

THREE RIVERS SCHOOL DISTRICT  
8550 NEW HOPE ROAD  
GRANTS PASS, OR 97527

Three Rivers School Board of Directors met for a regular session, Monday, March 8, 2010 at the Three Rivers District Administration Office, 8550 New Hope Road, Grants Pass, Josephine County, Oregon at 7:00 p.m.

PRESENT: Jim Weaver, Chairperson of the Board, Zone II  
Leslie Meier, Vice-Chairperson of the Board, Zone III  
Dave Strahan, Member of the Board, Zone IV PRESENT  
Ron Lengwin, Member of the Board, Zone V  
Robert Litak, Member of the Board, Zone I  
Dan Huber-Kantola, Superintendent-Clerk  
Peter Maluk, Director of Elementary Education  
Debbie Breckner, Director of Human Resources  
Doug Ely, Director of Student Services

ABSENT: John George, Director of Secondary Education

Also Present: Todd Kaberline, Rebeckah Kaberline, Rachel Mason, Myiha  
Giles, Laura Haga-Duffy, David Bellenbaum, Kristie Hewitt, ALSO PRESENT  
Sierra Silvey, Sarah Parker, Jazmyn Danko, Dan Warden,  
Robert Soria, Kimberly Watson, Jacqui VanTassel, Devon  
Dorn, Bonnie Cameron, Cindy Soria, Lindai Huggle, Principal;/  
North Valley High School, Jackie Gray, Kate Dwyer, Elaine  
Barker, Susan Kendall, Vivian Strahan, Emily Strahan, Dave  
William, Nevin Williams, Elly Lengwin, Wayne Brown, Kaci  
Holland, Jerry Holland, David & Molly King, Mike Bradley, Lisa  
Cross/Accountant, JoAnn Bethany, Principal/Illinois Valley High  
School, Cecelia McKee, Sean McKee, Aaron Mathews, Brenda  
Richardson, Jeri Cowger, Hyla Liosm, Leana Prince, Yolanda  
Bruton, Lynn Schiemeyer, Kari Obrien, Kristen Durboraw,  
Clarisse Alves, Rick Alves, Shawn Hardy, Amy Hardy, Sierra  
Pappas, David Siver, Dustin Graves, Michael Morris, Food  
Service Director/Sodexo, Sandi Garoute, Callie Harland, Kara  
Olmo, Douglas Harland, Gary Enoch, Colleen Hoffman, Nibel  
Gulden, Cain Morton, Winona Krska, Denise Krska, Sabrina  
VanTassel, Cheryl Hipps, Seth Williams, Elizabeth Vogel,  
Stephanie Allen-Hart, Principal/Applegate, Gilbert Velasco,  
Daniel Vega, Joseph Vigoreto and Shelly Berry/Recording  
Secretary.

Chairperson Weaver called the meeting to order at 7:19 PM and led the audience in the Pledge of Allegiance. CALL TO ORDER

Superintendent Huber-Kantola gave a presentation of the 2009-10 and 2010-11 Financial Update. The Federal Stimulus grants the district received include:

• Bio-Mass at Evergreen	\$220,121	SUPERINTENDENT'S REPORT
• Bio-Mass at IVHS	\$283,870	
• Lighting at multiple schools	\$ 97,747	
• Applegate seismic retrofit	\$826,000	
TOTAL	\$1,427,738	

SUPERINTENDENT'S  
REPORT (CON'T)

Competitive grants received include:

- 21st Century \$357,162
- McKinney-Vento \$ 35,700

TOTAL \$392,862

The total of grants received equals \$1,820,600. The money received from the grants helps immensely with the facilities but unfortunately the funds can only be used for the things that the grants are designated for.

He then presented a revenue comparison between this year and what we are anticipating to receive next year.

