

Minutes of Budget and Finance Committee Meeting

September 27, 2023

The Board of Education

Unity School District

A Meeting of the Board of Education, Budget and Finance Committee of Unity School District was held Wednesday, September 27, 2023 beginning at 5:30 PM at the Unity School District Board Room.

1. **5:30 PM** Call to Order/Notice of Meeting/Roll Call

Members Present: Debbie Ince-Peterson, Victoria Studtmann

Admin. Team Present: Kara Holden, Finance Director, Zachary Fugate, Superintendent

Members Absent: Ryan Peterson

2. Treasurer's Report 2022-2023

The committee reviewed the 2022-2023 Treasurer's Report. Ending fund balances were discussed.

3. District Budget Report 2023-2024

The committee reviewed the 2023-2024 preliminary revenue limit worksheet and budget.

4. RFP Process

The committee reviewed the RFP process and directed the administration to pursue RFPs for employee benefits brokers and auditor, assigning the Audit Committee to review the auditor RFP and the Budget and Finance Committee to review the RFP for the employee benefits broker.

5. Debt Service Report

The committee reviewed the District's current debt service.

6. Facilities Budget Planning

The committee discussed various facilities projects and gave the administration the go-ahead to obtain additional information from outside services and report to the Long-range Planning and Building Committee.

7. Adjourn

Meeting adjourned at 6:35 PM.