

AT A BOARD WORK STUDY OF THE BOARD OF TRUSTEES OF THE ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT HELD AT THE ADMINISTRATION BUILDING CONFERENCE ROOM A/B – 3rd FLOOR - 802 NORTH SAM HOUSTON, ODESSA, ECTOR COUNTY, TEXAS, AT 6:00 P.M., October 11, 2016 WITH THE FOLLOWING MEMBERS:

Present:

Dr. Steve Brown
Teri Ervin
Carol Gregg
Nelson Minyard
Dr. Donna C. Smith
Doyle Woodall

Absent:

Ray Beaty, D.C.

School Officials: Mike Adkins, Tom Crowe, David Finley, Roy Garcia, Keith Garinger, Carolyn Gonzalez, David Harwell, Wendy Hines, Brian Moersch, Todd Vesely, Kellie Wilks

Others: Mike Atkins, Jaime Miller, Alisha Holguin, Tanya Galindo, Valerie Rivera, Jacob Bargas, Becky Phillips, Autumn Sloan, Marcos Lopez, Betsabe Salcido, Linda Subia, Pam Walker, Tina Lopez, Tiffany Rickman, Lisa Wills, David Morris, Erin Reddell, Stacy Molyneaux, Michael Neiman, Gary Dutchover, Zach Flowers, Jason Osborne, Lauren Rieves, Kamy Smith, Mark Ferrer, Marlane Burns, Wayne Ford, Ann McClarty, Shelia Stevenson, Lauren Tavarez, Tracy Taylor, Ruth Campbell, Elaine Sparks, Mary Franco

23508 **Meeting Called to Order:** Teri Ervin, Board President, called the Board of Trustees Meeting to order at 6:00 p.m.

23509 **Discussion of Request for Approval of Permian High School and Odessa High School Students in GAPP Exchange Program Overseas Travel to Germany:** Assistant Superintendent for Secondary Roy Garcia presented this item for discussion. GAPP is a German American Partnership exchange program between the two countries which has existed since 1972. PHS and OHS students in the GAPP Exchange Program are requesting permission for approximately 8 students to travel to Germany from June 10 – July 9, 2017. Students will miss zero days of instruction and the cost of the trip will require fund raising and personal funds.

The students will be housed with local families (parents of students who visited us in October 2016) and will attend classes at Kaiserpfalz Realschule for ten instructional days, they will spend time on local excursions and will also make contact with community leaders.

No action required.

(This item will be presented for board approval at the October 18, 2016 meeting.)

23510 **Discussion of Request for Approval of Odessa High School Guitar Out-of-State Travel to Los Angeles, California:** Assistant Superintendent for Secondary Education Roy Garcia presented this item for discussion. The Odessa High School Guitar students are requesting permission for approximately 94 students to travel to Los Angeles from June 1 – June 5, 2017. The cost of the trip will require fund raising and personal funds.

While in Los Angeles the students will perform for the park guests at Universal Studios and will participate in a master class workshop at Los Angeles College of Music.

No action required.

(This item will be presented for board approval at the October 18, 2016 meeting.)

23511 **Discussion of Request for Approval of New Tech Odessa Model Organization of American States Student Out-of-State Travel to Washington, D.C.:** Assistant Superintendent for Secondary Education Roy Garcia presented this item for discussion. The New Tech Odessa Model Organization of American States students are requesting permission for approximately 10 students to travel to Washington, D.C. on November 29, 2016. The cost of the trip will be covered through District funds.

The MOAS is a simulation exercise where, through role-playing, the students represent the diplomats and political officials of the Member States of the OAS and follow parliamentary proceedings to debate and approve resolutions dealing with current issues on the Inter-America agenda.

No action required.

(This item will be presented for board approval at the October 18, 2016 meeting.)

23512 **Discussion of Request for Approval of TEA Mandated School Improvement Goals:** Five ECISD principals, Ireland Elementary principal Jamie Miller, Bowie Middle School principal Shelia Stevenson, Travis Elementary principal Tanya Galindo, Bonham Middle School principal Mark Ferrer, and San Jacinto Elementary principal Pam Walker presented this item for discussion. Presentations were made on Root Cause Analysis & the Development of Problem Statements, Annual SMART Goals & Four Quarterly Goals, Development of Interventions & Data to Measure the Interventions, Quarterly Reporting with the Professional Service Provider (PSP), and Mr. Crowe's new favorite word Zero, as in zero schools on the Improvement Required list next year!

The Texas Education Agency requires each campus in the improvement process to complete a targeted improvement plan that addresses all areas of insufficient performance. ECISD has 7 schools rated Improvement Required (IR) (Blackshear, Goliad, Ireland, Pease, West, Bonham, and Bowie) and 8 rated Formerly Improvement Required (FIR) Blanton, Cameron, Dowling, LBJ, Ross, San Jacinto, Travis, and Wilson & Young. Principals and campus leadership teams work with Professional Service Providers (PSP), a third party administrator from outside the District who reviews data, goals, and quarterly reports to measure progress and assist in making necessary adjustments.

No action required.

