

# MCSD #331 Board of Trustees

## Monthly Session Meeting Minutes

### March 18, 2019

The regular monthly Board meeting held at the District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho was called to order by Chair Heins, at 6:02 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

#### **Board Members Present**

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Stevenson Gibson and Andersen

#### **Work Session (6:02)**

Chair Heins welcomed everyone to the Work Session.

#### **Data Based Budget Concerns**

Angela Davidson, Rupert Principal, represented the elementary principals due to their absence while attending a conference. All principals responded with the exception of Heyburn.

*Paul Elementary:* more paras to help with intervention groups, additional furniture due to taking in students from Heyburn Elementary.

*Rupert Elementary:* video cameras, lower class sizes, more paras for intervention groups, assistant principal

*Acequia Elementary:* more paras to help with intervention groups

Trustee Stevenson asked if the counseling program has helped. Mrs. Davidson stated it has helped, but more is needed. Trustee Stevenson stated the District will continue to support mental health counseling.

*TLC:* maintain what they currently have, no changes

*West Minico:* there are concerns on behavioral needs and counseling, the extreme behaviors are not going away. There are several students who need to attend TLC, but those classes are full.

*East Minico:* having staff to do interventions with students, implementing a synergy school within a school in one grade level, more equipment (sound system does not work with intercom speaker system).

*Minico High School:* gym floor, HVAC, math hall needs air conditioning, a writing coach, when going to semesters, there will be a teacher giving up their prep time, so compensation will be needed, football field press box for the visiting team.

*Special Programs:* another school psychologist, more case managers, any help with behavior would be appreciated. Mrs. Bingham informed the board that students receiving speech, are receiving it from an actual speech pathologist which many districts do not provide.

*Technology:* time clock system for staff, intercoms, student badges, continue with existing funding to maintain software. Mr. Jackson stated he was not aware of equipment problems at West until this evening. He will look into the problem.

*Maintenance:* Mr. Swigert asked to look over the bond more closely to see if project changes need to be made.

#### Augmented Reality Welding Demonstration (Troy Bird)

Mr. Bird demonstrated the Augmented ARK system that was received from an ARTEC grant. ARTEC programs in our region are able to use this equipment, but it is housed at Minico.

#### **Break (6:55 – 7:03)**

#### **Others Attending**

The following were also present: Superintendent, Dr. Kenneth Cox; Board Clerk, Kerri Tibbitts; Principals: Terry Merrill, Dustin Heath, Angela Davidson, Kim Kidd; Special Programs Director, Sherry Bingham; Athletic Director, Ty Shippen; Secondary Achievement Director, Suzette Miller; Business Manager, Michelle DeLuna, Technology Supervisor, Kent Jackson, Technology Assistant, Jeremiah Draves; Patrons, and Staff.

#### **Prayer, Pledge of Allegiance and Welcome to Meeting**

Reed Cotten lead the group in prayer and Cree Milliron lead the audience in the Pledge of Allegiance.

#### **Agenda Approval (Action Item)**

A motion to accept the agenda as presented was made by Vice Chair Stimpson, seconded by Trustee Stevenson. Motion carried.

#### **Consent Agenda (action item)**

Chair Heins called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

#### Minutes of Previous Board Meetings Approved

Minutes of previous board minutes were unanimously approved for: Regular Board Meeting February 11, 2019. The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting. attendance going down in the District.

#### Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$458,386.09

Payroll \$2,146,125.28

The monthly reports are herein incorporated into these minutes by reference to Exhibits: “Board Revenue Report”, and “Accounts Payable Runs”.

#### Disposition of Fixed Assets

#### **Student Representative Reports**

##### Mt. Harrison

Natalie Cruz presented events happening at Mt. Harrison High School. Students were able to attend the ISU Expo, and they will have a FAFSA workshop with Mrs. Sneddon this week.

##### Minico

Chair Heins complimented Grace Jensen, Minico’s representative, on her performance in Fiddler on the Roof. Events, student accomplishments and sporting events were presented.

