



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
 FROM: Adam Law Ed.D.
 RE: July 18, 2022, Personnel Report
 DATE: July 18, 2022

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Name	School	Position	Effective Date	FTE
Mays, Eric	GHS	Business Teacher	8/15/2022	1.0
George, Dominique	FES	Kindergarten	8/15/2022	1.0
Nielsen, Katie	WAS	2nd Grade Teacher	8/15/2022	1.0
Foulkes, Elizabeth	HSS	Reading Teacher	8/15/2022	1.0
Coffland, Kerrilyn	MCS	5 th Grade Teacher	8/15/2022	1.0
Montalbano, Julie	GELP	Early Childhood/Blended Teacher	8/15/2022	1.0
Petrich, Bailey	WAS	2 nd Grade Teacher	8/15/2022	1.0
Lynch, Ashley	GHS	Math Teacher	8/15/2022	1.0
Hirner, Jerod	GMSS	Language Arts Teacher	8/15/2022	1.0
Orozco, Lupe	HSS	Orchestra Teacher	8/15/2022	1.0
Jurkynas, Jennifer	GMSN	Learning Behavior Specialist	8/15/2022	1.0
Kelly, Erin	GELP	Early Childhood/Blended Teacher	8/15/2022	1.0
Longo, Drew	GHS	English Teacher	8/15/2022	1.0
Masella, Haley	GHS	Learning Behavior Specialist	8/15/2022	1.0
Nelson, Brittany	GELP	Speech Language Pathologist	8/15/2022	1.0
Clary, Staci	GMSN (SLC)	Learning Behavior Specialist	8/15/2022	1.0
Schulget, Eric	GHS	Learning Behavior Specialist	8/15/2022	1.0

II. FMLA

Name	School	Position	Approximate Dates	School Year
Russell, James	GHS	Physical Education Teacher	9/13/2022-10/26/2022	22/23

Sharko, Josh	GMSS	7th Grade Language Arts	8/29/2022-9/26/2022	22/23
Kremer, Sarah	GMSN	Language Arts	10/20/22-1/27/23	22/23

III. Long Term Sub

Length of Assignment	Name	School	Subject/Grade	FTE
8/15/2020-10/25/2022	Danek, Mary	HSS	1 st Grade	1.0

IV. Reappointments

Start Date	Name	School	Subject/Grade	FTE
8/15/2022	Corkery, Jean	GHS	Project Lead the Way	0.4

V. Resignations

Name	School	Position	Effective Date	School Year
Burk, Sarah	GHS	Learning Behavior Specialist	5/31/2022	21/22
Klein, Tricia	GMSN	Learning Behavior Specialist	5/31/2022	21/22
Bowman, Ann	GELP	Early Childhood/Blended Teacher	5/31/2022	21/22
Fritz, Emily	GHS	English Teacher	5/31/2022	21/22
Napravnik, Jennifer	HSS	5 th Grade Teacher	5/31/2022	21/22
Wallenburg, Lauren	GMSS	Grade Language Arts Teacher	5/31/2022	21/22

VI. Approval of Retirement Contracts for

Name	Through the End of:	School	Subject/Grade	FTE
Beyer, Juli	2025-2026	GMSS	Social Studies	1.0
Hawks, Lisabeth	2025-2026	GMSS	Social Studies	1.0
Japlon, Kenneth	2025-2026	GMSS	Social Studies	1.0
Jenco, Nancy	2025-2026	WES	Learning Behavior Specialist	1.0
Thill, Paul	2025-2026	GHS	English Teacher	1.0
Gain, Kerry	2026-2027	GMSN	Math Teacher	1.0
Giltz, Rebecca	2026-2027	HSS	4 th Grade Teacher	1.0
Hack, Michael	2026-2027	GMSS	Social Studies	1.0
Pool, Mark	2026-2027	CO	Technology Facilitator	1.0
Rolf, Shelly	2026-2027	GMSS	Guidance Counselor	1.0

VII. Retirement

Name	School	Position	Effective Date	FTE
Markuson, Jay	GHS	Industrial Technology	2022-2023	1.0

