



Parkrose School District #3
As Per Board Policy DLC/DLC-AR
Request for Extended Travel
(Travel Outside 200 Miles)

The Parkrose School Board asks that extended travelers (or their supervisors) present for a few minutes at a Board meeting following their conference. Please make arrangements with the Board Secretary.

NAME: Christine Blouke

DATE July 15, 2022

DEPT/BUILDING: Technology Department

PURPOSE: 2022 Synergy Connect Edupoint User Conference

TRAVEL DETAILS:

DESTINATION: Nashville, Tennessee

DATES: November 2-4, 2022

<i>ESTIMATED EXPENSES:</i>	<i>DESCRIPTION</i>	<i>COST</i>
TRAVEL	Airline	\$ 710.00
LODGING	Gaylord Opryland Resort & Convention Center- Nov 2-4, 2022 with tax	\$ 501.00
PER DIEM	Conference Provides: Nov 3 Breakfast, Lunch & Dinner – Nov 4 Breakfast & Lunch Nov 2-Breakfast,Lunch,Dinner \$74.00 Nov 4-Dinner \$37.00	\$ 111.00
REGISTRATION	Early Bird Registration \$595.00	\$ 595.00
OTHER	Taxi, Uber, Lyft	\$ 54.00 Round Trip
TOTAL		\$ 1,971.00

BUDGET SOURCE(S) NAME:

Travel Budget Code
100.2660.0342.180.000.000

Amount
\$1,971.00

BUSINESS SERVICES DIRECTOR SIGNATURE: 

DATE: 7/10/22

SUPERVISORS RECOMMENDATION AND COMMENTS: _____

SUPERVISOR SIGNATURE _____ DATE: _____

SUPERINTENDENT/DESIGNEE RECOMMENDATIONS/COMMENTS:

SUPERINTENDENT/DESIGNEE SIGNATURE  DATE: 7/19/22

BOARD ACTION: APPROVED: _____ DISAPPROVED: _____ DATE: _____



NOV 3-4



NASHVILLE

2022 EDUPOINT USERS CONFERENCE
GAYLORD OPRYLAND RESORT & CONVENTION CENTER
NASHVILLE, TENNESSEE



Join us at Synergy CONNECT 2022

Please join Edupoint for Synergy CONNECT 2022 at the Gaylord Opryland Resort & Convention Center in Nashville, TN. This annual event is your opportunity to connect with the products, trends, and people at the forefront of K-12 student data and learning management.

- **Numerous breakout sessions**, with sessions for all levels of Synergy experience
- **Several NEW conference sessions**, including additional sessions on curriculum & standards
- **Hands-on sessions** in an intimate computer-lab setting for in-depth Synergy training
- **Customer-led sessions** for the end-user perspective on Synergy
- **The return of CONNECT Hub (Formerly Open Forum)** for scheduled one-on-one instruction and Q&A with Edupoint solution experts
- **Previews of new products** and services
- **Partner Expo** with live demonstrations of integrated solutions and the opportunity to speak one-on-one with trusted technology industry leaders
- **Optional pre-conference Boot Camp sessions:** Hands-on half-day sessions on November 2nd
- **Partner For Life and Synergy Achievement Awards** recognition



SYNERGY CONNECT 2022 HIGHLIGHTS

Informative Breakout Sessions — Our multi-track schedule of breakout sessions provides more than 100 options for deepening or refreshing your knowledge and discovering new things. Follow a single track related to your area of focus or explore sessions from many different tracks and gain firsthand knowledge about Synergy Education Platform features and functionality relevant to your role and your experience level. There's truly something for everyone!

CONNECT Hub (Formerly Open Forum) for One-On-One Guidance — Conference

attendees love CONNECT Hub! It's your chance to speak with Edupoint subject matter experts and get answers to your questions about Synergy functionality pertinent to your district. CONNECT Hub is available at various times throughout the day, including breakfast and lunch breaks, so grab a plate and bring it with you!

Go Hands-On in Our Computer Lab — There's no better way to learn than by doing it yourself. Our Hands-On Tracks offer sessions in a lab setting with Synergy test environments provided by Edupoint, so you can follow along step-by-step.

Networking Opportunities — Every year, attendees tell us how valuable it is to "hear how other districts are doing things," which is why we build time into the schedule for you to network with your peers. Meet fellow Synergy users from across your state or across the country, and discover how they are using Synergy to streamline processes, improve data usage, and positively impact student success.

Partner Expo — Interact with trusted technology partners for demonstrations of solutions that seamlessly integrate with Synergy Education Platform.

Why should you attend?



Build Your Synergy Skills

Learn how to use Synergy features directly related to your role. Find out about the latest Synergy features, be the first to know about upcoming functionality, and get more from your existing Synergy solution.

Network And Explore New Ideas With Colleagues

Discover how others in your area utilize Synergy and learn from their experiences to boost your own skill set.

Get Expert Help

Take advantage of CONNECT Hub (Formerly Open Forum) for scheduled one-on-one instruction and Q&A with Edupoint subject matter experts. Bring your questions!

Connect With Edupoint Executives

Mingle & network with Edupoint thought leaders throughout the conference. Ask questions, discuss future trends, or just say "hi."

Who attended last year?

Attendees from all areas of K-12 come to Synergy CONNECT

- SQL Database Analyst
- Technology Specialist
- Registrar
- Applications Support Analyst
- Special Education Administrator
- Coordinator of State & Federal Programs
- Director of Assessment
- SIS Coordinator
- Assistant Principal
- Database Administrator
- Secretary
- Director of Special Education
- Data Integrity Specialist
- System Support Specialist
- Technology Director

- SIS Supervisor
- Support Technician
- Programmer
- Office Manager
- Director of Instructional Technology
- Chief Technology Officer
- Information Technology Manager
- Counselor
- Principal
- Information Systems Specialist
- Senior Systems Administrator
- Teacher
- Digital Curriculum Specialist
- Instructional Support Coach
- Educational Technologist



Registration Information



The registration fee for Synergy CONNECT 2022 is \$650 per attendee with an Early Bird rate of just \$595 if registered by August 1st. This covers attendance at the general session and all breakout sessions, breakfast/lunch/snacks each day, and the Thursday evening networking reception.

