



**Board Action Required X**

No Action Required

---

To: Coppell ISD Board of Trustees  
From: Denise Sullivan  
Date: November 2, 2012  
cc: Dr. Jeff Turner, Kelly Penny, Sid Grant

**Re: Harris County Department of Education Purchasing Cooperative Interlocal Agreement**

---

**Recommendation:** That the Coppell ISD Board of Trustees approve the attached Interlocal Purchasing Agreement for participation in the Harris County Department of Education (HCDE) purchasing cooperative at the November 26, 2012 board meeting and allow Denise Sullivan, Director of Purchasing, to complete any necessary documentation related to this Interlocal Purchasing Agreement.

- A. The approval of this Interlocal Purchasing Agreement allows our district to enter into an agreement with Harris County Department of Education (HCDE) by virtue of the Education Code 44.031(a), the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, Chapter 271, Subchapter F of the Texas Local Government Code, and Board Policy CH (LEGAL).
- B. This agreement will allow our district to have the opportunity to receive a \$.05 per gallon discount at all ExxonMobil branded sites using the ExxonMobil Universal Fleet credit card program. In addition, the \$2.00 monthly fee per card is also waived on this program. The current Exxon Business Fleet credit cards are checked out by those CISD employees driving the CISD-owned vans and rental vehicles for out-of-town travel, and there is no discount associated with the existing credit cards. Since the district spends such a small amount for fuel purchased in this manner (approximately 500 gallons last fiscal year), the realized savings will be fairly minimal. However, it will result in some savings however small they are. For local CISD-approved travel, the fuel located at the Service Center is utilized.
- C. There is currently no fee for participating in this cooperative.