

Policy GFBAD: Job Description: High School Band Director

Status: DRAFT

Original Adopted Date: 09/15/2008 | **Last Revised Date:** 07/09/2018 | **Last Reviewed Date:** 07/09/2018

Job Description: High School Band Director

QUALIFICATIONS:

1. A Bachelors Degree in education/in compliance with MHSSHAA
2. A valid Mississippi teaching certificate in compliance with MHSSHAA
3. Strong communication, both oral and written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of musical instruments and band director practices and procedures.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.
9. Ability to lift, carry, push, pull 25-50 pounds.

REPORTS TO:

High School Principal
Athletic Director

PERSONNEL REPORTING TO THIS POSITION:

High School Assistant Band Director
~~/Dance Team Director/~~
Middle School Band Director
Band Technicians

JOB GOAL:

This position is responsible for establishing and leading a successful high school Marching Band and Concert Band. This position shall set an example of an exceptional professional educator and be ever mindful that both the Director and student represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall not only be responsible for the development of an entertaining marching and concert band but also, the promotion of self-discipline, character, teamwork, leadership, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of this position will be to instruct and manage the high school instrumental music program; promote school spirit through musical performances; and encourage student participation.

AREAS OF RESPONSIBILITY:

1. Public performances
2. Band practice and activities
3. Student conduct and discipline
4. Band equipment and music library maintenance
5. Student participation and morale
6. Public relations
7. Student welfare
8. Student eligibility

JOB DUTIES:

1. Instructs and plans the high school instrumental music program.
2. Maintains and purchases instruments, music library, equipment, and facilitates repair services when needed.
3. Ensures proper conduct and discipline of all student members of the band.
4. Establishes and maintains rapport with students and encourages student participation.
5. Motivates students to achieve maximum potential.

6. Provides opportunities for and supports student involvement in the promotion of school spirit.
7. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
8. Works collaboratively with staff, families, and community resources.
9. Organizes and leads appropriate summer practices to prepare for school year activities and football season
10. Organizes and leads after-school practice sessions beginning on the first day of school for the fall semester and continuing through the final football game of the season
11. Prepares an entertaining halftime show for fall football games consisting of marching and music that are consistent with community standards.
12. Coordinates publicity for band activities, notifying proper staff members of all activities scheduled by the group.
13. Coordinates the Friday night football program in conjunction with the High School Principal, Athletic Director and Cheerleader Sponsor, including pre-game, post-game and game-time activities.
14. Ensures band participation at athletic pep rallies.
15. Ensures band participation at away football games.
16. Ensures the band performs the following at all home football games: Star Spangled Banner, Half-time performance on the field, band participation in bleachers during the game with a break during the third quarter. Any deviation must be approved by the Principal Athletic Director.
17. Ensures the band performs in appropriate district and high school music festivals.
18. Ensures the band performs a winter music concert, spring music concert, and at graduation exercises.
19. Ensures the band performs in a minimum of 2 parades coordinated by the band director and approved by the High School Principal.
20. Ensures student band members are uniformly dressed for all public appearances.
21. Interacts on a daily basis with the Middle School Band Director, including team teaching, to ensure consistency in instructional achievement between the school levels; coordinates and/or participates with Middle School Band Director activities to ensure proper preparation of skills for students to transition to high school band; Activities should include, but not limited to, conducting workshops, instructional time during school hours (particularly with beginning band students), tutoring, etc.
22. Rides the bus for away football games.
23. Maintains a clean and organized band hall.
24. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
25. Complies with and supports all school district regulations and policies.
26. Be punctual and conscientious in school attendance and participate in school-related functions as assigned by the High School Principal and Athletic Director.
27. Performs all other duties and responsibilities assigned by the High Principal and Athletic Director.

TERMS OF EMPLOYMENT:

To be employed 9 months per year. Salary and work year to be established by Board policy GGBB.

EVALUATION:

Performance in this position will be evaluated annually by the High School Principal and / the Athletic Director. In the event the coach of this position is the Athletic Director, the Assistant Superintendent of the Attendance Center will conduct the evaluation