SUPPORT STAFF

I. New Hires

Name	School	Position	Effective Date	School Year
O'Donnell, Hillary	CO	PT HR Admin. Assistant	6/15/2022	21/22
Briner, Mandy	FES	Registered Nurse	8/15/2022	22/23
Lopez, Cesar	GMSS	2nd shift Custodian	7/6/2022	22/23
Hatzel, Kate	GHS	Registered Nurse	8/1/2022	22/23
Marquez, Brianna	GELP	Special Education Assistant	8/15/2022	22/23
O'Higgings, Brendon	CO	Building Services Coordinator	7/18/2022	22/23
Mielke, Karsin	CO	Mail Courier	7/6/2022	22/23
Holmes, Jill	HES	Special Education Assistant	8/15/2022	22/23
Sweeney, Lindsay	MCS	Kindergarten Assistant	8/15/2022	22/23
Johnson, Kyle	ALL	1 st Shift Maintenance	7/25/2022	22/23

II. Resignations

Name	School	Position	Effective Date	School Year
Morgan, Janice	HES	Special Education Assistant	5/31/2022	21/22
Myatt, Julie	GMSN	Special Education Assistant	5/31/2022	21/22
Wade, Sara	WAS	Reading Tutor	5/31/2022	21/22
Zamora, Lenora	HES	Special Education Assistant	5/31/2022	21/22
Finch, Sara	GMSS	Special Education Assistant	5/31/2022	21/22
Twohig, Kate	WAS	Library Assistant	5/31/2022	21/22
Long, Matt	HSS	Head Custodian	7/22/22	22/23
Doherty, Lisa	MCS	Special Education Assistant	5/31/2022	21/22

III. Reclassification/Transfer

Start Date	Name	School	Position	FTE
8/1/2022	O'Rourke, Heather	GMSN	10 Month Building Tech 5 hours/10 Month Building Tech 7 hours	1.0
7/1/2022	Brandt, Karen	GMSS	12 Month Admin Assistant at GHS to 12 Month Admin Assistant at GMSS	1.0
7/1/2022	Estrada, Christina	CO	12 Month Admin Assistant at GHS to 12 Month Admin Assistant at CO	1.0
6/13/2022	Madden, Kelly	TRANS	Bus Driver to Dispatcher/Supervisor	1.0
8/5/2022	Wilson, Joy	GHS	Special Ed Assistant at HSS to 10-month Counseling & Advising Admin Assistant at GHS	1.0
7/11/2022	Daly, Mike	MCS	Custodian GHS to Head Custodian at MCS	1.0
7/12/2022	Perry, Sue	GHS	10 Month Admin Assistant at GHS to 12 Month Admin Assistant at GHS	1.0
7/12/2022	Ziegler, Jody	GHS	12 Month Admin Assistant at GMSN to 10 Month Admin Assistant at GHS	1.0
8/1/2022	Navigato, Sherry	GHS	12 Month Admin Assistant at GHS to 12 Month Admin Assistant at GMSN	1.0

IV. Reappointments

Start Date	Name	School	Subject/Grade	FTE
8/15/2022	Bracey, Kari	HES	Kindergarten Assistant	1.0
8/15/2022	Runyan, Jane	HSS	Kindergarten Assistant	1.0
8/15/2022	Todd, Christine	HSS	Kindergarten Assistant	1.0

V. Retirement

Name	School	Position	Effective Date	FTE
Isaacson, Cathy	HSS	Admin. Assistant	8/12/2022	1.0
Keith, Mary Ellen	WES	Building Nurse	5/31/2022	1.0
Gomez, Tom	HES	Head Custodian	10/31/2022	1.0
Hernandez, Jose	WES	Custodian	9/2/2022	1.0

ADMINISTRATION

I. New Hires

Name	School	Position	Effective Date	School Year
Neukirch, Joseph	GMSN	Assistant Principal	7/1/2022	22/23

II. Reappointments

Last Name	First Name	School Year	Bldg	Position
Oros	Kristin	22/23	GMSN/GMSS	Middle School Campus Athletic Director/Dean
Anderson	Laura	22/23	ALL	Private/Alternative Placement Coordinator

III. Reclassification

Start Date	Name	School	Position	FTE
6/17/2022	Riberio, Tracy	TRANS	Dispatcher/Supervisor to Assistant Director of Transportation	1.0
7/1/2022	Hahn, Matt	GHS	GHS Social Studies teacher to Athletic Director	1.0

IV. Resignations

Name	School	Position	Effective Date	School Year
Kim, Karen	GMSN	Assistant Principal	5/31/2022	21/22