

Mid-Valley Special Education Cooperative
Executive Advisory Board Meeting
Wednesday, November 2, 2016
1304 Ronzheimer Avenue
St. Charles, IL 60174

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, November 2, 2016 at the Mid-Valley Special Education Cooperative, Administration Building.

Call to Order

Dr. Schlomann, Superintendent D303, Board Chairman called the meeting to order at 9:10 a.m.

Roll Call

Upon roll call the following members were also present: Dr. Hichens, Superintendent D101; Dr. Stirn, Superintendent D301; Dr. Leden, Superintendent D302; and Dr. Mutchler, Superintendent D304.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Dr. Carla Cumblad, Mid-Valley Executive Director; Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Bonnie Carlson, Mid-Valley Executive Assistant.

Approval of Amended Agenda

Dr. Schlomann called for the Approval of the Agenda. Dr. Mutchler moved and Dr. Stirn seconded the motion. Approval of the Agenda was confirmed by unanimous vote.

Public Comment

None

Consent Agenda

- 4.1 Approval of Minutes, Executive Board Meeting, October 5, 2016
- 4.2 Approval of Minutes, Special Executive Board Meeting, October 5, 2016
- 4.3 Approval of Bills, October, 2016
- 4.4 Approval of Payroll, October, 2016
- 4.5 Financial Report, October, 2016
- 4.6 Approval of Board Policies
 - 5:30 Hiring Process
 - 5:35 Compliance with the Fair Labor Standards Act
 - 5:60 Expenses
 - 5:70 Religious Holidays
 - 5:80 Court Duty
 - 5:100 Staff Development Program
 - 5:120 Ethics and Conduct
 - 5:150 Personnel Records
 - 5:180 Temporary Illness or Temporary Incapacity
 - 5:185 Family and Medical Leave
 - 5:190 Certified Staff Qualifications
 - 5:200 Terms and Conditions of Employment and Dismissal
 - 5:230 Maintaining Student Discipline
 - 5:240 Suspension
 - 5:250 Leaves of Absence
 - 5:270 Employment At-Will, Compensation, and Assignment
 - 5:290 Employment Termination and Suspensions

5:300 Schedules and Employment Year
5:320 Evaluation
7:10 Equal Educational Opportunities
8:90 Parent Organizations and Booster Clubs

Dr. Schlomann called for Approval of the Consent Agenda. Dr. Mutchler moved and Dr. Leden seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote.

Information

5.1. Student and Staff Enrollment for October, 2016

Dr. Cumblad reported to the Board the Student and Staff enrollment, October, 2016. Enrollment has increased by three students this past month. Another seven students have been referred including another student from DeKalb County. Staffing has been altered to reflect the ALOP program at Geneva High School and the addition of a full-time Braille transcriptionist.

5.2. Administrative Liaison Meeting Minutes, October 24, 2016

Dr. Cumblad shared the minutes from the Administrative Liaison Meeting on October 24, 2016. Highlights included: NIA and MV quarterly meeting; updates on the new ALOP programs; Mental Health Partnership follow-up; county wide Professional Development planning; integration and planning for an additional New Pathways high school classroom; and a plan and course of action for service dogs in the New Pathway program.

5.3. Report on School Improvement Day Activities, October 7, 2016

Dr. Cumblad shared with the Board the School Improvement Day activities. Staff participated in Problem Solving initiative and PowerIEP updates. There will be a half day training at Geneva later in the month for staff that could not attend.

5.4. IDEA Grant Update

Nancy Sporer presented the IDEA Grant Update to the Board. A summary of the initial amounts and carryover for the IDEA Flow-through and Preschool federal grants was provided.

5.5. Reminder: Program Withdrawal Notification

Dr. Cumblad reminded the Board that if any of the districts plan to remove students that would potentially eliminate a section or withdraw from a program or service, the district should notify the Executive Director with their preliminary notice by December 7, 2016.

5.6. Update on Mental Health Partnership Activities

Dr. Cumblad shared with the Board the current activities of the Mental Health Partnership. There are currently 85 members from various health organizations, schools and communities across Kane County. Information is shared through a listserve that has proved to be a valuable tool for communication. The partnership is planning a resource fair in March to share information regarding services within the community and to participate in professional development together.

5.7. Update on the Executive Director Search

Dr. Mutchler and Dr. Hichens updated the Board on the Executive Director Search. Focus groups have been scheduled and the job description has been posted. They have already met with the coordinators and have received positive feedback. The vision is to begin interviews in December and early January and announce the new Executive Director in February.

For Discussion

6.1. ESY Locations

The ESY locations were discussed. The locations will be Mades-Johnstone Center, Munhall and Shelby.

6.2. High School Programming for Students with Autism, Enrollment Projections

The Board discussed the student projections regarding the ELS and New Pathways high school programs. At this time the class shares a room that supports 12 students in a co-teaching arrangement for two programs. Projections for FY17-18 indicate that there may be 16-17 students in combined programs. An additional classroom at Geneva High School was discussed. Anne Giarrante will meet with the principal to discuss space.

For Action

7.1. Approval of the Personnel Report, October, 2016

Dr. Mutchler motioned, seconded by Dr. Stirn for Approval of the Personnel Report. Motion was passed with unanimous roll call vote.

7.2. Approval of the Audit Report – Approved with the request for administration to develop and share a plan to regulate reporting to the Board on implementing improvements in financial processes and reporting as specified by the audit.

Dr. Mutchler motioned, seconded by Dr. Hitchens for Approval of the Personnel Report. Motion was passed with unanimous roll call vote.

8. Adjournment

Motion made by Dr. Hitchens and seconded by Dr. Mutchler. By consensus the motion carried 5-0 Ayes.

The meeting adjourned at 9:51 a.m.

Chair of the Mid-Valley Board