

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Tuesday, May 28, 2013, at 7:00 p.m. at Williamsburg Elementary School, 1812 Williamsburg Avenue, Geneva, Illinois.

1. CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: President Mark Grosso, Leslie Juby, Dave Lamb, Mike McCormick, Vice President Kelly Nowak, Policy Committee Chair Mary Stith. Late: None. Absent: Finance Committee Chair Bill Wilson.

The President welcomed everyone, led them in the Pledge and reminded them to sign the attendance record.

District administrators present: Tom Rogers, Principal Geneva High School; Scott Ney, Director Facility Operations; Craig Collins, Assistant Superintendent Personnel Services; Donna Oberg, Assistant Superintendent Business Services; Patty O'Neil, Assistant Superintendent Curriculum & Instruction; and Dr. Kent Mutchler, Superintendent

Others present: Kathy Durrenberger, Melissa Mickey, Kris Mather, Melissa Burke, Suchada Ritsiri, Paul, Nancy, Carol & Daniel MacDonald, Dan Acton, Karen Leone, Steve Chassee (ARCON), Mallory Nemes, Rein & Karen Guthrie, Laura Bieniak, Karen Mansk.

2. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

3. APPROVAL OF MINUTES

- 3.1 Regular Session May 13, 2013
- 3.2 Executive Session May 13, 2013

The President noted that a Board member had requested a correction to the executive session minutes of May 13th and the minutes for approval reflected the change.

A Board member requested that the minutes be voted on separately.

Motion by Stith, second by McCormick, to approve Item 3.1, as presented. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Motion carried unanimously.

Motion by McCormick, second by Stith, to approve Item 3.2, as corrected. On roll call, Ayes, five (5), Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Abstained, one (1), Juby. Motion carried.

4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

- 4.1 Tradition of Excellence Awards: Geneva High School Student Recognition

The Geneva High School Principal presented students to the Board of Education in recognition of their accomplishments and thanked the Board for the opportunity to present the students, as well as for participating at graduation on Sunday. Students recognized included:

Boys Track State Qualifiers: Daniel Acton, pole vault; Blaine Bartel, 4x800; Michael Bianchina, 4x800

and 1600m; Daniel Dudman, 4x800; Timothy Guthrie, pole vault; Daniel Herrera, 4x800; Daniel MacDonald, 4x800; Kyle McNeil, discus; Jordan Midgley, 4x800; Timothy Roels, 100m and 200m; Samuel Urben, 4x800, Nathan Wendt, 4x800. Timothy Guthrie placed 7th in the State in pole vault. Girls Track State Qualifiers: Kathryn Adelman, 800m; McKenzie Altmayer, 1600m; Jenna Ginsberg, pole vault. Kathryn Adelman placed 6th in the State in the 800m. Girls Badminton State Qualifiers: Ann Green; Suchada Ritsiri, Nicole Schneider. Boys Tennis State Qualifiers - Doubles: Ryan Doeckel, Nicholas Huang, Nicholas McCarty, John Potts.

The students were congratulated on their achievements and presented with the Tradition of Excellence Award.

5. SUPERINTENDENT'S REPORT

The Superintendent reported on end of year activities that included final exams at Geneva High School; high school Commencement; students' participation in Geneva's Memorial Day Parade; and the last day of school, which is May 31st. He added that the administration is now focusing on professional development for staff, budget development for 2013-2014, and interviewing and hiring staff.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATIONS

None

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATIONS

None

8. INFORMATION

8.1 FOIA Requests & Responses

Total Requests = 4; Total Cost = \$420.04; Total Attorney Cost = \$345; Total Employee Time = 8.75 hours; Total Attorney Time = 1.5 hours

Mark Pennington, Geneva, requested: "The complete, non-redacted, handwritten original minutes recorded with my approval by Assistant Principal Ms. Maura Burns (GMSN) during my parent requested academic conference held at GMSN April 15, 2013 ...All invoices, communication and expenses related to the districts legal consultation regarding responses that arose either due to my request for an academic conference with my child's teacher, or the legal expenses incurred by the district for subsequent decision/consultations regarding scheduling, attendees, data and/or outcomes or responses to requests for information including the meeting minutes for the private parent academic conference permitted and provided guidance by Illinois School Code. All electronic, hand written or other format communication created prior to, or following, the above meeting (electronic, hand written or other format of communication) between district staff pertaining to my request for the academic conference that name my son or any family members(s), make reference to the participants (proposed to attend or actually attending) and/or that were created between teachers, the technology department, school and district administrators, or any district employees including the district attorneys or others. This includes but is not limited to, materials referencing the scheduling, attendance, response, data, acceptance, attendees, and/or outcomes of/for this academic conference." FOIA took 6 district employees 4 hours 35 minutes (\$345). Attorney time 1 hour 30 minutes (\$345).

