

CONSENT CALENDAR
February 14, 2023

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**
Regular Session – January 24, 2023 (*Minutes only)

- B) **Courts & Public Safety Committee Meeting Minutes – January 19, 2023**

ACTION ITEM CPSC#1: The Committee recommends approval of the distribution from the First Responder Calls line item #210-651-803.001, appropriate on a quarterly basis and authorize the Treasurer to make the necessary budget adjustments as presented:

City of Alpena:	\$50,000.00
Charter Township of Alpena:	\$39,000.00
Green Township:	\$ 6,000.00
Hubbard Lake Township:	\$ 3,000.00
Long Rapids Township:	\$ 4,000.00
Maple Ridge Township:	\$ 6,000.00
Sanborn Township:	\$ 6,000.00
Wilson Township:	<u>\$ 6,000.00</u>
Total:	\$117,000.00

ACTION ITEM CPSC#2: The Committee recommends approval to carry over the Ambulance Fund Public/Private Road Signs 2022 budgeted line item #210-651-972.002 in the amount of \$2,000 to the 2023 budgeted Ambulance Fund Public/Private Road Signs line item #210-651-972.002 as presented.

- C) **Facilities, Capital & Strategic Planning Committee Meeting Minutes – February 1, 2023**

ACTION ITEM FCSPC#1: The Committee recommends approval of a \$5,000 contribution towards a Feasibility Study with Branro Enterprises & Goldberg Group Architects, PC for a regional juvenile justice facility as presented. [Professional Services Line Item 101-101-801.000] **(See Proposal as attached #1)**

INFORMATIONAL ONLY

Parks Commission Meeting Minutes – January 11, 2023 Organizational



BRANRO Enterprises
Bringing Businesses Together

3124 Kochville Road, Saginaw, MI 48604
989-941-3270 www.branro.com

PROPOSAL

Proposal For

Alpena County
Attn: Mary Catherine Hannah, Administrator
720 W. Chisholm Street
Alpena, MI, 49707

Date	Terms	Proposal #
2/11/2023	Balance Due At Completion	B23-011-ALPE

Summary of Work to Be Done

Regional Juvenile Center Feasibility Study

Detailed Scope of Work

1. Needs assessment to determine facility size. This will include analyzing both numerical and anecdotal data
2. Floor plans for a proposed facility
3. Site plans, elevations, and an exterior rendering
4. Estimated construction cost
5. Estimated annual operating budget
6. Financial planning through RM&P (Analysis of funding options, i.e. could the facility support itself)
7. Public presentation materials

Detailed Product List

Qty	Description	Investment Total
1	Labor To Complete Above Listed Scope Of Work	\$5,000.00

Notes:

- Proposal valid for thirty (30) days
- It is recognized by both parties that services outside this scope may be required to complete this study. These services would include geotechnical services (test borings), topographical survey, hazardous waste assessment, bond counsel and underwriter
- At the conclusion of this study, Branro and the County jointly share ownership of the produced documents. Branro may re-use/adapt them for future projects. The County may provide them to other consultants working on this project
- Upon approval to move forward with building a facility as a result of this study, a separate contract will be signed between the County and Branro Enterprises, Inc acting as an Owner's Representative for that build
- Approximate lead time: 4-12 weeks. Subject to information being made readily available to architects when requested

Approval

Client

Date

BRANRO

Date