Cancellation Policy

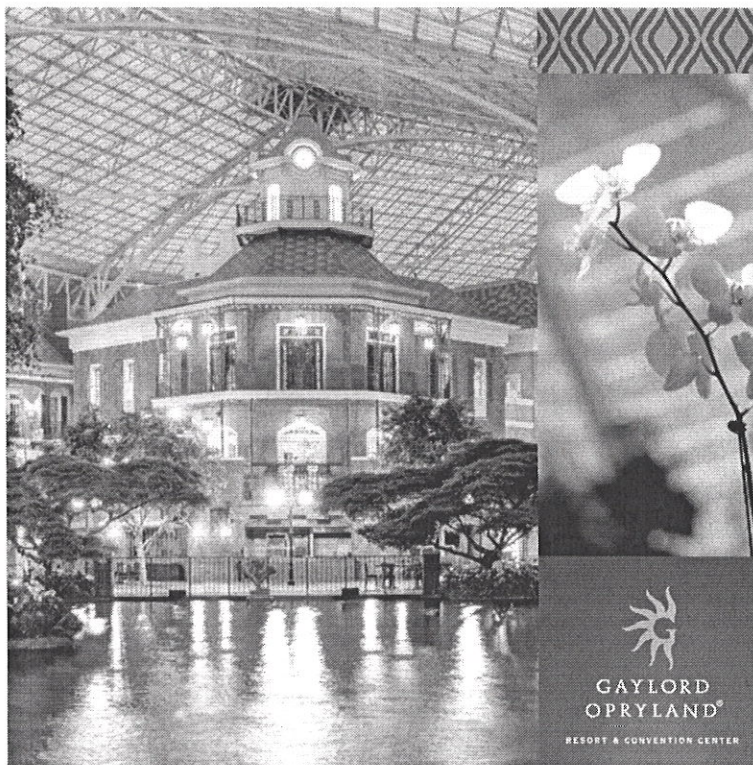
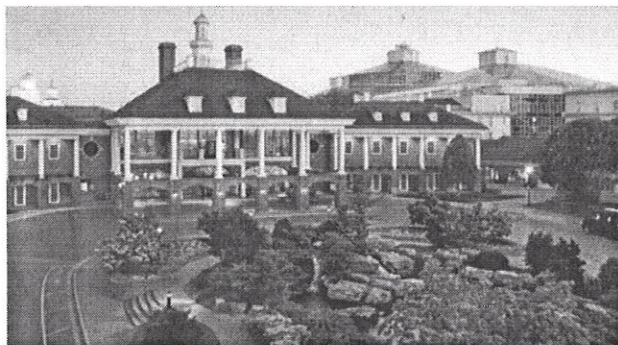
Synergy CONNECT 2022 registrations are refundable if canceled by August 15, 2022.

Hotel & Travel

Synergy CONNECT 2022 will take place at the **Gaylord Opryland Resort & Convention Center** in Nashville, TN. For hotel room reservations at special conference rates, please visit Edupoint.com/2022UC/Travel

Questions?

Contact us at
Edupoint-UserConference@Edupoint.com



Conference Agenda

Wednesday, November 2

*Optional Pre-Conference Boot Camp Sessions (Additional \$349 each)

7:00 am- 8:00 am	Boot Camp Check In and Continental Breakfast
8:30 am- 11:30 am	AM Boot Camp Sessions
11:30 am- 12:30 pm	Boot Camp Lunch
12:30 pm- 4:00 pm	PM Boot Camp Sessions
4:00 pm- 8:00 pm	Attendee Registration Open
5:00 pm- 8:00 pm.....	CONNECT Hub (Formerly Open Forum) NEW Time!

Thursday, November 3

General Conference, Day 1

7:30 am- 9:15 am	Conference Registration and Breakfast
8:00 am- 9:00 am	CONNECT Hub (Formerly Open Forum)
9:30 am- 11:30 am	Opening General Session
11:30 am- 1:00 pm	Lunch
11:30 am- 1:00 pm	CONNECT Hub (Formerly Open Forum)
1:00 pm- 2:10 pm	Breakout Session #1
2:20 pm- 3:30 pm	Breakout Session #2
3:30 pm- 4:00 pm	Refreshment Break
4:00 pm- 5:10 pm	Breakout Session #3
5:15 pm- 6:30 pm	Networking Reception with LIVE Music!

Friday, November 4

General Conference, Day 2

8:00 am- 9:00 am	Breakfast
8:00 am- 3:20 pm	CONNECT Hub (Formerly Open Forum)
9:00 am- 10:10 am	Breakout Session #4
10:20 am- 11:30 am	Breakout Session #5
11:30 am- 1:00 pm	Lunch
1:00 pm- 2:10 pm	Breakout Session #6
2:20 pm- 3:30 pm	Breakout Session #7
3:30 pm- 4:00 pm	Closing General Session

CONNECT Hub

(Formerly Open Forum)

CUSTOMER SUPPORT CONNECT Hub

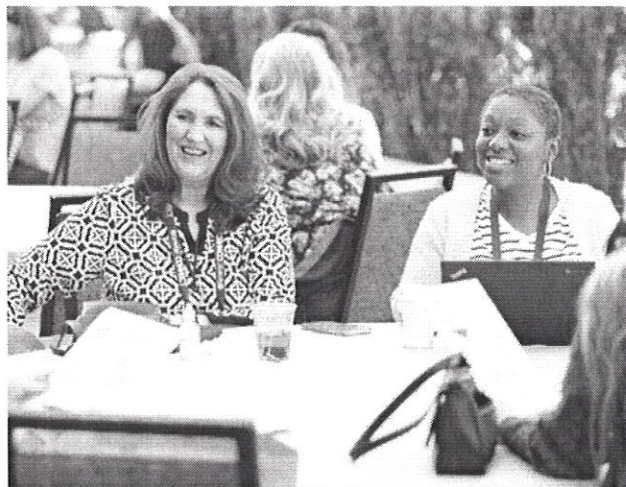
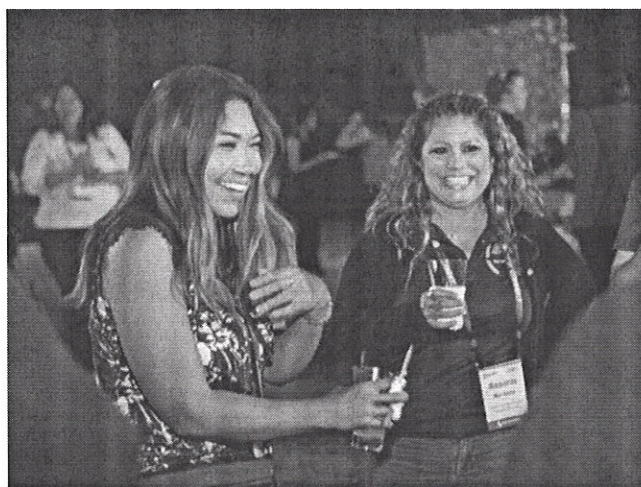
Maximize your time with Synergy experts by scheduling one-on-one time with members of Edupoint's Customer Resource Center and Development teams in the CONNECT Hub. Available throughout Synergy CONNECT 2022 for both walk-in and scheduled appointments, the CONNECT Hub is your opportunity to speak with Edupoint subject matter experts for private solution demonstrations and have questions answered about Synergy functionality pertinent to your district.



