



Wharton County Junior College

Proposed Agenda Item Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Monday of the week before the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: February 16, 2021 Date of This Proposal: February 3, 2021

SUBJECT:

Approve the use of the Title V Hispanic Serving Institution Grant to renovate 2,900 sq feet of the Hodges Library to create a new Student Career & Transfer Center where Advisors can assist students with career information, advising, and transfer plans with Title V HSI Grant funds and the remaining amount transferred from the College's Plant Repair & Replacement Fund.

RECOMMENDATION:

Approve \$317,371.00 for the renovation of 2,900 sq feet of the Hodges Library to create a new Student Career & Transfer Center with an estimated \$246,371.00 from the Title V HSI Grant and an estimated \$71,000.00 transferred from the College's Plant Repair & Replacement Fund.

BACKGROUND/RATIONALE:

The Board of Trustees approved seeking the Title V HSI Grant in September 2020 for the purpose of increasing the completion, persistence and transfer rates of students, particularly Hispanic students and First Time in College (FTIC) students, through the creation of a Career & Transfer Center. The College would like to allocate 2,900 sq feet of space in the Hodges Library to locate this Career & Transfer Center. The renovation plans would create a single space where students receive career and course advising. The total cost of the renovation is \$317,371.00 with \$246,371.00 coming from the Title V HSI Grant and the balance of \$71,000.00 being transferred from the College's Plant Repair & Replacement Fund. The estimated costs are based on quotes and previous purchases that can not be accurately split between the Grant and the College until the details of the proposed purchases are presented to the Grant for approval. The estimated budget & cost of the items needed to complete the library renovation is attached.

Estimated Cost & Budgetary Support (how will this be paid for?): **\$317,371.00**

Title V HSI Grant Funds	\$246,371.00
Transfer from Plant Repair & Replacement Fund	\$71,000.00

RESOURCE PERSON(S) [name(s) and title(s)]:

Leigh Ann Collins, Vice President of Instruction
 Lindsey McPherson, Dean of Student Success *Lindsay McPherson*
 Bryce Kocian, Vice President of Administrative Services
 Mike Feyen, Director of Facilities Management
 Philip Wuthrich, Director of Purchasing

SIGNATURES:

[Signature] Mike Feyen 2-3-21 2/3/21
 Originator Date

[Signature] Bryce Kocian 02/08/2021
 Cabinet-Level Supervisor Date

PRESIDENT'S APPROVAL:

[Signature] Betsy C. [unclear] 2-9-21



*Wharton County
Junior College*

**Student Career & Transfer Center
Hodges Library**

Estimated Expenses and Budget

Interior Walls	\$194,000
Office Furniture	\$16,000
New Drop Ceiling	\$14,850
Dumpster Rental	\$1,000
Lighting & Electrical	\$24,150
Information Technology	\$31,438
Flooring	\$12,600
Door Hardware	\$2,500
Fire Alarm modification	\$3,970
HVAC Duct Work	\$12,000
Moving/Permits/Misc	\$4,863

Total Estimated Budget \$317,371

Estimated amount from Title V Hispanic Serving Institution Grant \$246,371.00

Estimated amount transferred from Plant Repair & Replacement Fund \$71,000.00