

Browning Public Schools
Board Agenda Request
Meeting To Be Held: February 24, 2021



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: February 16, 2021

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
Title: Director of Human Resources

Subject: Hiring: Warehouse Supply Clerk

Description: Lynne Keenan is recommending the following hire:

✚ Darick Tatsey, Warehouse Supply Clerk

Financial Impact: Per Classified Salary Schedule: L2/Exp 0 \$14.98 (\$15.60 after 90-day probationary period).

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
Hiring Selection Report

Position Warehouse Supply Clerk		Applicant Recommended Darick Tatsey	
Department/Location Food Services and Warehouse		Supervisor Lynne Keenan	
Type of Position Classified	Starting Date 3/1/2021	Term 12 Months	

Recruiting	Date Posted: 6/4/2020	Closing Date: until filled
Comments:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Melvin Arrowtop	1/7/2021	Yes	2/8/21
	Jared Bullshoe		Yes	2/8/21
	Rendi-Jo MadPlume	6/24/2020	Yes	2/8/21
	Darick Tatsey	1/19/2021	Yes	2/8/21

Interview Committee		Title	Name	Title
Lynne Keenan	Director Food Services			
Jeri Boggs	Food Services Secretary			

Recommendation: Darick has previous experience relating to the position. He demonstrated knowledge of the position through the interview process.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	2/12/21	Yes	Ok
State & Federal Criminal background check	2/4/21	Yes	Ok
Tribal Background check	2/4/21	Yes	OK

Salary: \$14.98 /\$15.60	Placement: Exp: 0	Contract Days: 12 Months
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Prepared by: John E. Salois Date 2/16/21 Approved by: _____ Date: _____