## **Good News**

### Minico Sports (Ty Shippen)

Mr. Shippen introduced Amanda Studer, bowling coach, who presented Mariah Pinther with her second State trophy in the singles competition

### College Preparatory Math Update (CPM) (Suzette Miller)

Mrs. Miller reviewed her report to the Board on the CPM math conference. Many of those teachers who attended have implemented the information they learned from the conference.

### FabSLAM (Brandi Milliron)

Mrs. Milliron introduced her students who are participating in the fabrication program at West Minico. Students put in many hours using the 3D printer received from a grant. The project which they designed was a garbage sorter that would help with recycling.

## **Patron Comments**

There were no patron comments.

## **Effective Instruction**

### Elementary – Heyburn Elementary (Whitney Fitzgerald)

Ms. Fitzgerald shared the transition posters she uses in her classroom. She has worked with Teresa Lowder to create the visual aids her students need in transitioning to different areas in her class.

### Secondary – Minico High School (Troy Bird)

Mr. Bird shared Experiential Learning in his classroom. He also shared a presentation on the events FFA students have participated in.

## **Discussion Items**

### Administrator/Department/Committee Reports

1. Instructional Sweep Report (Suzette Miller)  
There were no questions on this report.
2. Behavioral Support Report (Sherry Bingham)  
The Board thanked Sherry Bingham for her report that shared what the District is doing to help our students.
3. District Fleet Report (Dr. Cox)  
There were no questions on this report.

### Board and Administrator Newsletter (Chair Heins)

Chair Heins gave highlights from the February Board and Administrator Newsletter. Highlights included: one of the Board's jobs, along with Dr. Cox, is to customized relationships with each other. The number one rule is to communicate and communicate. We need to remember that the Board hears many things and there is a legal and moral responsibility to keep things to ourselves. We as a Board should strive to look at the District's goals and follow the Strategic Plan.

### Day on the Hill Report

Trustee Andersen shared the information she received while attending ISBA's Day on the Hill in Boise. She attended a workshop on social media that we use in the classrooms and what we do as

teachers and parents. The main focus was on students having phones in the classrooms and how easily social media can be turned into bullying not only with other students but with adults.

### Bond Resolution

Chair Heins shared with the audience the bond results from the March 12<sup>th</sup> election. Dr. Cox informed the audience the District will do another bond in the near future. Trustee Stevenson asked the members of the audience if they know of reasons why people voted no to please share those with the Board. Dr. Cox stated people can email comments to him without providing their name if they would rather share concerns or comments anonymously. Chair Heins stated the Board has heard many rumors in regards to the bond, please let the Board know so they can address those before going out for the bond.

### Attendance Boundary Change

Dr. Cox indicated that administration is considering changing a section of Heyburn Elementary attendance zone that will be changed to Paul Elementary (approximately 25 students). Those students west of 700 West and south of the I-84 would attend Paul Elementary. The Board will make their final decision on the change at the April board meeting.

### Policy Discussion

#### Policy D544.10 Sick Leave

Dr. Cox clarified changes being made in this policy. Staff who work most of the month of August will receive ten days of sick leave instead of the current nine days. The changes made will bring us up to Idaho Statute. This will be brought to the Board as a first reading in the April board meeting.

### Superintendent Report

Chair Heins recognized the increase in the number of immunizations in the District with immunizations. Last year we were at 92.5% this year we reached 99.1%. She thanked the nurses for their help. Terry Merrill also recognized the work the school secretaries do to gather this information.

### Business (Action Items)

#### Minico Senior Celebration Trip Request

Rayna Stimpson presented Senior Celebration Committee's request for a senior trip to Disneyland. She stated the number of students who go to Lagoon is dropping. She polled some of the senior class – 149 said yes, 15 – no, and 12 said they couldn't afford to go to Lagoon.

Dr. Cox asked if any donation money was being used to plan this trip. Rayna stated the senior celebration fund would donate \$4,500 towards the trip.

It was noted with the number of buses available, not all seniors would be able to attend.

Trustee Stevenson expressed concern that people who donated money towards the celebration would be under the impression it was going to be used for all seniors.

