

# Aledo ISD

## 2024-2025 T-TESS Appraisal Calendar

<p><b>T-TESS Orientation</b></p>	<ul style="list-style-type: none"> <li>• Returning Teachers – Annual required T-TESS refresher training is available in Canvas and must be completed no later than September 6, 2024.</li> <li>• Orientation is required for teachers in the first year of T-TESS or those new to the district “at least two weeks before the teacher’s first observation.” [§150.1003]. This is conducted during New Teacher Orientation: July 30 - August 1, 2024.</li> </ul>
<p><b>Appraisal Period</b></p>	<ul style="list-style-type: none"> <li>• August 5, 2024 - May 28, 2025</li> <li>• The appraisal period for each teacher must include all of the days of a teacher's contract [§150.1003]</li> </ul>
<p><b>T-TESS Goal Setting and Conferences</b></p> <p><b>Observation Window</b></p> <p><b>No formal observations may be conducted on the days listed.</b></p>	<p>Teacher Professional Goals submitted to the appraiser by September 6, 2024</p> <ul style="list-style-type: none"> <li>• Administrators are to complete goal setting conference no later than September 20, 2024, with all teachers</li> <li>• Wednesday, September 4, 2024, through Friday, April 25, 2025</li> </ul> <p>Appraisers must share observations with teachers within 10 working days of the observation date. Teachers should sign a receipt of an observation with an electronic signature.</p> <ul style="list-style-type: none"> <li>○ Post conferences may not be waived by the teacher or administrator.</li> </ul> <p style="text-align: right;">September 3, 2024 November 21, 2024 December 18, 2024 January 21, 2025 March 6, 2025 April 17, 2025</p>
<p><b>Review and testing days</b></p>	<ul style="list-style-type: none"> <li>• No formal observations may be held on semester review days, exam days, or days scheduled for standardized tests. (DNA Local)</li> </ul>
<p><b>Summative EOY Conferences</b></p>	<ul style="list-style-type: none"> <li>• March 24, 2025 - May 5, 2025             <ul style="list-style-type: none"> <li>○ Summative conferences may not be waived by the teacher or administrator.</li> </ul> </li> </ul>

# **Aledo ISD**

Teacher and Principal Appraisers  
2024-2025

## **T-TESS Appraiser**

Christy Tolbert

Holly Elgin  
Brittany Smith

Gina Henze  
Shanna Smith

Amy Sadler  
Karen May

Katie Griffin  
Brandy Emmitte

Jake Bean  
Amanda Suddurth

Heather Street  
Kirsten Simenson

Lori Cain  
Ashlee Hammond

Dr. Mandy Musselwhite  
Michael Diaz  
Datra Lonon

Dr. Chris White  
Dr. Megan Snyder  
Dianna Warren

Michael Martinak  
Arthur Aven  
Dr. Jeff Bradley  
Anita Callaway  
Stacy Donalson  
Jennifer Lawler  
Loryn Windwehen

Cheryl Jones