

Jordan School District
MINUTES OF BOARD OF EDUCATION MEETING
May 9, 2023

The Board of Education of Jordan School District met in a closed session on Tuesday, May 9, 2023, beginning at 4:03 p.m. at JATC South (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

OPEN SESSION

Those recognized or signed in as present:

Tracy J. Miller, Board President
Niki George, Board First Vice President
Darrell Robinson, Board Second Vice President
Brian W. Barnett, Board Member
Lisa Dean, Board Member
Bryce Dunford, Board Member, excused
Marilyn Richards, Board Member
Anthony A. Godfrey, Superintendent
John Larsen, Business Administrator
Michael Anderson, Associate Superintendent
Paul Van Komen, BVKTS Law

President Miller presided and conducted. She called for a motion to go into closed session.

MOTION: At 4:06 p.m., it was moved by Lisa Dean and seconded by Marilyn Richards to go into closed session. The motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed in as present:

Tracy J. Miller, Board President
Niki George, Board First Vice President
Darrell Robinson, Board Second Vice President
Brian W. Barnett, Board Member
Lisa Dean, Board Member
Bryce Dunford, Board Member, arrived just after meeting began
Marilyn Richards, Board Member
Anthony A. Godfrey, Superintendent
John Larsen, Business Administrator
Michael Anderson, Associate Superintendent
Paul Van Komen, BVKTS Law

President Miller presided and conducted. The Board of Education met in a closed session to discuss personnel, property, potential litigation, negotiations, and deployment of security measures. The closed session discussion was recorded and archived.

MOTION: At 5:29 p.m., it was moved by Lisa Dean and seconded by Brian Barnett to adjourn the meeting. The motion passed unanimously and the study session began at 5:37 p.m.

STUDY SESSION

Those recognized or signed in as present:

Tracy J. Miller, Board President
Niki George, Board First Vice President
Darrell Robinson, Board Second Vice President
Brian W. Barnett, Board Member
Lisa Dean, Board Member

Bryce Dunford, Board Member
Marilyn Richards, Board Member
Anthony A. Godfrey, Superintendent
John Larsen, Business Administrator
Michael Anderson, Associate Superintendent
Paul Van Komen, BVKTS Law
Carolyn Gough, Administrator, Teaching & Learning
Lisa Robinson, Administrator of Schools
Scott Thomas, Administrator, Auxiliary Services
Katie Bastian, Director, Nutrition Services
Kurt Prusse, Director, Purchasing
Dave Rostrom, Director, Facility Services
Scott Festin, Consultant, Planning & Enrollment
Lisa LeStarge, Administrative Assistant
Janet Sanders, President, Jordan Education Association

President Miller presided and conducted. The Board of Education met in a study session to discuss the following:

A. Review of Child Nutrition Meal Charges

John Larsen, Business Administrator, welcomed Katie Bastian, Director of Nutrition Services, who presented information to the Board about department funding and a potential meal price adjustment.

Ms. Bastian explained that school meal prices have not been increased since 2009-2010, although inflation has increased by approximately 32% in those fourteen years. She said the nutrition fund balance could show a loss of approximately \$3,000,000 this year and federal meal reimbursements could be reduced for 2024.

Ms. Bastian compared the lunch prices of surrounding districts and noted Jordan's meal costs are slightly below average, with only 19% of the District's students on free or reduced lunch.

Mr. Larsen said that last year's fund balance for Nutrition Services was \$19.8 million due to federal Covid reimbursements, but next year's target fund balance will be \$9 million or 33% due to a change in federal revenue, price increases, and a loss in participation. The department proposes an increase in meal prices of \$.25 per student meal, \$.50 per adult breakfast, and \$.80 per adult lunch. It is estimated the fund balance will decrease over time and the price increase will minimize loss.

Mr. Larsen explained that adult meals are not subsidized, so in order to comply with Federal regulations, adult lunch prices must increase by at least \$.50 next year.