Pre-Conference Boot Camp Schedule

PRE-CONFERENCE BOOT CAMP | WEDNESDAY, NOVEMBER 2 (Additional \$349 each)

8:00 - 11:30AM	Intro to OLR	Customizations Without the Use of ST	Admin Reports	SIS Basics for New Users (Part 1 of 2)
12:30 - 4:00PM	Tools for Updating OLR	Power of U in UD (New)	Creating Dynamic Elementary Standards- Based Report Cards	SIS Basics for New Users (Part 2 of 2)



Breakout Session Schedule

DAY 1 | THURSDAY, NOVEMBER 3

	SIS BEGINNER LEVEL	SIS ELECTIVE FUNCTIONALITY	SIS ATTENDANCE OVERVIEW	SIS SCHEDULING OVERVIEW	SIS PORTAL FUNCTIONALITY	SIS MASTERY LEVEL	INSTRUCTIONAL APPLICATIONS 1
SESSION 1	Tips and Tricks for Navigation (Revamped)	Health Overview: Best Practices on Maintaining Student Health Records (Revamped)	Configuring Attendance For Your Needs (New)	New Year Rollover	Evolution of Synergy Mail and Survey Designer (Revamped)	Synergy Query (Revamped)	TeacherVUE Overview
SESSION 2	Student Enrollment (Revamped)	Discipline Incident and Teacher Referrals (Revamped)	Getting The Most Out of Attendance Reports (New)	Preparing for Scheduling in Synergy (New)	Optimizing ParentVUE (New)	UD Reports: Synergy Query + SIREN (New)	Synergy Grade Book - LMS Features for Teachers and Students
SESSION 3	Basic Attendance Configurations	Fees Functionality Overview	Attendance In The Current Environment - Time Tracker and Contact Tracing (New)	Course Request Entry and Analysis (Revamped)	Integrating New Features in OLR (Revamped)	User Defined Data (Revamped)	PBIS and Discipline with Synergy MTSS

	INSTRUCTIONAL APPLICATIONS 2	INSTRUCTIONAL APPLICATIONS 3	INSTRUCTIONAL APPLICATIONS 4	STATE REPORTING	SPECIAL EDUCATION	IT
SESSION 1	OneRoster and LMS Integration	Exploring ParentVUE/ StudentVUE on the Web and Mobile Application	IA Opening Session: Deep Dive into New Features (New)	VA State Reporting	What the Query? (Revamped)	Synergy Database Schema
SESSION 2	Intro to Synergy Assessment	Introduction to MTSS/RTI	Custom Reports in TeacherVUE/Grade Book (New)	Upcoming Features in Synergy SIS (Revamped)	SE Query for Advanced Users (Revamped)	Synergy in the Cloud
SESSION 3	Synergy LMS: District Course Curriculum - Using Synergy Teams to Create, Organize and Pace Content for Teachers and Students	Google Classroom, Google Provisioning and Integration to Google for Education	Synergy Analytics: Using Analytics to Inform Key Stakeholders	AZ State Reporting	The 411 on 504	Security Tips, Tricks & Techniques

Breakout Session Schedule

DAY 2 | FRIDAY, NOVEMBER 4

	SIS BEGINNER LEVEL	SIS ELECTIVE FUNCTIONALITY	SIS ATTENDANCE OVERVIEW	SIS SCHEDULING OVERVIEW	SIS PORTAL FUNCTIONALITY	SIS MASTERY LEVEL	INSTRUCTIONAL APPLICATIONS 1
SESSION 4	Recording Grades and Report Card Options	Test History: Test Definition, Test Import and Student Test	KioskVUE: Features and Functionality	Mass Scheduling Overview with Scenarios (New)	Hands-On: OLR Conditions (Revamped)	Power Reports: SQL, CH, & SIREN (New)	Customer Perspective: MTSS
SESSION 5	Schedule Maintenance and Walk-In Scheduling (Revamped)	Who Knew Synergy Did That? (Revamped)	Attendance Letter V2 - Advanced (Revamped)	Schedule Board (New)	Hands-On: Prepping Annual Verification (New)	Mail Merge Mysteries Unlocked	Customizing TeacherVUE / Grade Book
SESSION 6	Maintaining Staff Records (New)	Intro to Student Transcripts and Grad Req (Revamped)	Upcoming Features in Synergy SIS (Revamped)	Master Schedule Builder Functionality	Hands-On: OLR Custom Student Documents (Revamped)	Rules Setup (Revamped)	New District Grade Book
SESSION 7	Setting Up a New School (New)	Advanced Student Transcript Options (New)	Attendance Scenarios & Solutions (New)	Overview of Scheduling in Synergy - From NYR to Update Schedule Process (New)	The Future of OLR - Lottery and Waitlist & Athletics (New)	Solving Problems with Synergy Mastery (New)	Exploring New Parent/Teacher Conferences in Synergy

	INSTRUCTIONAL APPLICATIONS 2	INSTRUCTIONAL APPLICATIONS 3	INSTRUCTIONAL APPLICATIONS 4	STATE REPORTING	SPECIAL EDUCATION	IT
SESSION 4	Determining Proficiency: Implementing Standards Based Grading in Synergy Grade Book	Hands-On: Advanced Analytics - Exploring Building Analytics and Dashboards	Do You Know This? Exploring TeacherVUE and Grade Book Features (New)	CA State Reporting	Putting the Power of U in UD Docs (Revamped)	Infrastructure and How it all Works
SESSION 5	Hands-On: MTSS	Customer Perspectives: Assessment	IA Opening Session: Deep Dive into New Features (New)	CRDC	Connect the Dots - How New SIS Features Benefit SE - Tips & Tricks (New)	SSO, MFA & User Provisioning via LDAP
SESSION 6	LTI and Course Content: A Deep Dive into Integrating the Grade Book with 3rd Party Learning Tools	Universal Screening/Early Warning and the Synergy MTSS Module	Customer Perspectives: Standards in Grade Book	OR State Reporting	Progress Monitoring (New)	Database Size Management
SESSION 7	Hands-On: Synergy Assessment	Analytics: Exploring Powerful Real-World Dashboards Used by District Leaders	Grade Book Future	TN State Reporting	Feel Validated: Validation Rule Builder (New)	

Pre-Conference Boot Camp | SESSIONS

WEDNESDAY, NOVEMBER 2

Intro to OLR

New to Online Registration or newly implemented? Come to the Intro to Online Registration class as an OLR 101 course. Learn more about useful settings to enhance your district configuration. **Level: Beginner**

Customizations Without the Use of ST

This hands-on session will guide attendees through the process of customizing Synergy. Topics will include modifying existing screens in Synergy SIS and TeacherVUE, creating new screens in Synergy SIS, TeacherVUE, and ParentVUE, adding user defined data, and building data validation rules and New Feature Assists to support the new screens. Attendees will use the new features added to Design Configuration in Synergy 2023 to streamline customizations. Users will leave this session empowered to apply what they have learned to their own Synergy solution. A basic understanding of the Synergy data structure and the navigational elements in the user interface is highly recommended. **Level: Intermediate**

Admin Reports

Admin Reports is a simple, yet powerful tool that allows you to deliver real-time data focused to the specific needs of any user in Synergy! This session will discuss how to create advanced reports that pull data from practically anywhere in the database, as well as how to target these reports to your end-users. We'll explore each step of creating an Admin Report using real-world examples, from developing SQL queries for these reports to exploring the different options for presenting your data. You'll also learn how to include focus-based and custom parameters in your reports, allowing your reports to respond to a user's focus or report-defined parameter selections when displaying data. Bring your own report requirements to the session and we'll explore how to develop them into Admin Reports! **Level: Advanced**

