



Memorandum

Date: July 14, 2025

To: Board of Directors of the Pendleton School District 16R

From: Michelle Jones, Director of Business Services

Subject: Broker of Record Compensation Agreement

Proposal: The purpose of this agreement is to designate Wheatland Insurance Center as the Broker of Record for the District, which includes an annual fee of 10% of the annual property and liability contributions to PACE. In past years, Wheatland Insurance has been the Broker of Record for the District under the PACE umbrella. This agreement serves as a cost saving measure to the District through a reduced annual fee of 4%.

Recommendation: Michelle Jones, Director of Business Services, recommends the approval of the Broker of Record Compensation Agreement with Wheatland Insurance Center, Inc.

Motion: I move to approve the Broker of Record Compensation Agreement with Wheatland Insurance Center, Inc.

Motion for Approval:

Made by _____ Seconded by _____

Motion for Rejection:

Made by _____ Seconded by _____

Motion for Further Consideration:

Made by _____ Seconded by _____