(This item will be presented for board approval at the October 18, 2016 meeting.)

23513 **Discussion of Request for Approval of Harmony Home Children's Advocacy Center Memorandum of Understanding:** Chief of Staff Brian Moersch presented this item for discussion. The purpose of this Memorandum of Understanding is to improve and enhance communication, collaboration and cooperation among both agencies in developing a team approach to the investigation of child abuse.

No action required.

(This item will be presented for board approval at the October 18, 2016 meeting.)

23514 **Discussion of Request for Approval of Declaration of Compliance:** Chief of Staff Brian Moersch presented this item for discussion. As per the Texas State Library and Archives Commission and Board Policy CPC (Local), the Board of Trustees must approve a Records Control Schedule for the disposition of any school records. A record control schedule must be in place under the Local Government Records Act for the records management program.

No action required.

(This item will be presented for board approval at the October 18, 2016 meeting.)

23515 **Discussion of Request for Approval of Purchases over \$50,000:** Chief Financial Officer David Harwell presented Purchases over \$50,000 as required by Board Policy CH (Local). There was only one contract/purchase that met this requirement, copy paper.

No action required.

(This item will be presented for board approval at the October 18, 2016 meeting.)

23516 **Discussion of Acknowledgement of Donations and Gifts:** Chief Financial Officer David Harwell presented the quarterly report of Donations and Gifts. On occasion patrons of the school district provide gifts of money or equipment for use by students or staff. It is the District's desire to inform Trustees of these gifts and thank donors.

No action required.

23517 **Discussion of Report on Disposal of Surplus Equipment:** Chief Financial Officer David Harwell presented this item for discussion. In August 2015, October 2015, January 2016, and March 2016 auctions were held to dispose of surplus equipment and furniture. The August 2015 auction proceeds were \$2,645.75, October 2015 were \$4,944.23, January 2016 were \$33,312.71 and the March 2016 proceeds were \$11,726.61. The total received from the sale of surplus equipment was \$52,629.30.

In addition, the District contracted with Prime Systems for disposal services to remove obsolete computers at no cost to the District. They picked up approximately 252 CPU's, approximately 145 CRT monitors, approximately 993 laptops and approximately 30 laptop carts.

No action required.

23518 **Discussion of Request for Approval of Adoption of a Resolution Authorizing Issuance of Maintenance Tax Notes Pursuant to Section 45.108, Texas Education Code:** Chief Financial Officer David Harwell presented this item for discussion. The District is faced with an approximate loss of nearly \$15 million in local funding (due to the decline in appraised values) school board members talked about issuing Maintenance Tax Notes as a source of money to help cover operating costs in the coming months, if necessary. The fall months, through December, are usually low cash flow months as taxes are just beginning to be collected. This would be similar to a business line of credit; a short-term loan to be paid back right away. District leaders are concerned that slow tax collections and/or delayed payment of state funding could put the school District in a situation where long-term investments would have to be used to meet operating costs. ECISD's fund balance is approximately \$38 million which is slightly below the recommended amount of 15% of a district's total budget. Trustees discussed using money held in long-term investments to help with cash flow concerns vs. issuing tax notes, up to \$20 million (approximately one month of operating costs), that could be accessed, if needed. To be noted, the interest paid on the tax notes could be lower than the interest gained on the long-term investments.

No action required.

(This item will be presented for board approval at the October 18, 2016 meeting.)

23519 **Discussion of Request for Approval of 2016-2017 T-Tess Appraisers:** Assistant Superintendent for Curriculum & Instruction Carolyn Gonzalez

presented this item for discussion. By state rule, appraisers must be approved by the local Board of Trustees. A list representing individuals who have completed the necessary training and are now certified "Texas Teacher Evaluation & Support System Appraisers" was provided to Trustees for review.

No action required.

(This item will be presented for board approval at the October 18, 2016 meeting.)

23520 **Discussion of Request for Approval of Appointment/Reappointment of Student Health Advisory Council (SHAC) Members:** Health & P.E. Coordinator Michael Neiman provided Trustees with applications and resumes of those wishing to serve on the Student Health Advisory Council for review and consideration. There are currently seven (7) vacant positions, five (5) parent members and two (2) community members. The following applications have been received:

Parent Member

Dawn Weaks
Heather McKenzie
Holly Moore
Amanda Varela
Erin Gwilliam

Community Member

Renee Morris
Ravi Shakamuri
Larissa Guevara

Trustees will be asked to select new members by way of ballot at the October 18, 2016 Board meeting.

No action required.

(This item will be presented for board approval at the October 18, 2016 meeting.)

23521 **Request for Approval of Closed Meeting – Personnel Matters – Section 551.074 of the Texas Government Code (Discussion of Routine Personnel Report) [Board will deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees of the District]:**

No session held.

23522 **Information Items:** The Purchasing Report and the Routine Personnel Report were provided to the Board of Trustees for review.

23523 **Adjournment:** Board President Teri Ervin adjourned the Board meeting at 7:18 p.m.

Board President
Teri Wheat Ervin, MEd

Board Secretary
Ray Beaty, D.C.