	<b>2009-10</b>	<b>2010-11</b>
Local Revenue	\$12,572,212	\$13,260,090
Intermediate Revenue	\$ 720,000	\$ 734,400
Flow through dollars from ESD		
State Revenue	\$25,044,794	\$25,940,324
Federal Revenue (Stimulus)	\$ 1,656,406	\$ 752,939
Beginning Fund Balance	\$ 3,250,000	\$ 1,331,395

Superintendent Huber-Kantola clarified that the difference in the beginning fund balance is that we spent \$2 million to keep this year stable and sound.

Next year the total resources for this would have been about \$43,243,412. The total resources for next year are about \$41,965,148. We are looking at a difference in resources from this year to next year of about \$1,278,264.

Superintendent Huber-Kantola read a letter from State Superintendent of Schools Susan Castillo congratulating Principal Tardieu and Fleming Middle School for being named as a *2010 Continuing Student Success School* from the Oregon Department of Education. The school will receive a \$1,000 unrestricted cash grant award and a trophy for their school. There were fifteen schools statewide that were selected for two awards. One was the *Student Champion School*, which Fleming was last year (there are ten of those) and then there are five *Continuing Success Schools*, and Fleming is one of the five in the state. They are the only middle school and secondary school in the state to earn that award.

RECOGNITION OF  
EXCELLENCE

Mary Hoskings, Senior Safety Management Consultant with SAIF Corporation, recognized our district for the extraordinary efforts made to reduce our Workers Compensation premiums. About five years ago the district was paying close to \$800,000 in premiums. The district is now paying about \$240,000 in premiums for the same coverage.

Board Chair Weaver stated Human Resources Director Breckner has been working on this for a number of years; ever since she took over as Director of Human Resources and the Board is very pleased with her success in getting our premium costs down.

Director Breckner commented that we received notification that our MOD rate, which is what our insurance rates are based on, is now at .97. Over five years ago it was 1.77, and the average for school districts across the nation is 1.0.

COMMUNITY  
COMMENTS

North Valley High School teacher Devon Dorn stated that at the last Board meeting she requested that the Board come out and speak with some of their teachers about the reassignment of Linda Hugle to a different school for the next year. If the Board has not spoken with the staff she requested that the Board put off reviewing the request for

early retirement until that has been done.

COMMUNITY  
COMMENTS (CON'T)

Hyla Lipson spoke in regards to the retirement of Linda Hugle. She knows Ms. Hugle as a community member, and was part of the team that nominated Ms. Hugle for the Spirit Award. Ms. Lipson asked Ms. Hugle to put together a list of her accomplishments and commented on the positive changes that have been made since Ms. Hugle has been principal. Ms. Lipson questioned why Ms. Hugle would be asked to move on to a different place and also questioned why she was given two years of health insurance as part of an early retirement package. Ms. Lipson stated that as a taxpayer, she recognized that being about \$10,000—where is that money coming from? Expressed concern for what is going on.

Superintendent Huber-Kantola stated that the Board cannot respond to the questions that were raised. It is inappropriate as well as illegal due to it being a personnel matter.

Board Chair Weaver stated that there were many people here to comment and support the band program and Mr. McKee as both a teacher and coach. They included:

- Gary Enoch, Teacher, Illinois Valley High School & Building Rep OEA
- Michael Branley, Building Rep, Illinois Valley High School, here is a parent.
- Todd Kaberline ,IVHS parent/coach (Also supported Mr. Hardy and Ms. Holland).
- Sarah Parker, Senior at IVHS.
- Jasmine Danko, Student at IVHS.
- Sierra Silvey, Student at IVHS.
- Jackie Van Tassel, Parent. (Also spoke in support of Mr. Hardy and Mr. Duffy as coaches).
- Dan Warden, commented the first time in 8 years that the band has participated in Veteran's and Memorial Day activities. The Vets and American Legion are behind him.
- Rachel Grasson, Student at IVHS.
- Kristi Hewitt, Parent.
- Sabrina Van Tassel, Student at IVHS.
- Myiha Giles, Choir student at IVHS.
- Rebecca Kaberline, Senior at IVHS.
- Robert Sorie, American Legion. Brings IVHS band to events (Taps for fallen, Pearl Harbor Day and Veteran's Day).
- Joseph Figarito, Student at IVHS.
- Daniel Vega, Student at IVHS. Presented petition with 138 student signatures.
- Jeff Stiles, Illinois valley parent..