Amy May, Senior Celebration Committee member, mentioned that they had been told they were to use the money collected year to year and not carry it over. They planned to still have the regular senior celebration.

Dr. Cox informed the committee he did not approve the travel request and that Principal Aston was also not in favor of the trip. Dr. Cox stated if parents or committee wanted to move forward with this, they could do it but without sponsorship from the District.

#### Mt. Harrison Senior Fundraiser Request

A motion to approve the Mt. Harrison Senior Fundraiser request was made by Vice Chair Stimpson, seconded by Trustee Stevenson. Motion carried. Dr. Cox will find out the date of the fundraiser.

#### Mt. Harrison Fishing Club Account Request

A motion to approve the Mt. Harrison Fishing Club Account request was made by Trustee Stevenson, seconded by Trustee Andersen. Motion carried.

#### Minico High School Semester Recommendation

Mrs. Kidd, Minico assistant principal, answered questions from the Board regarding limiting the number of credits. Trustee Stevenson expressed concerns with the number of electives that students would be offered, especially those in our CTE programs. Trustee Stevenson also asked about the requirements for the Senior Project. Mrs. Kidd informed the Board they were meeting with leadership department teams to see what input they have received from staff and plan to address changes in the Senior Project. A motion was made by Trustee Stevenson to approve Minico High School changing to semesters, seconded by Trustee Gibson. Motion carried.

#### Erate Bids (Kent Jackson)

1. WAN and Internet Bid: A motion to accept the WAN and Internet bid from Tech Hut as presented was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.
2. Internal Network Devices Bid: A motion to accept the Internal Network Devices bid from Ednetic was made by Trustee Stevenson, seconded by Vice Chair Stimpson. Motion carried.

#### School Closure Form

This form will be sent to the State for the days missed due to snow. A motion to approve school closure form was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried.

#### West Minico Volleyball Fundraiser Request

This request is to raise funds for team uniforms and equipment next year. A motion was made to approve the West Minico Volleyball Fundraiser request was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried.

#### New Bus Route

A motion to approve revised Route #11 was made by Trustee Gibson, seconded by Trustee Stevenson. Motion carried.

#### **New/Amended/Deleted Policies**

1. Policy D152.00 Policy Revision (First Reading)  
A motion to approved Policy 152.00 Policy Revision as presented was made by Trustee Stevenson, seconded by Trustee Andersen. Motion carried.
2. Policy D174.00 Board Meeting Agenda (First Reading)  
A motion to approved Policy 174.00 Board Meeting Agenda as presented was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.
3. Policy D232.00 Use of Animals in Educational Programs (Third Reading)  
A motion to approve Policy 232.00 Use of Animals in Education Programs as presented was made by Trustee Andersen, seconded by Vice Chair Stimpson. Motion carried.
4. Policy D232.20 Animals in Agricultural Programs (First Reading)  
This will be held for a second reading.
5. Policy D238.00 Homebound Instruction (Second Reading)

A motion to approve Policy 238.00 Homebound Instruction as presented was made by Vice Chair Stimpson, seconded by Trustee Stevenson. Motion carried.

6. Policy D276.00 Advanced Opportunities (First Reading)  
This will be held for a second reading.
7. Policy D284.00 Salutatorian and Valedictorian Selection (Second Reading)  
A motion to approve Policy 284.00 Salutatorian and Valedictorian Selection as presented was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried.
8. Policy D372.00 Hazing, Harassment, Intimidation, Bullying, Cyber Bullying (First Reading)  
A motion to approve Policy 372.00 Hazing, Harassment, Intimidation, Bullying, Cyber Bullying as presented was made by Trustee Stevenson, seconded by Trustee Gibson. Motion carried.
9. Policy D526.00 Sexual Harassment (First Reading)  
A motion to approve Policy 526.00 Sexual Harassment as presented was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried.
10. Policy D570.00P Employee Recognition Procedure (First Reading)  
This is a procedure and does not need Board action. It was changed to read 'there must be five years between an employee/administrator being selected again for the award.' The committee will also contain the certified and classified employees who received the award for the last two years.
11. Policy D806.00 Activity Busing (First Reading)  
A motion to approve Policy 806.00 as presented was made by Vice Chair Stimpson, seconded by Trustee Stevenson. Motion carried.