SIS Basics for New Users (Part 1 of 2)

This full-day session is for users new to Synergy and those needing a refresher of basic functionality. Some examples of the knowledge you will leave this session with are: navigating in Synergy, enrolling a student, adding daily and period attendance, entering a discipline incident, adding student health information, updating student grades, running a basic query and maintaining student schedules. **Level: Beginner**

Tools for Updating OLR

Learn how to enhance Online Registration with User Defined Data, View Change, and Property Override. Use existing Online Registration Setup functionality to customize Online Registration to your district's needs. **Level: Intermediate**

Power of U in UD (New)

Have you created UD Documents for your district, but want to advance your skills? This session is for you! In this session, attendees will learn how to create One to Many grids with the Show Detail option, how to use the Layout Table and Layout Columns allowing more creativity on your user screen and refine your skills with the document layout, etc. This hands-on session will bring your UD Doc skills to the next level in order to better meet your district's needs. **Level: Intermediate/Advanced**

Creating Dynamic Elementary Standards-Based Report Cards

Come explore the new Dynamic Elementary Standards-Based Report Card in Grade Book! This powerful new report card option allows districts to quickly and easily create elementary standards-based report cards while bypassing the time-consuming and complex RDLC file creation process. With this new report card, managing yearly updates becomes much easier, as most changes won't even require changes to the actual report card file! Using a real-world report card to work from, this session will guide you through the entire process of creating an REX file, adding content to the report card, exploring your rendering/output options, creating multiple language options, and adding the report card to Synergy Grade Book! We'll also show you how this option provides support for a truly dynamic report card, only rendering report card areas that apply to students based on their class enrollments. If your district manages their own elementary report card files or is thinking about managing them in the future, you won't want to miss this session! **Level: Intermediate**

SIS Basics for New Users (Part 2 of 2)

This full-day session is for users new to Synergy and those needing a refresher of basic functionality. Some examples of the knowledge you will leave this session with are: navigating in Synergy, enrolling a student, adding daily and period attendance, entering a discipline incident, adding student health information, updating student grades, running a basic query and maintaining student schedules. **Level: Beginner**

SIS Beginner Level | TRACK

THURSDAY, NOVEMBER 3

Tips and Tricks for Navigation (Revamped)

Now that you have basic Synergy navigation down, here are tips and tricks to organizing and utilizing available features within the system for maximum efficiency. **Level: Beginner**

Student Enrollment (Revamped)

A bird's eye view of student enrollment. From best practices, scenarios with enrolling and withdrawing records through concurrent enrollment and reports. **Level: Beginner**

Basic Attendance Configurations

A look at the most commonly requested attendance configurations, attendance scenarios and helpful reports. **Level: Beginner/Intermediate**

FRIDAY, NOVEMBER 4

Recording Grades and Report Card Options

This session is designed to introduce new users to the process of closing and ending a grading period in Synergy. From "grading buckets", updating GPA and attendance totals to printing attendance on different report cards. **Level: Beginner/Intermediate**

Schedule Maintenance and Walk-In Scheduling (Revamped)

In this session, we will discuss some tricks of the trade for maintaining proper student schedules throughout Synergy once the school year begins. Also, join us for a look at the functionality of the Walk-In Scheduling screen! Here you can add student course requests and still have the advantage of a scheduling engine to find schedules for your new students (or new schedules for existing students). **Level: Beginner/Intermediate**

Maintaining Staff Records (New)

This session is designed to offer a real look at maintaining Staff Records. We will discuss common "Do's and Don'ts", along with best practices while including realistic scenarios. Also, with an emphasis on troubleshooting for proper security and school assignments. **Level: Beginner/Intermediate**

Setting Up a New School (New)

In this session, we will discuss how to properly setup a new organization manually in Synergy! We will discuss the differences between school extensions, school and calendar setup, locating and managing setup screens. Also, we will show you some tips around adding and altering User Groups, while troubleshooting for proper setup. **Level: Beginner/Intermediate**

SIS Elective Functionality | TRACK

THURSDAY, NOVEMBER 3

Health Overview: Best Practices on Maintaining Student Health Records (Revamped)

Accurate record keeping for Students' Health is so important! This session will review the various Health screens in Synergy and the data nurses will be entering such as: medication tracking and administration, immunizations, health screenings, conditions, and visits to the nurse's office. We will cover the basic setup of sliding scale immunizations with emphasis on compliance verification. At the end of the session, attendees will understand how to set up immunizations and perform accurate and streamlined data entry and record keeping tasks. Recommended for nurses and SIS health admins. **Level: Beginner**

Discipline Incident and Teacher Referrals (Revamped)

Come join us as we dive into the Discipline Incident module. Discover the many ways your district can tailor Discipline Incidents to your own workflow, as well as taking a look into the expansive options of our Incident Approval Queue, Detention Monitor and Teacher Referrals. Let us show you the many functionalities to keep discipline easy and organized. This session will cover basic abilities in our Discipline module. **Level: Beginner**

Fees Functionality Overview

Planning a Field Trip? Time to order Yearbooks? How can we possibly track Course Fees, Textbook Fees, Equipment Fees, Art Fees, Music Fees, SO MANY FEES! Have no fear, Synergy is here. This training will be a beginner's guide through all of our Fee screens and how they communicate with one another. We will walk through the life cycle of a Fee. Starting from the young age of a District fee, before taking their first steps as a School Fee. We will touch base on the differences between Standard Fee Mode and Direct Payment Fee Mode. We will discuss the 3rd party integrations that allow us to accept online payments with ease, then finish out the session going over some of our favorite fee reports! **Level: Beginner**

FRIDAY, NOVEMBER 4

Test History: Test Definition, Test Import and Student Test (New)

So, your Students took a test. Now what? Where does it go? What is the secret of life? While we can't really tell you the secret of life, we CAN tell you where you can store this information in Synergy for it to be accessible for a variety of needs. In this Beginner Level session, you will learn how to setup a Test Definition that will be used to manually enter in tests, as well as used in conjunction with a Test Import Definition to import student scores in mass when you have far too many to enter one by one. We will also give an overview of where this data then lives, and the benefit of how that information could be used. This session is geared towards admins who are entering in student test scores, maintaining historical records, and those who manage graduation requirements and transcript options. **Level: Beginner**

Who Knew Synergy Did That? (Revamped)

New features are added to Synergy almost every day. With all of that innovation, it's easy to lose track of features and functionality in Synergy SIS. This session will be a journey of discovery into the overlooked and underutilized features of Synergy that may be hiding in plain sight. Attendees are encouraged to bring their own Forgotten Feature to the session. Giveaways will be handed out to the top 3! **Level: Beginner**

Intro to Student Transcripts and Grad Req (Revamped)

