



Governing Board Agenda Item

Meeting Date: June 12, 2025

From: Caitlyn Kauffman, Marana High School Principal

Subject: Student Club

Priority: To ensure that students are safe, known, and valued

Consent ☒ Action ☐ Discussion ☐

Background:

Marana High School (MHS) is requesting approval of the following student club. Below is a description of the club, as written by members and Brett Fischer, sponsor.

MHS Welding and Fabrication Student Club: To fabricate and weld art/ideas to enhance welding and fabrication skills.

Recommended Motion:

I move that the Governing Board approve the formation of the MHS Welding and Fabrications Student Club at Marana High School.

Approved for transmittal to the Governing Board:

A handwritten signature in black ink, appearing to read 'D. Streeter'.

Dr. Daniel Streeter, Superintendent

Questions should be directed to: Caitlyn Kauffman, Marana High School Principal
Phone: (520) 616-6400

MARANA UNIFIED SCHOOL DISTRICT NO. 6
APPLICATION FOR CHARTERING/RE-CHARTERING A
STUDENT ACTIVITIES CLUB

Check one: ☒ This is an initial request to seek approval for a new club.
☐ This is a renewal charter of a previously approved club.

YEAR OF CHARTER/RE-CHARTER 25-26

NOTE: All fundraisers are subject to approval by the Principal/Designee according to Governing Board policies.

SCHOOL Marana High School
NAME OF CLUB

Marana High School Welding & Fabrication Club

ACCOUNT
CODE

PURPOSE/GOALS OF CLUB Fabricate & Weld art/items to enhance
welding & fabrication skills.

STAFF
ADVISOR(S) Brett Fischer

APPROXIMATE NUMBER OF CLUB MEMBERS 30

MEETING DATE AND
PLACE

OFFICERS:

*****MUST BE ORIGINAL SIGNATURES*****

| | | | |
|----------------|------------------------|-----------|------------------------|
| PRESIDENT | <u>Ronan Ruiz</u> | Signature | <u>Ronan Ruiz</u> |
| VICE PRESIDENT | <u>Ashlyn Gibson</u> | Signature | <u>Ashlyn Gibson</u> |
| SECRETARY | <u>Jacie Dunnham</u> | Signature | <u>Jacie Dunnham</u> |
| TREASURER | <u>Garrett Keepers</u> | Signature | <u>Garrett Keepers</u> |

APPROVAL:

CA

Principal or District Administrator's Signature

5/19/25

Date

This form must be completely filled out and submitted to the Student Council, Site Designee (secretary or bookstore manager), Principal/Designee and the Procurement Department.

October 2015

MARANA UNIFIED SCHOOL DISTRICT NO. 6
MODEL FOR CREATION OF A STUDENT CLUB CONSTITUTION

A. **CLUB NAME:** Marana High School Welding and Fabrication

B. **PURPOSE**
The purpose of the club is: Weld & Fabricate metal artwork

C. **MEMBERSHIP**
Any registered student at 20-40 may join by attending meetings and signing a membership list.

(Your particular club may have additional requirements for membership.)

D. **OFFICERS AND ELECTIONS**

1. The president shall preside over all meetings and prepare agendas for the meetings.
2. The vice president shall preside over meetings in the absence of the president and shall be the chairperson of the fund-raising committee.
3. The secretary will keep accurate minutes at all meetings and be in charge of all correspondence and paper work.
4. The treasurer will keep accurate records of all financial transactions and balance the club account with the staff advisor on a regular basis.

Elections will be held at the first convened meeting of the school year.

E. **MEETINGS**

The president or staff advisor, as needed, will call meetings.

F. **REMOVAL OF OFFICERS**

Officers may be removed by a 3/4 vote of the membership at an official meeting.

G. **AMENDMENTS**

This constitution can be amended by a 2/3 vote of the membership at a regular meeting.

H. **POWER OF THE PRINCIPAL**

All provisions of this constitution and decisions made by the club are subject to veto by the Principal or the designee.

I. **QUORUM**

A quorum of 51% is required in order to transact business.


Principal Approval Signature

5/16/25
Date

Adopted Date: _____

This form must be submitted to the school Principal for Governing Board approval.

MARANA UNIFIED SCHOOL DISTRICT NO. 6

Student Activities Policies and Procedures Club Agreement

By signing this agreement, I have read the Student Activities Handbook and agree to comply with the policies and procedures as outlined in the handbook.

I understand I am not authorized to order or receive any materials and/or services without first obtaining an approved, pre-numbered purchase order through the Procurement Department; otherwise I may be liable for payment.

Failure to comply with the policies and procedures can result in the dissolution of the Staff Advisor's involvement with a student activities club.

This form must be filled out for each club.

School:

Marana High School

Club Name:

Marana High School Welding and Fabrication

Staff Advisor Name (Please Print):

Brett Fischer

Staff Advisor's Signature:

[Signature]

Date:

5/15/25

Principal's Signature:

[Signature]

Date:

5/19/25

Return to the Procurement Department