

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SPRING BRANCH INDEPENDENT SCHOOL DISTRICT

STATE OF TEXAS	§
	§
COUNTY OF HARRIS	§

WHEREAS, The Spring Branch Independent School District Board of Trustees (the "Board") is aware of House Bill 3033 ("H.B. 3033") which added Government Code Section 552.0031 to the Texas Public Information Act and defined "business day" under the Texas Public Information Act to mean a day other than:

- (1) a Saturday or Sunday;
- (2) a national holiday under Texas Government Code Section 662.003(a); or
- (3) a state holiday under Texas Government Code Section 662.003(b);

WHEREAS, H.B. 3033 further provides that the Friday before or Monday after a state or federal holiday is not a business day of a governmental entity if the holiday occurs on a weekend and the governmental entity observes the holiday on that Friday or Monday;

WHEREAS, this legislation, and the definition of a business day, is significant for government bodies as the Texas Public Information Act requires a governmental entity to take action upon receipt of a request for public information, with such required actions including but not necessarily being limited to the following:

- (1) release requested public information promptly, and if not within ten (10) business days of receiving the request, the District's public information officer must certify to the requestor that the District cannot produce the information within ten (10) business days and state the date and hour within reasonable time when the information will be available; and
- (2) if one or more of the exceptions under Subchapter C of the Texas Public Information Act applies to the requested information, the District must request an Attorney General decision stating all the exceptions that apply, and provide notice to the requestor of the request for an Attorney General's decision and a copy of SBISD's request for an Attorney General decision, within ten (10) business days;

WHEREAS, H.B. 3033 provides that the Board of Trustees of a school district may designate up to ten (10) days in each calendar year as nonbusiness days, on which the governmental entity's administrative offices are closed or operating with minimum staffing, but are not national or state holidays.

NOW THEREFORE, BE IT RESOLVED as follows:

- (1) The Spring Branch Independent School District Board of Trustees designates the following dates in calendar year 2027 as nonbusiness days in compliance with H.B. 3033 as set forth in Exhibit A:
 - a. March 8-10 (Spring Break);
 - b. November 23-24 (Thanksgiving Break); and
 - c. December 20-23, 28 (Winter Break).

SIGNED this ____th day of August, 2026.

President, SBISD Board of Trustees

Secretary, SBISD Board of Trustees

2027

Public Information Office Business Days

January						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Saturday/Sundays - Closed - per Govt Code Sec. 552.0031 (a) (1)

Federal/State Holidays - Closed - per Govt Code Sec. 662.003 (a) & (b)

Board Designated Nonbusiness Days - per Govt Code Sec. 552.0031 (f)

Optional Holidays - per Govt Code Sec. 662.003 (c)

GOVERNMENT CODE
TITLE 5. OPEN GOVERNMENT; ETHICS
SUBTITLE A. OPEN GOVERNMENT
CHAPTER 552. PUBLIC INFORMATION
SUBCHAPTER A. GENERAL PROVISIONS

Sec. 552.0031. BUSINESS DAYS. (a) Except as provided by this section, in this chapter "business day" means a day other than:

- (1) a Saturday or Sunday;
 - (2) a national holiday under Section [662.003\(a\)](#); or
 - (3) a state holiday under Section [662.003\(b\)](#).
- (b) The fact that an employee works from an alternative work site does not affect whether a day is considered a business day under this chapter.
- (c) An optional holiday under Section [662.003\(c\)](#) is not a business day of a governmental body if the officer for public information of the governmental body observes the optional holiday.
- (d) A holiday established by the governing body of an institution of higher education under Section [662.011\(a\)](#) is not a business day of the institution of higher education.
- (e) The Friday before or Monday after a holiday described by Subsection (a)(2) or (3) is not a business day of a governmental body if the holiday occurs on a Saturday or Sunday and the governmental body observes the holiday on that Friday or Monday.
- (f) Subject to the requirements of this subsection, a governmental body may designate a day on which the governmental body's administrative offices are closed or operating with minimum staffing as a nonbusiness day. The designation of a nonbusiness day for an independent school district must be made by the board of trustees. The designation of a nonbusiness day for a governmental body other than an independent school district must be made by the executive director or other chief administrative officer. A governmental body may designate not more than 10 nonbusiness days under this subsection each calendar year.

SUBTITLE B. STATE OFFICERS AND EMPLOYEES

CHAPTER 662. HOLIDAYS AND RECOGNITION DAYS, WEEKS, AND MONTHS

SUBCHAPTER A. HOLIDAYS FOR STATE EMPLOYEES

Sec. 662.003. DATES AND DESCRIPTIONS OF HOLIDAYS. (a) A national holiday includes only the following days:

- (1) the first day of January, "New Year's Day";
- (2) the third Monday in January, "Martin Luther King, Jr., Day" in observance of the birthday of Dr. Martin Luther King, Jr.;
- (3) the third Monday in February, "Presidents' Day";
- (4) the last Monday in May, "Memorial Day";
- (5) the fourth day of July, "Independence Day";
- (6) the first Monday in September, "Labor Day";
- (7) the 11th day of November, "Veterans Day," dedicated to the cause of world peace and to honoring the veterans of all wars in which Texans and other Americans have fought;
- (8) the fourth Thursday in November, "Thanksgiving Day"; and
- (9) the 25th day of December, "Christmas Day."

(b) A state holiday includes only the following days:

- (1) the 19th day of January, "Confederate Heroes Day," in honor of Jefferson Davis, Robert E. Lee, and other Confederate heroes;
- (2) the second day of March, "Texas Independence Day";
- (3) the 21st day of April, "San Jacinto Day";
- (4) the 19th day of June, "Emancipation Day in Texas," in honor of the emancipation of the slaves in Texas in 1865;
- (5) the 27th day of August, "Lyndon Baines Johnson Day," in observance of the birthday of Lyndon Baines Johnson;
- (6) the Friday after Thanksgiving Day;
- (7) the 24th day of December; and
- (8) the 26th day of December.

(c) An "optional holiday" includes only the days on which Rosh Hashanah, Yom Kippur, or Good Friday falls.