

**DUBLIN ISD**  
**Board Summary**  
**Teacher Certification Delay Waiver Request**

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### **Summary Information**

- **Teacher Name:** Jessica Shelton
  - **Campus:** Intermediate School
  - **Educator Preparation Program (EPP):** iTeach
  - **Legislative Alignment:** House Bill 2 – Teacher Certification Requirements
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### **Current Status**

- Holds active TEAL account
  - Not yet fully certified for current assignment
  - Enrolled in approved EPP (iTeach)
  - TExES Core Subjects EC–6 (#391): **Passed**
  - TExES Science of Teaching Reading (#291): **Passed**
  - Pedagogy and Professional Responsibilities (PPR): **Not yet passed**
  - Plans to register for and take PPR within the month
  - Required field observations not yet completed
  - Observation documentation prepared; submission to iTeach pending to begin visits immediately
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### **Purpose of Waiver**

- To allow Ms. Shelton to continue serving as teacher of record while completing final certification requirements
  - To ensure compliance with House Bill 2 certification mandates
  - To maintain instructional continuity for students at the Intermediate campus
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### **Three-Year Certification Plan**

- **2025–2026:**
  - Complete required field observations
  - Register for and pass PPR exam
  - Complete all remaining EPP requirements
- **By Start of 2026–2027 School Year:**

- Obtain full standard certification in assigned subject area
  - **2026–2029:**
    - Continue employment in Dublin ISD
    - Maintain certification and meet all professional responsibilities
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### **District Supports and Accountability**

- Ongoing monitoring of testing registration and exam completion
  - Verification of completed field observations through EPP
  - Administrative check-ins regarding certification progress
  - Documentation maintained for HB 2 compliance
  - Continued mentoring and campus-level instructional support
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### **Superintendent Recommendation**

I recommend approval of the Teacher Certification Delay Waiver for Jessica Shelton. She has demonstrated measurable progress toward certification, including passing required content exams, and has a clear plan to complete remaining requirements within the established timeline. Approval of this waiver supports both legislative compliance and instructional stability for Dublin ISD students.