

BOARD OF TRUSTEES AGENDA

<input type="checkbox"/>	Workshop	<input checked="" type="checkbox"/>	Regular	<input type="checkbox"/>	Special
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- (A) Report Only Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

- (B) Action Item

Presenter(s): ISMAEL MIJARES, DEPUTY SUPERINTENDENT FOR BUSINESS & FINANCE
ROLANDO SALINAS, DEPUTY SUPERINTENDENT FOR DISTRICT OPERATIONS
MARIO GARCIA, FOOD SERVICE DIRECTOR
LUIS VELEZ, PURCHASING DIRECTOR

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO AWARD SEALED PROPOSAL NO. 251507 FOR TORTILLAS AND THE BOARD DELEGATES THE SUPERINTENDENT OR DESIGNEE THE AUTHORITY TO MAKE RELATED BUDGETED PURCHASES OF GOODS OR SERVICES AS PER BOARD POLICY CH.

- (C) Funding source: Identify the source of funds if any are required.

BUDGETED FUNDS

- (D) Clarification: Explain any question or issues that might be raised regarding this item.

SEE ATTACHED MEMORANDUM



MEMORANDUM

To: Mr. Ismael Mijares, Deputy Superintendent for Business and Finance

From: Mr. Luis A. Vélez, Purchasing Director

Date: Tuesday, August 6, 2024

Subject: **Recommendation on Sealed Proposal Number 251507 for Tortillas**

Based on the submitted proposals and recommendation from the Food Service Director, the Department of Purchasing recommends that Sealed Proposal 251507 for Tortillas be awarded in accordance with the specifications and requirements of the proposal and as per the attached Tabulation Sheet.


If you have any questions or need more information regarding this matter, please contact me at the Purchasing Department.



EAGLE PASS INDEPENDENT SCHOOL DISTRICT

MEMORANDUM

TO: Luis Velez, Purchasing Director

FROM: Mario E. Garcia, Food Service Director 

DATE: August 15, 2024

SUBJECT: TORTILLA BID RECOMMENDATION

This is to make the following product award recommendations based on the bids submitted under proposal No. 251507 and cost/price analyses conducted.

- Yellow Corn Tortilla awarded to Venados Distribution Srvs. LLC.
- White Corn Tortilla (Maseca) awarded to Venados Distribution Srvs. LLC.
- Whole Grain Tortilla (1oz) awarded to Saritas Tortilla Factory, Inc.
- Whole Grain Tortilla (2oz) awarded to Saritas Tortilla Factory, Inc.
- Crunchy Taco Shell awarded to Venados Distribution Srvs.

Please feel free to contact me regarding this matter.

Thank You

APPROVED:  DATE: 8-15-24
Rolando Salinas, Deputy Superintendent of District Operations

**EAGLE PASS INDEPENDENT SCHOOL DISTRICT
SEALED PROPOSAL NO. 251507 - TORTILLAS
TABULATION SHEET**

DESCRIPTION:	SARITAS TORTILLA FACTORY, INC. EAGLE PASS, TX	VENADOS DISTRIBUTION SRVS, LLC EAGLE PASS, TX
1 YELLOW CORN TORTILLA		
Brand:	Fernandez	OLE
Size:	5 ¾"	5 ¾"
Weight in oz (minimum of 1.0 oz):	1 oz	1 oz
Total cost per package:	\$ 9.95	\$ 5.92
Count per package:	100	80
Unit Cost (per tortilla):	0.0995	0.0740
2 WHITE CORN TORTILLAS (MASECA)		
Brand:	La Hacienda	OLE
Size:	5 ¾"	5 ¾"
Weight in oz (minimum of 1.0 oz):	1 oz	1 oz
Total cost per package:	\$ 9.95	\$ 5.60
Count per package:	100	80
Unit Cost (per tortilla):	0.0995	0.0700
3 WHOLE GRAIN TORTILLAS (1oz)		
Brand:	Saritas Wheat	OLE
Size (minimum 6 ¾):	6 ¾"	6 ¾"
Weight in oz (minimum of 1.0 oz):	1 oz	1 oz
Total cost per package:	\$ 19.50	\$ 3.74
Count per package:	100	24
Unit Cost (per tortilla):	0.1950	0.1560
4 WHOLE GRAIN TORTILLAS (2oz)		
Brand:	Saritas Wheat	OLE
Size (minimum 6 ¾):	6 ¾"	6 ¾"
Weight in oz (minimum of 2.0 oz):	2 oz	2 oz
Total cost per package:	\$ 25.00	\$ 3.02
Count per package:	100	12
Unit Cost (per tortilla):	0.2500	0.2520
5 CRUNCHY TACO SHELL		
Brand:	NO BID	Exquisita
Size (minimum 5 ¾):	NO BID	5 ¾"
Weight in oz (minimum of 1.0 oz):	NO BID	1oz
Total cost per package:	NO BID	\$ 29.00
Count per package:	NO BID	200
Unit Cost (per tortilla):	NO BID	0.1450

6 Cost Comparison (based on 100 ct.)			
A	YELLOW CORN TORTILLA	\$ 9.95	\$ 7.40
B	WHITE CORN TORTILLAS (MASECA)	\$ 9.95	\$ 7.00
C	WHOLE GRAIN TORTILLAS (1OZ)	\$ 19.50	\$ 15.60
D	WHOLE GRAIN TORTILLAS (2OZ)	\$ 25.00	\$ 25.20
E	CRUNCHY TACO SHELL	NO BID	\$ 14.50

Approved: Mario Garcia, Food Service Director

7 Cost Comparison (based on Food Service Dept. estimated consumption for 2023-2024 school year)			
A	YELLOW CORN TORTILLA (109,600)	\$ 10,905	\$ 8,110
B	WHITE CORN TORTILLAS (MASECA) (199,900)	\$ 19,890	\$ 13,993
C	WHOLE GRAIN TORTILLAS (1oz) (449,850)	\$ 87,721	\$ 70,177
D	WHOLE GRAIN TORTILLAS (2oz) (0)	-	-
E	CRUNCHY TACO SHELL (123,400)	NO BID	\$ 17,893

Approved: Rolando Salinas, Deputy Supt. For Dist. Operations

Approved: Samuel Mijares, Superintendent of Schools

Notes:

1. Based on quality of products evaluation from Food Service Director and Deputy Supt. For District Operations.
2. Cost comparison estimates are subject to modifications due to potential changes in menus as a result of COVID-19.