



ALEDO ISD BOARD MEETING TEMPLATE

MEETING DATE: April 18, 2016

AGENDA ITEM: Child Nutrition Audit

PRESENTER: Earl Husfeld

ALIGNS TO BOARD GOAL(S): Financial/Facilities – The District shall exhibit excellence in financial and facility planning, management, and stewardship.

BACKGROUND INFORMATION:

- Texas Department of Agriculture (TDA) conducts an Administrative Review (AR) for School District Nutrition Programs every three (3) to four (4) years.
- The AR begins with an off-site audit about three (3) months before a two day, on-site review is conducted in the District by a TDA auditor.
- The off-site review requires the District to electronically submit records such as Free, Reduced, and Verified Applications, Monthly Claim Reports and Point of Sale Transaction Support, Financial Reports, Training and Professional Development records, as well as Smart Snacks and Wellness Policy documents.

ADMINISTRATIVE CONSIDERATIONS:

- The TDA Auditor spent 2 days in our district in February reviewing records and observing breakfast and lunch meal service at McCall Elementary School and Aledo High School.
- The review ended with an Exit Conference conducted by the TDA Auditor with Earl Husfeld and Patty Willhite. At the Exit Conference any findings and audit results are discussed with the district representatives.
- The Child Nutrition Department only had one finding for a minor infraction involving the District's procedure for recording meals served to students at the Aledo Learning Center. A Corrective Action for the finding has been completed and filed.
- The TDA Auditor was highly complementary of our Child Nutrition program and awarded three commendations:
 - The students were provided delicious meals that were in compliance with the meal pattern requirements.
 - The cafeteria presented meals in an attractive manner which encouraged meal participation.
 - The Child Nutrition staff treated the students with compassion and respect. It was obvious that they enjoy interacting with students and providing them nutritious meals.

FISCAL NOTE:

None – Informational Report

ADMINISTRATIVE RECOMMENDATION:

None – Informational Report