

Approval to Apply for Grant

A copy of all grant applications must be submitted to the Curriculum Office.

1. Obtain your principal's signature on this document.
  - a. **Prior to submitting your request**, send original and completed grant application to Curriculum Office at the Administration Building.
  - b. **Include signed/approved** copy along with original grant application to the funding source.
2. Once Assistant Superintendents review the grant and sign this form, a copy of the signature page will be returned to the building principal.
3. In order to accept a successful grant of \$2500 or more, Board approval is required.

Project Title: Classroom Safety To Go Kits

Funding Source: DC Everest Education Foundation

Name(s) of Grant Writer(s):

Name	Signature	Email
<u>Gina Lehman</u>		<u>gilehman@dce.k12.wi.us</u>

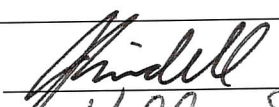
Amount Requested: \$ \$22,905.10 Total Project Cost: \$ \$22,905.10

Targeted Age Group/Grade: PK-12 School: District Wide

Date of Request: 1-30-25

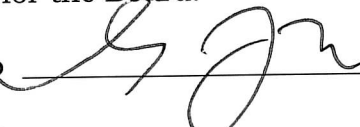
Signatures:

Principal Approval:  Yes  No \_\_\_\_\_

Assist. Superintendent of Learning:  Yes  No 

Assist. Supt. of Business/Personnel:  Yes  No 

All grants having a **value of more than \$2,500** shall be accepted by the Board.  
The Superintendent may accept gifts of lesser value for the Board.

Superintendent Approval:  Yes  No 

School Board Clerk:  Yes  No \_\_\_\_\_

The D.C. Everest Area School District Federal Tax Number is 39-6007952.

Approved 2/7/2022



## **D.C. Everest Education Foundation Grant Application Cover Sheet**

**Project Title: DCE Safety To Go Kit**

**Date of Request: 2-5-2025**

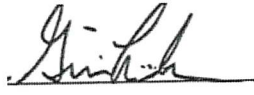
**Amount Requested: \$22,905.10**

**Funds Needed: \$22,905.10**

**Total Project Cost: \$22,905.10**

**Are there any other funders: No**

**Targeted Grade: District Wide, all grade levels, all buildings**

**Name of Grant Writer: Gina Lehman ([gilehman@dce.k12.wi.us](mailto:gilehman@dce.k12.wi.us))** 

## DCE Safety To Go Kit Grant

### Project Overview

Implementing "Safety To-Go Kits" is a standard practice in schools nationwide, aligning with recommendations from the U.S. Department of Education. The Department advocates for the creation of emergency supply kits, or "go-kits," as a critical component in enhancing school preparedness. Many school districts across the nation have already implemented this practice, and our district is currently behind in adopting this essential safety measure. Equipping our classrooms with these kits supports established safety protocols and is crucial to bringing our district in line with best practices that many of our area districts around us already have in place.

This proposal seeks funding to purchase "Safety To-Go Kits" for all 437 certified teachers in our district. These kits will serve as essential emergency preparedness tools, equipping teachers with the necessary resources to maintain the health and safety of students and staff during critical situations. By implementing a district-wide initiative, we aim to ensure every classroom is equipped with a standardized set of supplies designed to address a variety of emergency scenarios effectively.

The adoption of these kits not only demonstrates our district's commitment to proactive safety measures but also ensures that our schools are keeping pace with national standards in emergency readiness. This initiative will enhance the overall safety and well-being of all individuals within our schools, reinforcing a secure and prepared learning environment.

### Project Description

The primary objective of this grant is to equip each classroom teacher with a **Safety To-Go Kit**, containing essential emergency supplies to be utilized during unforeseen situations. These kits are designed based on valuable input from classroom teachers and school nurses to ensure they meet the practical needs of educators and students during emergencies. Each kit will include the following items:

- Five-gallon bucket with lid
- Emergency blankets
- Safety vest
- Whistle
- Writing utensils
- Clipboard
- First aid kit
- Emesis bags
- Antibacterial wipes
- Hand sanitizer
- Latex-free gloves (medium & large)

- Tissues, toilet paper, and paper towels
- Trash liners
- Fruit snacks (for diabetic students)
- Bottled water

The overarching goal of this initiative is to empower staff with the necessary tools to respond effectively to emergencies. By providing these resources, we aim to enhance teachers' confidence in their ability to protect students and manage emergency situations efficiently.

