



ALEDO ISD BOARD MEETING TEMPLATE

MEETING DATE: December 13, 2021

AGENDA ITEM: TASB Board Policy Update 118
CFD(LOCAL)– Accounting: Activity Funds Management
CQB(LOCAL)- Technology Resources: Cybersecurity
DFE(LOCAL)– Termination of Employment: Resignation
DP(LOCAL)- Personnel Positions
EHAA(LOCAL)-Basic Instructional Program: Required Instruction
EHBC(LOCAL)- Special Programs: Compensatory/Accelerated Services
EIE(LOCAL)- Academic Achievement: Retention and Promotion
FDE(LOCAL)- Admissions: School Safety Transfers
FEA(LOCAL)- Attendance: Compulsory Attendance
FEC(LOCAL)- Attendance: Attendance for Credit
FFG(LOCAL)– Student Welfare: Child Abuse and Neglect
FL(LOCAL)- Student Records

PRESENTER: Lynn McKinney, Deputy Superintendent

BACKGROUND INFORMATION:

Numerous local policies need review because of TASB Update 118. These suggested revisions reflect and respond to the changes in law, regulations, and rules. This is the first read; administration expects to bring these local policy changes for approval at the January 18, 2022 meeting.

Impacted Board Policy summary:

- CFD(LOCAL)– Accounting: Activity Funds Management
Revisions are aligned with the adopted amendments to the Financial Accountability System Resource Guide, Module 1, Appendix H, on activity funds. Substantive changes include clarification that student activity funds are those funds raised and collected by student clubs and organizations. Approval to spend those funds rests solely with the student organization, with disbursement management and approvals by the principal and sponsor.
- CQB(LOCAL)- Technology Resources: Cybersecurity
Per HB 1118 and SB 1267 board delegation to the superintendent regarding cybersecurity training has been revised to reflect the elimination of the annual training requirement and to give the superintendent the authority to impose consequences for failure to complete required training. Revisions regarding reports of breaches involving student information are based on SB 1696, which permits the district, rather than the cybersecurity coordinator, to report breaches to TEA and others as required by law.

- DFE(LOCAL)– Termination of Employment: Resignation
TASB recommends revising policy language to give the superintendent or other person designated by board action the authority to accept resignations of contract employees. If a contract employee submits a resignation to a supervisor who has not been designated by the board to accept the resignation, the supervisor shall instruct the employee to submit the resignation to the superintendent or other person designated by board action.
The superintendent may delegate authority to accept at-will resignations to other administrators.
- DP(LOCAL)- Personnel Positions
SB 179 mandates the board adopt a policy requiring a school counselor spend at least 80% of total work time on duties that are components of a comprehensive school counseling program (CSCP). If the board determines that, because of staffing needs in the district or at a campus, a school counselor cannot spend 80% of work time on CSCP components, the policy must address further details regarding the counselor’s duties. Administration, rather than the board, will make the initial administrative determination about a counselor’s job duties. If the board approves that determination, the board shall direct the superintendent to develop a revised job description for that counselor that will address the requirements in the law.
Principal qualifications have been adjusted to include a reference to the job description.
- EHAA(LOCAL)-Basic Instructional Program: Required Instruction
HB 1525 imposes several requirements regarding human sexuality curriculum materials, including a board policy on adopting curriculum materials. The policy follows the steps required by law, including board adoption of a resolution to convene the school health advisory counsel (SHAC) to hold meetings and make recommendations to the board at a public meeting, as well as board confirmation that the recommendations meet the requirements in law before taking action by a record vote.
- EHBC(LOCAL)- Special Programs: Compensatory/Accelerated Services
HB 4545 revisions resulted in references to accelerated instruction and accelerated learning committees and directs parents to policy FNG for complaints about educational plans.
Parents may also request for a student to be assigned to a particular teacher following a student’s unsatisfactory performance on a grade 3, 5, or 8 math or reading assessment per the district’s administrative procedures.
The Administrative Regulation for this policy has been reviewed by cabinet and outlines the process for submitting the written request to the principal, including the deadline to submit and timeline for principal response. It is important to note that the district is not required to grant the request.
- EIE(LOCAL)- Academic Achievement: Retention and Promotion
Per HB 4545, outdated provisions on grade advancement testing have been removed along with the statement about eliminating the practice of retaining students.
Accelerated instruction is now addressed at EHBC.
- FDE(LOCAL)- Admissions: School Safety Transfers

HB 375 amends the offense of continuous sexual abuse of a young child or children to include continuous sexual abuse of a “disabled individual.”

- FEA(LOCAL)- Attendance: Compulsory Attendance
Per SB 289, an optional excused absence for a student to obtain a learner license and for one day to obtain a driver’s license has been added. References about providing verification of absences have been consolidated into a single statement.

The Administrative Regulation for this policy has been reviewed by cabinet and includes current information from the student handbook as well as sample forms and letters.

- FEC(LOCAL)- Attendance: Attendance for Credit
HB 699 creates an exception for absences resulting from a serious or life-threatening illness or related treatment. Administrative details on documentation of student illnesses are now included in the Model Student Handbook.

Provisions on the attendance committee’s consideration of extenuating circumstances, and conditions for awarding credit or a final grade have been revised and reordered to emphasize a student’s mastery of the essential knowledge and skills and maintaining a passing grade rather than assigning a student to attend programs for an amount of time equivalent to the student’s absences.

The Administration Regulation for this policy has been reviewed by cabinet and includes the make-up of the attendance committee, the duties, and the guidelines to award credit as well as providing sample letters and a plan outline to regain credit.

- FFG(LOCAL)– Student Welfare: Child Abuse and Neglect
HB 3379 changes the standard of reporting abuse and neglect from “cause to believe” to “reasonable cause to believe”. A reference to the definition of a person responsible for the care, custody, or welfare of a child was added for clarification. Training will be required by law and district policy in anticipation of the new district professional development policy that must be in place by August 2022 (see DMA LEGAL for more information).

- FL(LOCAL)- Student Records
Grade Placement Committee has been replaced with Accelerated Learning Committee in accordance with HB 4545.

FISCAL INFORMATION: None

ATTACHMENTS: TASB Board Policy Update 118 Draft Proposed Board Policies:

- CFD(LOCAL)– Accounting: Activity Funds Management
- CQB(LOCAL)- Technology Resources: Cybersecurity
- DFE(LOCAL)– Termination of Employment: Resignation
- DP(LOCAL)- Personnel Positions
- EHAA(LOCAL)-Basic Instructional Program: Required Instruction
- EHBC(LOCAL)- Special Programs: Compensatory/Accelerated Services
- EIE(LOCAL)- Academic Achievement: Retention and Promotion
- FDE(LOCAL)- Admissions: School Safety Transfers

- FEA(LOCAL)- Attendance: Compulsory Attendance
- FEC(LOCAL)- Attendance: Attendance for Credit
- FFG(LOCAL)- Student Welfare: Child Abuse and Neglect
- FL(LOCAL)- Student Records

ADMINISTRATIVE RECOMMENDATION: None, communication item only.