

Board of Trustees

Meeting Date: 4/22/2025

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting: Approval of the Recommendation to Contract RFP 2025-7B Moving Services for Canutillo ISD 2024 Bond Referendum Projects to Central Transportation Systems.

Justification Statement: To authorize administration to proceed with contract negotiations for selected firm, as per Administration Review Committee evaluation and scoring. Approval is required for District Program Manager to proceed with moving services that will be aligned with the overall construction and renovation schedules of all projects.

Purpose of Agenda Item: ☐ Information ☐ Discussion ☐ Action
Item Type: ☐ Curriculum & Instruction ☐ Human Resources ☐ Business Services

Staff Responsible:

Signature of Requester(s)

Signature of Presenter(s)

Business Services Approval (Initials)

Date

Agenda Summary:

The Request for Proposal (RFP) is a method allowed as defined in the Professional Services Procurement Act, (PSPA), Section 2254.002 and Section 2254.004, as applicable, of the Texas Government Code. The District issued a Request for Proposal, RFP 2025-7B, for Moving Services for the Canutillo ISD 2024 Referendum Projects.

The RFP closed on March 17, 2025, and received two (2) proposals. On March 26, 2025, an evaluation committee met to review all proposals received. The evaluation committee consisted of Dr. Pedro Galaviz, Superintendent; Dr. Oscar Rico, Executive Director of Operations; Ms. Cristina Pulley, Executive Director of Financial Services evaluated the firm's proposals according to the selection criteria as stated in the RFP packet. Mr. Ernesto Ortiz, Program Director and Mrs. Corina Heredia, Purchasing Manager, acted as facilitator and moderator during the evaluation process on behalf of the Program Manager.

RECOMMENDATION: Administration Recommends that the Board approve the recommendation and award RFP 2025-7B Moving Services.

PRIOR BOARD ACTION: No AWARDED: N/A AWARDED AMOUNT: N/A

AMOUNT(S): Not to Exceed \$1,115,732.00

ACCOUNT NO(S): 694.81.6629.29.XXX.99

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)
Request for Proposals

REQUESTING DEPARTMENT:
Operations

CONSEQUENCES OF NON-APPROVAL:
Cannot enter contract negotiation and award for Canutillo ISD 2024 Bond Projects.

IMPLEMENTATION TIMELINE:
Upon Board Approval

ATTACHMENT(S): ✓
Exhibit A: 2025-7B Executive Summary Back Up Information
Exhibit B: 2025-7B Bid Tabulation