



**Geneva Community Unit School District 304**

227 North Fourth Street  
Geneva, IL 60134

TO: Dr. Kent Mutchler

FROM: Ron Zeman, Principal

RE: Gifts, Grants, and Bequests

Dr. Mutchler,

I am pleased to share that I have received notice of a generous donation from the Western Ave School PTO.

In accordance with Policy 8:80 for Gifts, Grants and Bequests, donations having a more than \$500.00 shall be accepted by the Board of Education.

The WAS PTO would like to donate the following items for programs across the District:

- \$10,000 – SchoolsIn – risers for stage

The total value of this collective donation is \$10,000

I am requesting approval from the Board of Education, at their regularly scheduled meeting, Monday 13,2019, to accept the donation from the WAS PTO in the amount of \$10,000.

*Ron Zeman*

Ron Zeman, Principal