Board Chair Weaver responded that the group has been very successful in presenting a picture that expresses the values and feelings that exist in the Illinois Valley. He also expressed appreciation that they came and expressed their views. Stated that the Board will be voting on this and other personnel matters later in the meeting with the Consent Agenda.

Laura Duffy, classified employee, stated that her issue with the system is the process. When they were told they were not being renewed, they had two choices, resign or appeal. If they were to resign they could coach and/or substitute teach. If they appealed they would not be able to do either of those things., she feels a person should be able to appeal without repercussions.

Kate Dwyer, Evergreen and Lorna Byrne parent requested to know "what are the facts"? A lot of people are afraid and feel they cannot speak. If the process is not open and fair the

PUBLIC COMMENTS  
CONTINUED

Board needs to take a closer look.

North Valley High School teacher Yolana Bruton stated that it was interesting to hear what was going on at IVHS, because she feels the same thing is happening at North Valley High School. Teachers feel intimidated.

Board Member Bob Litak stated that he was gratified to see everyone here from Cave Junction and was proud of the students standing up for what they believe.

Member Meier thanked everyone for coming out to share their feelings and passion.

The meeting took a break at 8:17 and resumed at 8:23.

POLICIES IKF, IKF-AR  
AND IKF-(AR2)

Federal Programs Director Peter Maluk presented the following policies for second reading:

- IKF—Graduation Requirements
- IKF AR—Graduation Requirements
- IKF (AR2) - Modified Diplomas, Extended Diplomas and Certificates of Completion

Board Chair Weaver asked for an explanation of the level of math that is going to be required. Superintendent Huber-Kantola responded that in 2014 students who get their diploma will have to complete their math credits, three of them, in Algebra I level and higher. The math requirement is much higher than it currently is.

Board Chair Weaver asked if we know at this point what we are going to be able to offer to fill these requirements. Superintendent Huber-Kantola responded not completely, not beyond the normal Geometry, Algebra II, etc. There is a state math committee, Hidden Valley teacher Michael Durrant serves on the committee for us, and he is keeping us apprised of what the state is saying we have to do at those levels.

## APPROVED

Member Meier moved to approve all three policies as presented. Member Strahan seconded and the motion carried unanimously.

REVISED FINANCIAL  
INTERNAL CONTROL  
GUIDELINES

District accountant Lisa Cross presented the revised *Financial Internal Control Guidelines* which are required to be reviewed annually. There have been two changes to the control document: 1) We have cross-trained the Junior Accounts Payable Clerk and are asking her to periodically process batches of checks for the Senior Accounts Payable Clerk (page 3); and 2) Having two people process payroll on a monthly basis and auditing each others work it is not necessary to have a separate party process payroll once a year (page 4).

Member Meier requested 'separated' be added to Section XII—Financial Accounting Software, in the first bulleted paragraph that pertains to an employee being hired or changes a job class. Ms. Cross agreed to make the change.

## APPROVED

Member Litak moved to approve the revised Financial Internal Control Guidelines. Member Lengwin seconded and the motion carried unanimously.

AUDIT SERVICES  
CONTRACT

Ms. Cross stated that the district audit services went out for bid. We received four responses, two of them were competitive. One was Pauly Rogers, our current auditor and the second one was Michael Piels. After everything was reviewed and discussed with the Superintendent, she recommended that the district approve the Michael Piels contract for several reasons: 1) Their fee was \$550 per year less than Pauly Pogers, 2)

After contacting four other local school districts contracting with Michael Piels, they have had the same lead auditors come back year after year, as opposed to having different people come in every single year, 3) Their lead auditor was previously a Business Manager with a school district and, 4) they are a local vendor.