### **Travel Approvals**

A motion to approve the travel requests as presented was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.

### **Personnel Recommendations**

A motion to approve personnel as presented was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried. Dr. Cox announced the new principal for Heyburn Elementary, Danelle Stutzman.

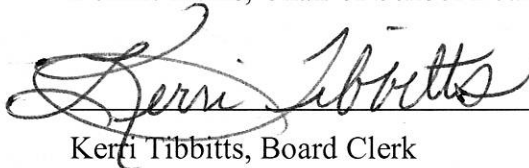
### **Meeting Adjourned**

A motion for adjournment was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried. Adjournment was at 9:02 p.m.



Bonnie Heins, Chair of School Board

Attest: April 15, 2019 kt

  
Keri Tibbitts, Board Clerk

# MCSD #331 Board of Trustees

## Monthly Regular Session Meeting Minutes

### March 18, 2019

The regular board meeting held at the District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho was called to order by Chair Heins at 3:50 p.m. A roll call was taken and the Board Clerk reported a quorum was present.

#### **Board Members Present**

The following trustees were present: Chair Heins; Vice Chair Stimpson; Trustees Stevenson and Andersen.

#### **Minico Update (3:50)**

##### Changing to Semesters for the 2019-20 School Year

Trustee Stevenson had questions regarding electives if moving to semesters. Josh Aston, Minico Principal, stated they were going to drop the credits to 48, so it would still be somewhat higher than 46 credits the State requires. Trustee Stevenson suggested lowering the requirements for core classes to match what the State requires, giving more elective options to students. Mr. Aston stated the team was reviewing options that would have the least impact on the teaching staff.

There was a question regarding Senior Projects with not having an advisory. Mr. Aston stated they were meeting with team leaders to discuss changes needed.

Laurie Copmann mentioned elementary schools are in favor of moving to semesters. Dr. Cox stated that he has not discussed this with middle schools as of yet. Laurie Copmann noted that there would not have to be many changes made to middle school schedules, it would give students a choice of more electives. Dr. Cox stated he would discuss it with the middle school's principals to see if they were ready to change to the schedule next year. If they are not ready to go with the schedule, the Board may want to grant them a year to prepare.

##### Senior Celebration Trip Request

Mr. Aston informed the Board he was not in favor of the Senior Celebration Committee's request to take some seniors to Disneyland. It was not available for all seniors, and he did not feel comfortable with using funds donated by the community.

##### Intermountain Health Care Proposal

Mr. Aston met with Brad Reynolds, Tom Nielson and Rich Hall in regards to an athletic trainer for Minidoka and Cassia Districts. He/she would be hired through Intermountain Health Care, but the District would be responsible for \$10,500 of their salary. He/she would cover all home game sports. The trainer would work with all doctors. Coaches would no longer need to worry about concussions with their players.

If the District wants the trainer to teach classes, the District would be responsible for paying minimum salary for teachers.

Mr. Aston is waiting for word from Intermountain Health Care to see if this position can be created.

Fifth Grade Music Program

Minico is working with Brett Barker's schedule to allow him to teach classes at the elementary schools. He would teach three classes at Minico and two at the other schools except on Friday.

It was noted that Meagen Andrew's classes in orchestra have grown. She would like to teach a freshman orchestra class if possible. She wouldn't teach advisory at West. She would have three classes at Minico and two classes at West.