We anticipate that the implementation of the **Safety To-Go Kits** will lead to:

- **Increased preparedness and confidence among teachers and staff**, ensuring they feel equipped to handle various emergency scenarios.
- **Enhanced student safety**, as teachers will have immediate access to critical supplies needed to address health and safety concerns.

This initiative aligns with our district's commitment to fostering a secure and prepared learning environment, ensuring the well-being of all students and staff.

### Expenditures

Each kit will cost approximately \$51.80 for the bucket and its basic supplies, with an additional \$268.50 for supplemental materials. With 437 certified teachers in our district, the total estimated cost for the project is **\$22,905.10**.

Below is a detailed breakdown of the individual costs:

QTY	ITEM DESCRIPTION	PRICE	LINKS
1	5 Gallon Bucket w/ lid	\$5.00	<a href="#">Bucket</a>
1	Bucket Lid	\$3.00	<a href="#">Lid</a>
2	Emergency Light Sticks	\$1.50	<a href="#">Light Stick</a>
25	Emergency Blankets (\$0.70 ea)	\$20.00	<a href="#">Emergency Blankets</a>
1	Safety Vest for Teacher (orange)	\$2.00	<a href="#">Orange Vest</a>
1	Whistle	\$0.50	<a href="#">Whistle</a>
	Pens, permanent marker and Paper	\$2.00	<a href="#">Sharpies, Pens, NotePads</a>
1	Clipboard	\$1.50	<a href="#">Clipboards</a>
	First Aid kit (scrapes & scratches)	\$6.25	See Below
3	Emesis Bags	\$1.00	<a href="#">Emesis Bag</a>

10	PAWS Antibacterial wipes	\$1.50	<u>PAWS</u>
1	Hand Sanitizer (4 oz)	\$1.00	<u>Hand Sanitizer</u>
10	Latex-free gloves (medium)	\$1.00	<u>Gloves - Medium</u>
10	Latex-free gloves (large)	\$1.00	<u>Gloves - Large</u>
1	tissues	\$2.50	<u>Tissues</u>
1	toilet paper	\$0.55	<u>Toilet Paper</u>
1	paper towels	\$1.50	<u>Paper Towels</u>
	Trash liners (from custodian)		
3	Fruit Snacks (diabetic)	\$0.50	<u>Fruit Snacks</u>
3	Bottled water	\$0.50	<u>Water</u>
	<b>TOTAL COST OF A CLASSROOM BUCKET</b>	<b>\$51.80</b>	
	<b>ADDITIONAL SUPPLIES</b>		
1	Labels to mark bags	\$27.50	<u>Labels</u>
2	Snack-size bags for diabetic snacks	\$15.00	<u>Snack Ziploc Bags</u>
3	Quart bags (for gloves)	\$66.00	<u>Quart Bags</u>
4	Ziploc bags for supplies (first aid)	\$110.00	<u>Ziploc Bags</u>
7	PAWS Wipes 6-100ct. boxes	\$50.00	
	<b>TOTAL COST OF ADDITIONAL SUPPLIES</b>	<b>\$268.50</b>	
	<b>TOTAL COST FOR THE PROJECT</b>	<b>\$22,905.10</b>	

## Evaluation

The effectiveness of the **Safety To-Go Kits** initiative will be measured through direct observation and practical application during routine emergency drills conducted throughout the school year. School administrators and safety personnel will assess how well the kits support staff in responding to various emergency scenarios, ensuring they are equipped to address student needs efficiently.

Key evaluation methods will include:

- **Emergency drill observations:** Monitoring how the kits are utilized during fire drills, lockdowns, and shelter-in-place exercises to gauge their practicality and accessibility.

- **Incident reports review:** Analyzing emergency response documentation to assess whether the kits provided the necessary resources to manage situations effectively.
- **Readiness checks:** Conducting periodic inspections to ensure kits are maintained, properly stocked, and readily available in each classroom.

This evaluation approach allows for real-time assessment of the kits' effectiveness in real-world scenarios, ensuring they continue to meet the evolving needs of our schools without requiring additional staff surveys or feedback collection.