An adventure into the exciting world of transcripts and graduation requirements! The transcripts set the course for our student's futures and beyond. We will dive into where the mighty transcript pulls from, how to make changes, and the overall setup of the Graduation Requirements themselves. You won't want to miss this overview—even at the beginning level there can be a lot to cover and it saves a lot of confusion when it's crunch time to get those transcripts out! **Level: Beginner**

Advanced Student Transcript Options (New)

Have you ever printed a transcript and wished that it looked different? Not sure where to begin with all of the unknown options that exist out there? Take a journey with us to the mysterious world of the student transcript options — where we will navigate settings not commonly discussed such as work in progress options, left footer options, and schools attended history to name a few. Stop by and see what unknown options are there for you to take advantage of — your transcript might not be the same after. **Level: Intermediate**

SIS Attendance Overview | TRACK

THURSDAY, NOVEMBER 3

Configuring Attendance For Your Needs (New)

Just like building any new structure, the foundation is key. In this session we will cover a number of topics that will help you configured your district/school's attendance so that this will setup your schools for success. Join us as we navigate Synergy and start with the basics as we review setting up your Districts School Setup screen when it comes to attendance. We'll also address setting up your School attendance options screen for both your daily and period attendance schools and finally we will review setting up Real Time attendance. After reviewing the basics, we will continue onward in the more advance topics. We will look at Bell Schedule setup, Meeting Days creation and use, Period Rotation Definition setup and simply just creating a strong foundation for your attendance success. **Level: Intermediate**

Getting The Most Out of Attendance Reports (New)

"How can I...? Is there a way...? Where would I...? Do you know...?" These are the questions often asked by registrars, secretaries, and district staff when they are tasked to provide attendance data. Join us as we demonstrate some of the best attendance reports to run and how to make them work for you. We will go over selecting the right options on the report interface, finding the right format to fit your needs, and all the various ways to sort and share the data to make your job just a little easier. **Level: Beginner/Intermediate**

Attendance In The Current Environment - Time Tracker and Contact Tracing (New)

The art of life is a constant readjustment to our surroundings and our environment. In 2020 attendance was readjusted to now reflect how we have to take attendance for students who were remote learning. Synergy adapted and Time Tracking was created. In this session we will review how to utilize and establish Time Tracking correctly in a school and ParentVUE/StudentVUE. When students were able to come back into the classroom we also readjusted our surroundings again as we introduced Contact Tracing. In this session, we will visit the Contact Tracing and Attendance Definition views. Attendees will learn about how Contact Tracing works, and we will show several examples of tracing, filtering, and exporting the results. **Level: Intermediate**

FRIDAY, NOVEMBER 4

KioskVUE: Features and Functionality

This session will cover the KioskVUE mobile app and all of its features at the overview level. We will go over device requirements and setup, as well as the intended use cases for this application, so you can be well equipped for implementing KioskVUE in your district. We will also do a live demonstration of each feature available and how they interact with Synergy. **Level: Beginner/Intermediate**

Attendance Letter V2 - Advanced (Revamped)

Step into the world of Attendance Letters V2 with our very first Advanced session on the subject! We will be touching on the custom setups that are possible using the Attendance Definition, including the Thresholds calculation grid. We will also look at the ways we can include Concurrent Attendance, Keep Thresholds Across District, Discipline Templates, and the other fields available to help customize the configuration to your needs. Enrolling in this session assumes you already have a beginner/intermediate level understanding of the Attendance Letter V2 module. **Level: Advanced**

Upcoming Features in Synergy SIS (Revamped)

This session will recap the upcoming Synergy features presented during the Opening Session. **Level: Beginner**

Attendance Scenarios & Solutions (New)

This session will highlight various attendance scenarios that arise throughout the school year. We will touch on basic troubleshooting when presented with an attendance situation that makes you stop and question how to fix it. Join us as we share some tips and tricks to provide you with the solutions you need to navigate these situations. **Level: Intermediate**

SIS Scheduling Overview | TRACK

THURSDAY, NOVEMBER 3

New Year Rollover

This session will include important information to review and questions to answer prior to running the New Year Rollover process and then reviewing the screens, order of operations and expected outcomes. **Level: Beginner/Intermediate**

Preparing for Scheduling in Synergy (New)

There are several areas in Synergy that should be reviewed when preparing to begin the scheduling process. Attendees of this session will get an overview of each of these screens and fields along with their importance and connection to the scheduling process. **Level: Intermediate**

Course Request Entry and Analysis (Revamped)

There are multiple ways to enter course requests in Synergy. This session will explain each of those options, best practices and screens and reports for analysis when course request entry is complete. **Level: Intermediate**

FRIDAY, NOVEMBER 4

Mass Scheduling Overview with Scenarios (Revamped)

A brief overview of the mass scheduling process in Synergy and then a deeper dive into the setup required for specific scheduling scenarios. **Level: Intermediate**

Schedule Board (New)

The highly anticipated ScheduleBoard is here! The presenter will give an overview of ScheduleBoard functionality and best practices for using this feature during the scheduling process. **Level: Intermediate**

Master Schedule Builder Functionality

Master Schedule Builder (MSB) is a powerful scheduling tool that automatically builds the most efficient schedule possible, taking a variety of factors into account. In this session you will learn about MSB functionality, required setup and rules, and how MSB can benefit your school. For maximum benefit, attendees should understand general scheduling concepts and other routes to scheduling (e.g., Course Request setup and Mass Scheduling). **Level: Intermediate/Advanced**

Overview of Scheduling in Synergy - From NYR to Update Schedule Process (New)

The Scheduling process is done once a year and specific steps should be taken in order to have a successful scheduling season. This session will walk through the steps involved with an emphasis on the order of steps and which processes are involved in each step. **Level: Intermediate/Advanced**

SIS Portal Functionality | TRACK

THURSDAY, NOVEMBER 3

Evolution of Synergy Mail and Survey Designer (Revamped)

Navigate through the Survey experience in a brand new way by building with Survey Designer's updated interface. Enhance the process of sending and receiving Synergy Mail messages by customizing its configuration towards the most applicable needs.