APPROVED

Member Meier moved to approve the new auditing services contract with Michael Piels. Member Strahan seconded and the motion carried unanimously.

Superintendent Huber-Kantola announced that he received a letter from the Military Department of Oregon confirming Three Rivers School District will be awarded a grant for the seismic rehabilitation of Applegate School. We don't know for certain the exact amount. They do intend to fund us fully, which would be approximately \$826,000. We did the resolution for \$840,000 just to make sure that we are safe with the amount of money that we anticipate gathering. The Resolution states that the Board is willing to accept the Seismic Rehabilitation grant.

APPLEGATE SEISMIC  
GRANT AWARD /  
RESOLUTION

Member Meier moved to approve the resolution and Member Strahan seconded.

Member Litak asked what happens if the actual funding comes in less than \$840,000? Kara Olmo responded that either fundraising or scale down the project. No construction will begin until the actual amount of funding is confirmed. A condition of the grant is that the building would be fully utilized at the completion of the grant.

APPROVED

Board Chair Weaver called for a vote, and the motion carried unanimously.

Federal Programs Director Peter Maluk reported that the district gave the Sunny Valley/Wolf Creek community an extension to put in their application for a charter school. Director Maluk received it on the 26th; we have fifteen days to review and get back to them with any questions we may have. Within 60 days of receiving the proposal, the Board needs to make a decision to accept or reject the proposal. Prior to that there needs to be a hearing. Director Maluk expects to have a finalized version of the proposal around March 15th. The district will need to have a Board hearing by the first week in April, then make a decision at the April 19th Board meeting.

WOLF CREEK  
CHARTER SCHOOL  
GRANT APPLICATION

Member Meier stated she is not clear on how the Board is to make that decision. Director Maluk stated that they were provided Board policy on Charter Schools which defines everything we expect them to have in the proposal. Director Maluk requested that if the Board had certain issues, to please e-mail him ahead of time to assure he has answers for them. By the 15th of March he will have a draft out to the Board.

A Special Session Board Meeting/Hearing was scheduled for Tuesday, April 6th at 6:30 p.m. at the District Office.

Ms. Cross reported that as required by ORS 279A.065(5)(b) the district evaluated the model rules for public contracting adopted by the Attorney General for consistency with the district's Public Contracting Policy DJC. Upon review, the district policy is in compliance and requires no changes.

FINANCIAL REPORT

Superintendent Huber-Kantola reported the ending fund balance hasn't changed since last month. Still projecting an ending fund balance of \$2.17 million until we reinstate school days. Once we reinstate school days it will be \$150,000 off of that amount for every day that is reinstated.

Mr. Bracken stated he had nothing to add to his written report unless there are questions.

MAINTENANCE  
REPORT

Member Litak asked if it would be possible to get a monthly written report for the Technology Department to see what kind of issues they are facing, and what they have been up to for the month. Director Breckner responded that she would be happy to take care of it.

## FOOD SERVICE REPORT

Food Service Director Michael Morris stated that they have been working really hard with the recycling program. They are working TRACT into the program and they are going to start a pilot program at Fruitdale as well.

Member Meier stated she was pleased with the positive things Mr. Morris is doing such as utilizing biodegradable plates at the secondary schools, introducing the chopsticks program and serving more students at Illinois Valley High School.

Board Chair Weaver stated that on the Consent Agenda we are breaking out the Non-Renewal list.

Member Meier moved to approved the modified consent agenda. Member Lengwin seconded and the motion carried unanimously.

Member Litak moved to approve Non-Renewal list as modified in Executive Session. Member Strahan seconded and the motion carried unanimously.

Meeting adjourned at 9:10 PM.

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Jim Weaver  
Chairperson of the Board  
THREE RIVERS SCHOOL DISTRICT

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Dan Huber-Kantola  
Superintendent-Clerk  
THREE RIVERS SCHOOL DISTRICT