

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Carol Harber
ADDRESS: Fairview, TX
POSITION: Executive Assistant
DEPARTMENT: Organizational Effectiveness, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	08/16-05/18	Executive Assistant
Golden Living	05/14-07/16	Public Affairs Coordinator
Golden Living	07/12-04/14	Executive Assistant
Oklahoma State Senate	01/00-01/12	Journal Clerk

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Oklahoma	1986	B.A., Sociology