Level: Beginner

Optimizing ParentVUE (New)

Learn how to minimize time spent manually altering student data by seamlessly automating the process of capturing and reviewing changes that parents submit in real-time. Empower parents to use the interactive features which ParentVUE offers regarding demographic or attendance data, along with allowing users to review and accept submitted changes by utilizing Synergy's task and review process. **Level: Intermediate**

Integrating New Features in OLR (Revamped)

High level overview of Online Registration latest features including what was shown in Synergy's open session. Session will cover tips and tricks on how to implement and test new features introduced to online registration. **Level: Beginner**

FRIDAY, NOVEMBER 4

Hands-On OLR Conditions (Revamped)

During this hands-on session attendees will have an opportunity to create a condition. Clients will also get an overview of what each condition type is used for, the reasons to use a condition, and where to place them. **Level: Intermediate**

Hands-On Prepping Annual Verification (New)

Use Online Registration Setup, Conditions and user-defined data to make your annual verification (blue card/first day packet) robust and responded to in a timely manner. **Level: Intermediate/Advanced; need to understand Mail Merge**

Hands-On OLR Custom Student Documents (Revamped)

OLR Custom Student Documents- In this hands-on session you will create a custom document using Mail Merge 2.0 as well as Visual Mail Merge. You will be given a sample document as well as tips and tricks that will be helpful when creating a Mail Merge document for OLR. **Level: Intermediate**

The Future of OLR - Lottery and Waitlist & Athletics (New)

Come get more information about Synergy's new Athletics and Lottery and Waitlist licenses. See and learn how it works for districts and integrates with the Online Registration module. **Level: All**

SIS Mastery Level | TRACK

THURSDAY, NOVEMBER 3

Synergy Query (Revamped)

In this session we will discuss the various means available for querying SIS data in Synergy. From the most basic Find, to more advanced ST Query, and graduating to the power of SQL query. We will highlight the strengths of the various query features available to help you choose the most effective way to get the data you are interested in. Attendees will leave knowing how to choose the right data query tool for the task they face. **Level: Intermediate**

UD Reports: Synergy Query + SIREN (New)

This session will cover the process of saving a Synergy Query as a report, and making modifications to that report using SIREN. Emphasis will be put on features available in the SIREN Report Designer, and modifying the report layout to fit your custom needs. This session will touch on some advanced topics such as minor C# scripting to facilitate dynamic formatting. Attendees should be proficient with Synergy Query. **Level: Advanced**

Mastering User Defined Functionality (Revamped)

In this session we will be examining a hypothetical need for a feature that does not already exist in Synergy. We will use all available User Defined features (E.G.: User Defined Data, Design Configuration, Work Flow, Task Definition, etc.) to construct a solution that meets this need. Attendees will be exposed to a comprehensive approach to solving a problem using Synergy. **Level: Advanced**

FRIDAY, NOVEMBER 4

Power Reports: SQL, C#, & SIREN (New)

This session will cover the process of creating a User Defined report using SIREN and a SQL data source. We will cover how to pass parameters to the report allowing full control over the report's output. Additionally we will be describing how to use advanced C# techniques to unlock the full potential of SIREN. Attendees should know SQL, and have familiarity with C# and basic programming concepts. **Level: Advanced**

Mail Merge Mysteries Unlocked

In this session we will cover using Mail Merge 2.0, Visual Mail Merge, and Synergy Query to get the most out of the Mail Merge functionality. In addition to the features within the Synergy application we will be taking a closer look at the corresponding features in Microsoft Word such as formatting tables, merge fields, section breaks, page breaks, etc. Attendees should be proficient with Synergy Query, Microsoft Word, existing Synergy reports, and XML. **Level: Advanced**

Rules Setup (Revamped)

This session will be led by Tony Howard of GISD, and will demonstrate how to be successful using Synergy Rules Setup from a client perspective. **Level: Advanced**

Solving Problems with Synergy Mastery (New)

In this session we will be examining a hypothetical need for a feature that does not already exist in Synergy. We will use all available User Defined features (E.G.: User Defined Data, Design Configuration, Work Flow, Task Definition, etc.) to construct a solution that meets this need. Attendees will be exposed to a comprehensive approach to solving a problem using Synergy. **Level: Intermediate**

Instructional Applications 1 | SESSIONS

THURSDAY, NOVEMBER 3

TeacherVUE Overview

Explore the many features TeacherVUE has to offer that allow teachers to be effective within their classrooms! Elements include communication, parent teacher conferences, incident referrals, reports, lunch counts, demographic/attendance/health/course history information, test group analysis/test history information, substitute instructions, grade posting and more! **Level: All**

Synergy Grade Book - LMS Features for Teachers and Students

Take advantage of the tools teachers use most! Teachers can provide their students with engaging Course Content through the use of LTI partners, YouTube®, Google Drive®, OneDrive®, and more. Come see how simple it is to create deep, thoughtful blended and online courses that teachers can share and access. **Level: All**

PBIS and Discipline with Synergy MTSS

Take a deep dive into the Synergy MTSS module as we specifically focus on PBIS tools and discipline management. The session will focus on all the features and options of behavior points, rewards stores, check-in/check-out, minor incidents, major incidents, teacher observations, requests for support, activity tracking and much more. We'll explore the PBIS dashboard and review how students are identified and become candidates for behavior interventions. Finally, we will show school site and district tools to review discipline activity based on your custom summaries and aggregations. **Level: All**

FRIDAY, NOVEMBER 4

Customer Perspective: MTSS

This customer perspectives session will be led by districts currently using Synergy MTSS to manage academic and behavior intervention. Come hear about PBIS strategies and behavior management directly from implemented districts. This session will explore Synergy MTSS for both academic and behavior intervention. **Level: All**

Customizing TeacherVUE / Grade Book

In this session we will show you how to create powerful new Views and deliver those views to teachers based on Role and User Groups. **Level: Advanced**

New District Grade Book

The much anticipated redesign of District Grade Book is finally here! With powerful new options to allow districts better control of assignments, security, and teacher/class settings, as well as the ability to make real-time changes to teachers' Grade Books, you won't want to miss this session. **Level: Intermediate**

Exploring New Parent/Teacher Conferences in Synergy

Communicating with parents and students is essential for any teacher, and the new Parent Teacher Conference module is more powerful than ever! Flexible scheduling options, support for remote meetings via Zoom or Microsoft Teams, inclusion of other staff and translators, and sharing student artifacts with stakeholders are just a few of the new features that we'll demonstrate. For those schools that schedule conferences for their teachers, Parent Teacher Conferences can now be scheduled by school office staff in Synergy! **Level: All**

Instructional Applications 2 | SESSIONS

THURSDAY, NOVEMBER 3

OneRoster and LMS Integration

If your teachers use an LMS solution like Schoology, Canvas, or Brightspace, come learn all about our Grade Book integrations! This session covers district configuration, as well as details on the information from third parties and how it integrates into Synergy Grade Book. **Level: Intermediate**

Intro to Synergy Assessment

Synergy Assessment offers a full suite of capabilities for checkpoint, formative, summative, end of course and more. Come see the powerful features that allow Assessment coordinators and teachers to deliver online assessments within the StudentVUE portal. Synergy Assessment pushes test results immediately to the grade book and allows teachers and administrators to perform deep analysis of results. Join us for a full tour! **Level: All**

Synergy LMS: District Course Curriculum - Using Synergy Teams to Create, Organize and Pace Content for Teachers and Students

Come see how easy it is for teachers/district-staff to collaborate on building and sharing resources using Synergy Curriculum Teams! Users can easily organize into Teams to create course content, assignments, and then build out courses using these and other resources. Once courses are created and content sequenced, with a click of the mouse, teachers can instantly pull down content or assignments for an entire course. **Level: All**

FRIDAY, NOVEMBER 4

Determining Proficiency: Implementing Standards Based Grading in Synergy Grade Book