**Break: 4:40 p.m.**

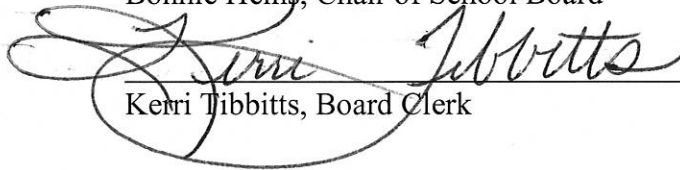
**Executive Session**

A motion was made by Trustee Andersen to go into Executive Session, seconded by Vice Chair Stimpson. Chair Heins called the Executive Session to order at 5:25 p.m. for the purpose of Idaho Code 74-206 (1) (a) personnel; (f) legal counsel and (j) negotiations. The poll of the trustees follows: Chair Heins – Yes; Vice Chair Stimpson – Yes; Trustee Gibson – Yes; Trustee Stevenson – Yes; Trustee Andersen – Yes,

Trustee Stevenson moved to close the Executive Session and move to the Open Session, seconded by Trustee Gibson. The motion was approved. Chair Heins declared the Executive Session closed at 6:03 p.m. The meeting was adjourned.



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Bonnie Heins, Chair of School Board



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Kerri Tibbitts, Board Clerk

Attest: April 15, 2019 kt



# **MCSD #331 Board of Trustees**

## **Special Board Meeting Minutes**

### **March 21, 2019**

The Special Board meeting held at the District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho was called to order by Chair Heins, at 4:04 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

#### **Board Members Present**

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Stevenson Gibson and Andersen

#### **Others Attending**

The following were also present: Superintendent, Dr. Kenneth Cox; Board Clerk, Kerri Tibbitts; Principals: Terry Merrill, Dustin Heath, Angela Davidson, Laurie Copmann, Heather Hepworth, Danelle Stutzman, Kelly Arritt, Ellen Austin; Special Programs Director, Sherry Bingham; Elementary Achievement Director, Ashley Johnson; Secondary Achievement Director, Suzette Miller; Business Manager, Michelle DeLuna, Technology Supervisor, Kent Jackson; Federal Programs Director, Michele Widmier; Maintenance Supervisor, Pat Swigert; AdHoc Committee members.

#### **Discussion Items**

##### **Bond Resolution Discussion**

Chair Heins asked the audience for input on the things they felt were done right with getting the word out on the bond. Administrators felt a lot of time and effort was taken by Dr. Cox attending community events and staff meetings.

Suggestions were made for improvement on communication with the community regarding the bond.

1. Educate the staff more effectively
2. Make more information available online
3. Create a webpage for bond information
4. Place a large ad taken out in the Weekly Mailer (AdHoc Committee)
5. Separate the wants from the needs
6. Community members from the AdHoc Committee attend staff meetings to answer questions
7. Bus tours to our schools, so the community can see what is needed at the buildings
8. Schools submit an informational video from students or community members on what is needed in their school
9. Make sure information is posted on website and shared on Facebook
10. Change the brochure – more bulleted information, less wordy
11. Have an early release day on election day, so staff can have the opportunity to vote.

The Board asked administrators to get feedback from staff or have them submit questions they may have in regards to the bond. There are many rumors going around in the community. We need staff feedback to help eliminate confusion and rumors.

Trustee Stimpson stated we need to do more to reach the Hispanic community in our area.

The administrators and Board discussed the pros and cons of doing the bond in May vs. August. The consensus was that the bond is fresh in everyone's mind and May would be better since school is still in session.

**Executive Session**

A motion to go into Executive Session was made by Trustee Stevenson, seconded by Vice Chair Stimpson. Motion carried.

A motion to move into Open Session was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

**Business (action items)**

Bond Resolution

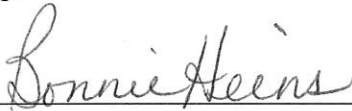
A motion to accept the bond resolution from Hawley Troxell for the May 21, 2019 election was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.

Personnel Recommendations

A motion to accept personnel as presented was made by Trustee Stevenson, seconded by Trustee Andersen. Motion carried.

**Meeting Adjourned**

A motion for adjournment was made by Trustee Andersen, seconded by Vice Chair Stimpson. Motion carried. Adjournment was at 6:38 p.m.

  
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Bonnie Heins, Chair of School Board

Attest: April 15, 2019 kt

  
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Kerri Tibbitts, Board Clerk