

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: July 25, 2019



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   July 18, 2019

**To:**   Corrina Guardipee-Hall  
            Superintendent of Schools

**From:**   John E Salois  
**Title:**   Director of Human Resources

**Subject:** Hiring: BES Assistant Principal

**Description:** Sheila Hall recommending the following for hire:  
                    Arlene Wippert

**Financial Impact:** \$84,778

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to:



## Browning Public Schools Hiring Selection Report

Position <b>Assistant Principal</b>		Applicant Recommended <b>Arlene Wippert</b>	
Department/Location <b>BES</b>		Supervisor <b>Sheila Hall</b>	
Type of Position <b>Administrator</b>	Starting Date <b>July 29, 2019</b>	Term <b>215 Day</b>	

<b>Recruiting.</b> Date Posted: 6/18/19	Re-advertised:	Closing Date: Until Filled
Comments:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
1	Egan Black	6/24/19	Yes	7/18/19
2	Arlene Wippert	6/19/19	Yes	7/18/19

Interview Committee	Title	Name	Title
Sheila Hall	BES Principal		
Sasheen Campbell	BES School Secretary		
Everett Holm	IT Director		

**Recommendation:**  
 Arlene Wippert: She has a strong background in instructional strategies and has provided leadership as instructional coach which are skills that will be helpful as an administrator. Arlene has a BA in Elementary Ed. And MA Degrees in Curriculum Development and Educational Leadership.

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Negative
State & Federal Criminal background check	On File	Yes	Negative
Tribal Background check	On File	Yes	Negative

Salary: \$84,778	Placement:	Contract Days: 215 Days
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Prepared by: John E. Salois Date 7/18/19 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_