Standards-based grading is more important than ever before. See the settings and configurations Synergy has to offer as we walk through district considerations, as well as the scoring and analysis of standards within Grade Book. Topics include calculation methods, reporting, and reviewing student proficiencies. **Level: All**

Hands On: MTSS

Join this hands on session to explore the Synergy MTSS module and see the latest upcoming features and functionality. The session will review MTSS/RTI Plans, PBIS features, SEL components and much, much more. **Level: All**

LTI and Course Content: A Deep Dive into Integrating the Grade Book with 3rd Party Learning Tools

Follow along as we explore building strong, meaningful rich content for students. This session will demonstrate the integration of third-party content using technologies like LTI. We'll explore concepts of Single-Sign On, Search, Bi-directional data transfer, hyperlinks, and much more. Synergy Course Content brings together a complete course/learning experience for students with links to all the tools students need to complete coursework. **Level: All**

Hands On: Synergy Assessment

Go hands-on with the Synergy Assessment module and get a sneak peek into upcoming features not yet released. Create your own questions that are content-rich, standards-aligned and tech-enhanced. Create a brand new test from an item bank or existing PDF/Google Doc. Use Synergy Assessment as a teacher or login as an Assessment Coordinator to see the powerful scheduling and analysis capabilities. **Level: All**

Instructional Applications 3 | SESSIONS

THURSDAY, NOVEMBER 3

Exploring ParentVUE/StudentVUE on the Web and Mobile Application

Students are always on the go, and the StudentVUE web portal and mobile app allows instant access to the information that matters most! See how students can set up notifications, view assignments, check current grades and attendance, review test history, and more! **Level: All**

Introduction to MTSS/RTI

Join us for a tour into the exciting MTSS/RTI module. During this session we will preview the components which streamline identifying student needs, allow efficient team member collaboration, and compile data for robust analysis. Come experience MTSS plans, CICO enrollments, PBIS, Social/Emotional features, and the powerful Early Warning System to see how the MTSS module can help you find and organize interventions for academics, behavior and more. **Level: Beginner**

Google Classroom, Google Provisioning and Integration to Google for Education

Integration of the Google suite of products allows teachers to work more efficiently and effectively within Synergy Grade Book. Come discover the seamless exchange of assignments, scores, submissions, as well as student and staff information. **Level: All**

FRIDAY, NOVEMBER 4

Hands On: Advanced Analytics - Exploring Building Analytics and Dashboards

Analytics gives you the power to find the right decision making data and deliver it to key stakeholders. This technical session will let you get hands on with Synergy Analytics. You will write queries, create basic Analytics results, charts, pivot tables and ultimately design your own dashboards. **Level: Advanced/Technical**

Customer Perspectives: Analytics

This session will be customer led and explore how the Analytics module was implemented. Customers will talk through how they prioritized dashboard and query development and ultimately delivered critical decision making data to key stakeholders. Gain tips and tricks for data analysis and see the incredible dashboards designed by districts for all levels of users. **Level: Intermediate**

Universal Screening/Early Warning and the Synergy MTSS Module

Join us to review the powerful Synergy MTSS Early Warning System. Set up multiple measure-matrices to identify students at-risk with discipline, attendance, graduation, or any academic area. We'll build matrices to examine reading, math, and discipline, and show how the universal screening capability easily identifies struggling students. Topics will include how roles, including teachers, principals, and district administrators, can analyze student performance in any area of the Synergy ecosystem. **Level: All**

Analytics: Exploring Powerful Real-World Dashboards Used by District Leaders

What are districts doing with Analytics? What powerful and actionable data dashboards are being used for decision making in areas of Graduation Cohorts? College Readiness? Behavior? Enrollment? Assessment? In this session we will share and discuss real Analytics data being used to drive decision making across many roles at Synergy districts. **Level: All**

Instructional Applications 4 | SESSIONS

THURSDAY, NOVEMBER 3

IA Opening Session: Deep Dive into New Features (New)

The Opening Session moves fast. This session takes the time to explore major new features coming to different areas of Instructional Applications. This is your opportunity to influence design concepts and ask questions about soon-to-be released features. **Level: All**

Custom Reports in TeacherVUE/Grade Book (New)

Explore the new custom reporting options available within Synergy TeacherVUE/Grade Book! This session will show you how to custom design reports and make them available to your teachers in TeacherVUE, using powerful, real-world examples.

Level: Intermediate

Synergy Analytics: Using Analytics to Inform Key Stakeholders

Come explore the power of Synergy Analytics to inform key stakeholders of critical information through the use of compelling dashboards, interactive tables, meaningful charts, and practical drill-downs. Attendees will see several role and data domain based examples of Analytics dashboards that make use of real-time data derived from SQL or ST Query. Create “actionable” data that can be delivered to the superintendent, department heads, principals, teachers, and even parents and students. **Level: All**

FRIDAY, NOVEMBER 4

Do You Know This? Exploring TeacherVUE and Grade Book Features (New)

Experience tips and tricks for the areas your teachers use most! Come learn how to navigate TeacherVUE and Grade Book with a new, more efficient approach by utilizing some of the lesser known, time-saving features. **Level: All**

IA Opening Session: Deep Dive into New Features (New)

The Opening Session moves fast. This session takes the time to explore major new features coming to different areas of Instructional Applications. This is your opportunity to influence design concepts and ask questions about soon-to-be released features. **Level: All**

Customer Perspectives: Standards in Grade Book

Participate in a customer-lead discussion that explores the world of standards-based grading. Topics include best practices and approaches to implementation, speed bumps along the way, and overall impact for teachers, students, parents, and other stakeholders. **Level: All**

Grade Book Future

Join the Instructional Applications leadership team for a review of the latest Grade Book features. See soon-to-be-released new features and hear about some priorities in the long term product road map. This is your chance to add your voice to Grade Book’s next features and priorities. **Level: All**

State Reporting | SESSIONS

THURSDAY, NOVEMBER 3

VA State Reporting

Virginia reporting folks, this session is for you! We have no set agenda — we are here for a dialogue about any State Reporting items you would like to discuss. Any open development will be discussed. **Level: All**

Upcoming Features in Synergy SIS (Revamped)

This session will recap the upcoming Synergy features presented during the Opening Session. **Level: Beginner**

AZ State Reporting

Get up to date on recent AzEDS reporting changes in Synergy. We will review functionality, provide troubleshooting tips, and allow time for Q&A. Attendees will take away an understanding of data collection and submission practices, including how to process individual data, submit groups of data, or mass process schools and entities to complete state reporting. Recommended for district users who are responsible for entering/reporting Membership, Attendance, Student Needs, and Programs through AzEDS. **Level: Intermediate**

FRIDAY, NOVEMBER 4

CA State Reporting

This session will cover CALPADS State Reporting functionality with a focus on extracts and best practices. Specific topics include logic updates, new extracts, reports, and upcoming changes to state reporting for California. We will provide an overview of new functionality as well as the development road map for California State Reporting. Recommended for CALPADS State Reporting coordinators. Completion of all state-required CALPADS trainings available at <http://csis.fcmat.org> is required to fully benefit from this session. **Level: Intermediate**

