original class will still remain on the transcript
-

I feel that I fully understand the procedures for taking online courses. I am confident that I can complete the above courses and earn credits towards graduation.

_____   _____
Student Signature   Date

_____   _____
Admin Signature   Date

Online Consent Form Credit Recovery 2024 Summer Session

Date: _____

Student Name: _____
Grade: _____

Expectations:
- Work on assigned tasks on a daily basis based on the suggested completion date, you can always work ahead
- Take notes as you listen to and watch videos, handwritten notes can be used on the final test.
- All notes will be handed over to the testing proctor at the end of the test if a passing score is earned
- Take tests in front of a proctor in a timely manner. You must use school Chromebook for testing.

Timeline:
- Credits must be made up during the time allotted in the summer or they will be restarted
- Students are welcome to work ahead of the set timeline in Edgenuity

Grades/Credits/Transcripts
- Transcripts will represent courses as Independent Study and the subject area (IS Math, IS English, IS Science, etc)
- Grades will be Pass/Fail
- Courses are not GPA weight bearing
- The F from the original class will still remain on the transcript
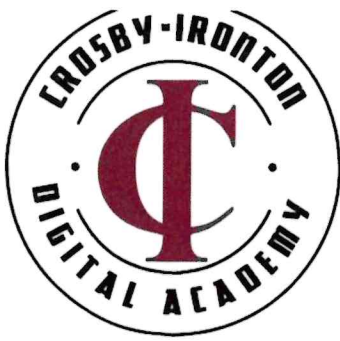
Courses taking: _____
_____
_____

I feel that I fully understand the procedures for taking online courses. I am confident that I can complete the above courses and earn credits towards graduation.

_____   _____
Student Signature   Date

_____   _____
Admin/Designee Signature   Date

Online Consent Form
Initial Credit Courses
2023-2024 School Year

Date: _____

Student Name: _____
Grade: _____

Information provided to student and parent/guardian
- ❏ Parent or district concerns
- ❏ Full time or part time: _____
- ❏ CI activities during school and after school
- ❏ Overview of Edgenuity
- ❏ Establishing a regular schedule
- ❏ Progress checks
- ❏ Testing protocol
- ❏ Grades, Credits, and Transcripts
- ❏ Courses being taken: _____

_____

_____
- ❏ Expected completion date: _____
- ❏ Other

I feel that I fully understand the procedures for taking online courses. I am confident that I can complete the above courses and earn credits towards graduation.

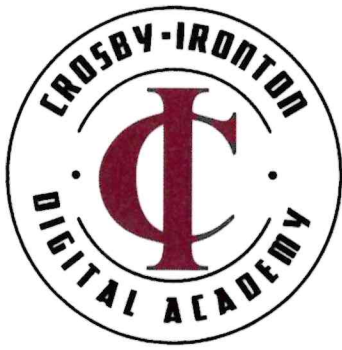_____   _____
Student Signature   Date

I feel that I fully understand the procedures for my student taking online courses. I am confident that I can support my student in earning credits towards graduation through online classes.

_____   _____
Parent/Guardian Signature   Date

_____   _____
Admin Signature   Date

For Office Use Only:

- ❏ Materials returned
- ❏ Lunch Debt/Fines Paid in Full
- ❏ Teachers Notified
- ❏ Schedule Changed
- ❏ MARSS Secretary Notified

Informational Guidelines
Initial Credit Courses
2023-2024 School Year

1. Eligibility
   a. Any student registered at CI in grades 7-12 is eligible to take courses through Edgenuity during the school year

2. Schedule
   a. Full Time Online - Students who are taking six or more courses are considered full time online.
      i. These courses will be asynchronous and will be monitored by a staff member.
      ii. Attendance
         1. Students are expected to log into each courses assigned to them each day that school is in session
         2. Attendance will be marked in JMC by the supervising staff member
         3. Truancy procedures will be followed
      iii. Students will communicate with this staff member via email.
      iv. Tests will need to be taken
         1. In person
            a. at the school during regular school hours
         2. Virtually
            a. During school hours
            b. Camera on
            c. Phone in view
            d. Monitored with GoGuardian
      v. Students will not be eligible to attend school events that occur during the school day (Homecoming activities, PBIS reward activities, etc).
      vi. Students are eligible and encouraged to join CI athletics and activities.

   b. Part Time Online
      i. Each student will be assigned to a study hall for attendance and as a work space for courses to be completed.
      ii. Attendance will be taken each hour by the supervising teacher