| Descriptor Term: | Descriptor: | Issued: |
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| | JFB-R | 4/16/02 |
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Student transfer requests within the Tupelo Public School District will receive an administrative recommendation for approval to the Board of Trustees in accordance with the following conditions and guidelines:

- 1. Student transfers between elementary schools will not be recommended.
- 2. In the event of relocation of parents within the district to a new school zone, a student will be allowed to continue in the school of previous enrollment for the third grade or sixth grade only.
- 3. A student requiring special education services that may only be available in a specific school may be transferred upon the recommendation of the Director of Special Education.

The parent or guardian of a student may appeal in writing to the Board of Trustees an administrative recommendation regarding school assignment or a student transfer request in the event a hardship condition exists.

All student transfer and school assignments will be subject to the final approval of the Board of Trustees.

Effective Date: July 1, 2002