CRDC

This session will focus on the latest CRDC functionality from this past reporting year and the changes coming to make the next reporting year a success. A brief overview of CRDC setup will be provided. Recommended for anyone who sets up and processes CRDC for federal reporting. Some familiarity with CRDC reporting is recommended. **Level: Intermediate**

OR State Reporting

This session will provide a review of Oregon state requirement changes for the 2022-2023 reporting year. Any updates or changes in product or customization will be addressed and new functionality will be shown. Troubleshooting information and tips will be presented, with time allowed for Q&A. Attendees will walk away knowing how to set up their reporting screens and test new functionality, and will have a general knowledge of additional functionality on the horizon. This session is designed for SRC CRC support roles that work on Oregon State Reporting. Familiarity with Oregon State Reporting is recommended. **Level: Intermediate**

TN State Reporting

This session will provide a review of Tennessee state requirement changes for the 2022-2023 reporting year. Any updates or changes in product or customization will be addressed and new functionality will be shown. Troubleshooting information and tips will be presented, with time allowed for Q&A. Attendees will walk away knowing how to set up their reporting screens and test new functionality, and will have a general knowledge of additional functionality on the horizon. This session is designed for SRC CRC support roles that work on Tennessee State Reporting. Familiarity with Tennessee State Reporting is recommended. **Level: Intermediate**

Special Education | TRACK

THURSDAY, NOVEMBER 3

What the Query? (Revamped)

This session will review the basic characteristics of Special Education Query. Session topics will include selecting data on screen, opening that data in Synergy Query formatting and outputting data. Attendees will leave with information and resources to guide them in extracting specific data fields to create and format reports of their own. Special education directors, administrative assistants, and compliance staff members will benefit from this session. **Level: Beginner**

Hands-On: SE Query for Advanced Users (Revamped)

This course will actively involve participants in expanding the capabilities of the beginning Synergy Special Education Query. We will demonstrate techniques for finding additional database items using searches based on Business Objects, grouping data to create professional looking reports, filtering out unwanted data, creating and sharing reports, as well as scheduling distribution. Appropriate for special education administrators, teachers, and support personnel. Attendees should be familiar with query basics or be able to perform searches by selecting fields directly from the SE Student screens. **Level: Intermediate**

The 411 on 504

Hold on for all the information we have to share about the Synergy SE tools that allow you to better separate 504 data and documents from their special education counterparts. We'll also showcase ways to make this transition smoothly with the use of concurrent processes. Tune in for a tour of the variety of 504 documents currently housed in Synergy SE. We'll show you how to zoom in on favorable features suited to your district's specific needs while making certain you're still reporting required information fully. Are you a UD pro? Ready to build your own 504 documents? Come see what's been done by some of the best. This session is applicable to attendees from any district, whether your 504 and special education processes are under one department or two. **Level: All**

FRIDAY, NOVEMBER 4

Putting the Power of U in UD Docs (Revamped)

Documentation drives decisions. What happens when your district has a new requirement for capturing data and an existing form just won't do? User-Defined Documents can meet the need for forms that match the look and feel of other Synergy documents and capture information within the database for ease in reporting an extraction of vital data. **Level: Intermediate**

Connect the Dots - How New SIS Features Benefit SE - Tips & Tricks (New)

This session is to help users identify, leverage, and explore various functionalities available throughout Synergy SIS that also can be applied in SE. These features can enhance day to day operations and offer unique and creative solutions. **Level: Beginner**

Progress Monitoring (New)

The Progress Monitoring feature has arrived! You have been asking for a way to track and monitor student goals and/or objectives in shorter intervals for a variety of reasons (goal applicability, curriculum impact, appropriateness of service/support approach, etc.). In this session, you will receive a general overview of the new progress monitoring feature, including a basic review of functionality and how this tool can best be utilized. What can you monitor? How is this information stored, used, and retrieved? How does this improve your process? Join us to learn more! **Level: Intermediate**

Feel Validated: Validation Rule Builder (New)

This session will review how to add and define validations through IEP Validation Rule Builder and Validation Rule Builder v.2. Attendees will leave with an understanding of what a validation is and the capabilities and limitations of validation rule builder tools. Additionally, Attendees will get hands on experience building validations for the IEP and other system documents. This includes validation tied to grids, lookup tables, text or numeric fields, dates and check boxes. This session will include a Q&A portion and an opportunity to give feedback on what you would like to see in the Validation Rule Builder tools. **Level: All**

IT | TRACK

THURSDAY, NOVEMBER 3

Synergy Database Schema

This session will review the Schema of the Synergy Database and review key Tables. We will show how to join tables from different Business Objects. We will review the Views provided with the database and how to use those in queries. **Level: Intermediate**

Synergy in the Cloud

This session will discuss the process and considerations for customers who are moving from Self Hosting to Edupoint Hosting. We will discuss the lessons learned from the previous customers who have made this transition. We will also review a Project Plan that covers all of the steps for this process and identifies who owns each task. **Level: Intermediate**

Security Tips, Tricks & Techniques

This session will discuss the logic Synergy uses to apply view, report, and field level Security to users. We will also discuss Security management, adding users, and Security best practices. This session is best suited for the Synergy user who has a firm understanding of navigating the PAD Tree, running reports, and basic Synergy user management (e.g., creating users and user groups). **Level: Intermediate**

FRIDAY, NOVEMBER 4

Infrastructure and How it all Works

Learn about Synergy's many foundational parts, why they are important, and how they can best be used. In this session we will discuss the components that make up Synergy infrastructure -- web server, database, process servers, load balancers, LDAP stores, Generic Conversion -- and how they interact with each other. Attendees will leave with a better understanding of system capabilities, requirements for infrastructure improvements, and how to diagnose issues. Appropriate for networking and IT roles and for anyone wanting a clearer picture of how Synergy works. **Level: All**

SSO, MFA & User Provisioning via LDAP

SAML allows Synergy to use another Identity Management Stores (IDM) that uses Multi-factor Identification. Google and Azure and other IDM's can be leveraged for User Authentication that requires MFA. Synergy can leverage the Active Directory (AD) Domain User provisioning process in place at many of our customers. This session will provide a detailed description of the requirements for the automation of user account creation in Synergy from existing user records in an Active Directory (AD) Domain. We will discuss user authentication as well as the LDAP Synchronization to create Synergy Staff records as well as Staff School Year Records. The LDAP Synchronization process will also create Synergy User Records as well as update key fields such as Login Name, First Name, Last Name, Email and other field if they change in AD. Synergy Users are also added to Synergy User Groups based on membership in AD Security Groups. The LDAP Synchronization process can eliminate the need to create Synergy Staff, User and User Group membership by hand in Synergy. **Level: Intermediate**

Database Size Management

We will review the tables that can be trimmed to help limited the size of the Synergy database. We will also review the SQL Best Practices to keep the size of the Database log file from Growing. We will also discuss methods to keep the size of non-production databases (Test, Training, etc.) from requiring the same amount of space as the Production Database. **Level: Intermediate**