Jake Griffin, Daily Herald, requested: "Names of employees who were not in school April 11, 2013 to attend IEA/NEA conference; names of employees who were not in school April 12, 2013 to attend IEA/NEA conference; class assignments for teachers not in school those days, . . . job titles of support staff not in school those days; reason given for employee's absences on those days (if able to determine which employees were off that day for IEA/NEA conference) . . .list of daily pay for each employee not in school April 11 - 12, 2013; please designate whether employees not in school April 11 - 12, 2013 received full compensation . . . despite their absence; names, individual payment amounts and description of class assignment . . .or job covered by substitutes used on April 11 - 12, 2013 . . . dollar amount, if any, union(s) will or have reimburse(d) district for cost of substitute staff." FOIA took 3 district employees 1 hour, 30 minutes (\$47.97).

Brian McSherry, Sheet Metal Workers Local 265, Carol Stream, requested: " . . .all bid records, bid announcements, bid advertisements, bid results for the Summer School HVAC work to be performed this year 2013." FOIA took 2 district employees 1 hour, 20 minutes (\$47.61).

Sandra Ellis, 209 Peyton Street, Geneva, requested: " . . .an electronic copy (DVD) of the video of the May 13th, 2013 Board of Education meeting." FOIA took 2 district employees 1 hour, 15 minutes (\$26.53).

8.2 Suspension Report
No discussion.

9. CONSENT AGENDA

9.1 Monthly Financial Reports & Interfund Transfers

9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires

New Hires Certified

Glinke, Mary, GHS, Mathematics, 1.0 FTE, Start Date 8/19/2013

Krahulec, Katherine, GMSS, Science, 1.0 FTE, Start Date 8/19/2013

Resignations Certified

Jacobson, Kathryn, GMSN, Science, 1.0 FTE, Effective 5/31/2013

Leaves Certified 2013-2014 School Year

Calloway, Kerri, MCS, Vocal Music, 1.0 FTE

Trudeau, Rawnee, HSS/WAS, Social Worker, 1.0 FTE

Resignations Support

Chally, Mary Beth, GMSS, Special Ed Assistant, 9 Month, Effective 5/31/2013

9.3 Bid Summary/Award: \$57,182.00, Geneva Middle School Track Resurfacing, Midwest Track Builders

9.4 Bid Summary/Award: \$186,100.00, Geneva High School Flooring (Cafe & Corridors), Vortex Commercial Flooring

9.5 Operations Working Conditions Agreement July 1, 2013 through June 30, 2016

Additional information on the scope of the work in Items 9.3 and 9.4 was requested. (Projects were approved as part of the Five-year Facilities plan. 9.4 is under budget and the track resurfacing work will be completed in July.) The President requested a status report on the Coultrap demolition. (Protective fencing is up around the building. The permit will be picked up from the Regional Office of Education on Friday, May 31, 2013 and demolition will begin the week of June 3, 2013.)

Motion by McCormick, second by Nowak, to approve Consent Agenda Items 9.1 through 9.5, as presented. On roll call, Ayes, six (6), McCormick, Nowak, Stith, Juby, Lamb, Grosso. Nays, none (0). Motion carried unanimously.

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board, REMS Grant Advisory Board

Theater Boosters are applying for 501C3 non-profit status. Sunday's high school Commencement ceremony was well attended and student behavior was exemplary. A member visited with students at Geneva Middle School South who had written him letters and members attended an end-of-year luncheon with the bus drivers.

12. NOTICES / ANNOUNCEMENTS

None.

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY [5 ILCS 120/2(c)(1); COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/2(c)(2)]; AND PENDING LITIGATION [5 ILCS 120/2(c)(11)]

At 7:21 p.m., motion by Nowak, second by McCormick, to go into executive session to consider matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; collective negotiation matters between the public body and its employees or their representatives, and pending litigation. On roll call, Ayes, six (6), Nowak, Stith, Juby, Lamb, McCormick, Grosso. Nays, none (0). Motion carried unanimously.

At 7:28 p.m., following a break for the room to clear, the Board moved into executive session.

At 8:34 p.m., motion by Stith, second by McCormick, and with unanimous consent, the Board returned to open session.

14. ACTION POSSIBLE FOLLOWING EXECUTIVE SESSION

None.

15. ADJOURNMENT

At 8:35 p.m., motion by Nowak, second by McCormick, and with unanimous consent, the meeting was adjourned.

APPROVED _____ PRESIDENT

SECRETARY _____ RECORDING
SECRETARY