

# LIVONIA PUBLIC SCHOOLS

*Operations Department*

*Memorandum*

TO: Lisa Abbey  
FROM: Harry Lau  
DATE: July 28, 2014  
SUBJECT: Fuel Purchase Recommendation

I am recommending and seeking approval for the purchase of gasoline and diesel fuel for the 2014-2015 school year from RKA Petroleum Companies.

Below is a list of the vendors that participated in the Bulk Fuel Bid this year.

RKA Petroleum Companies  
Mansfield Oil Company  
Atlas Oil Company  
Petroleum Companies

Rational:

RKA has the lowest mark up on both Diesel and Gasoline; -0.0401 Diesel and -0.0324 for Gasoline. These mark ups are taken off the current (market or spot) price at the time of delivery.

If you have any questions regarding this matter, please contact me.

Thank you.

Attachment

Cc: File

LIVONIA PUBLIC SCHOOLS  
FLEET FUEL  
BID TABULATION  
MAY 19, 2014  
12:00 P.M.

VENDORS BIDDING DESCRIPTION	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR
	<b>ATLAS</b>	<b>MANSFIELD</b>	<b>PETRO TRADERS CORP. #1</b>	<b>PETRO TRADERS CORP. #2</b>	<b>RKA</b>
TOTAL COST PER GALLON - DIESEL:	\$ 3.09980	\$ 3.0305	\$ 3.0358	\$ 3.0358	\$ 3.0339
TOTAL COST PER GALLON- GASOLINE:	\$ 3.03340	\$ 2.9979	\$ 3.0062	\$ 3.0062	\$ 2.9744
MARK UP - DIESEL:	\$ (0.0041)	\$ (0.0285)	\$ (0.0232)	\$ (0.0232)	\$ (0.0401)
MARK UP - GASOLINE:	\$ (0.0041)	\$ (0.0145)	\$ (0.0062)	\$ (0.0062)	\$ (0.0324)
EQUAL OPPORTUNITY STATEMENT	X	X	X	X	X
BID BOND/CERTIFIED CHECK	X	X	X	X	X
SWORN AND NOTARIZED FAMILIAL DISCLOSURE STATEMENT	X	X	X	X	X
IRAN SANCTIONS STATEMENT	X	X		X	X
FIRM REPRESENTATIVE AT OPENING	X				X
PRICE FIRM FOR ____ DAYS					
TERMS OF PAYMENT					
ADDITIONAL SHEETS					
COMMENTS					
RECORDED BY: Barb Stoner			WITNESSED BY: Harry Lau		-