Board members agreed with adding the proposed meal price increases to the May 23, 2023 Board meeting agenda for a vote. If approved, Nutrition Services will inform parents and students of the pricing increase on their website and in registration information. Dr. Godfrey and Board members expressed appreciation for Ms. Bastian and the Nutrition Services staff.

B. Review of Purchasing Procedures

Director of Purchasing Kurt Prusse shared information on purchasing rules and processes with the Board. He said the District must obey federal, state, and district laws and policies in procurement procedures, which include the following:

- Request for Quotation (RFQ)
- Request for Information (RFI)
- Invitation for Bid (IFB)

- Request for Proposal (RFP)
- Statement of Qualifications (SOQ)
- Multi-Step Bid (MSB)

Mr. Prusse discussed the reasons and rules for each procurement method, state and cooperative contracts, and exceptions to standard procurement methods which include: sole source or emergency procurement and Trial Use Contracts.

President Miller noted justification documents for each bid are posted to BoardDocs and Mr. Prusse said if further information is needed on any bid, Board members may contact him or the Purchasing department.

C. Review of West Jordan Elementary School Demolition Bid

Scott Thomas and Dave Rostrom from Auxiliary Services reviewed the bid types and potential timeline for the demolition of West Jordan Elementary School. Mr. Thomas said results for the following bids will return on May 18 and will be presented to the Board on May 23, 2023:

Base bid: Demolition of the building and replacing the footprint with fill dirt

Alternate 1. Demolition of the building and replacing the footprint with decorative rock

Alternate 2. Demolition of the building and replacing the footprint with grass

Alternate 3. Demolition of the building and replacing the footprint with grass and irrigation

Mr. Thomas said alternate options one through three include making lines on the asphalt play area for a pickleball court. Mr. Rostrom noted the intent to retain the current parking lot area, lot lights, custodial shed, and field irrigation.

Mr. Prusse stated that demolition is projected to begin August 15, 2023 with substantial completion by November 1, 2023. After demolition, Mr. Dunford suggested commemorative souvenirs from the building remains be made available for patrons to purchase. Administration agreed to look into the possibilities.

D. Review of Potential Capital Projects for Summer 2024

Marilyn Richards, Facilities Committee Chair, shared a list of all submitted capital projects. Scott Thomas explained that the Facility Services Department meets with principals each January to discuss possible building improvements. They determine what is a district-wide capital project, work order or special project and then refine the resulting list to bring to Board members in the fall. Mr. Thomas said the following areas are considered in prioritizing the list: safety, regulatory, critical needs, efficiency, and school request.

It was decided the Facilities Committee will work with staff to prioritize the potential Capital Projects List based on safety and critical needs and bring a more concise list back to the Board in the fall.

E. Recommendations for Ongoing Building Plan

Marilyn Richards said only one building is being constructed at present, the flex school in Herriman. She invited Scott Thomas and Dave Rostrom to give an update on the progress of the school.

Mr. Thomas said the foundation is finished and utilities are being installed soon. Mr. Rostrom added that although the wet spring delayed construction, the building is now on track to being finished within the proposed timeframe. Darrell Robinson announced the flex school groundbreaking ceremony will be held May 24, 2023 at 2:00 p.m. and invited everyone to attend.

Ms. Richards shared documents regarding building and projected growth in the District and invited Scott Festin, Planning and Enrollment consultant, to discuss current growth trends. Mr. Festin reported the

former “hot spots” have changed and there is a drop in residential construction due to the slow economy, rising interest rates, and increasing construction costs.

Ms. Richards pointed out the current Projected Building Plan is a general list of potential building and renovation needs with rough cost estimates. Board members discussed the need for reviewing the results of the pending seismic study and examining whether to renovate or rebuild schools needing updates. Mr. Dunford suggested looking at schools requesting renovations first before determining new construction projects. It was suggested the Facilities Committee bring back the following information for the first four schools on the renovation list: 1) The estimated cost of recommended renovations, 2) The estimated cost of new construction 3) The threshold which determines if it is wiser to rebuild than renovate, and 4) Enrollment patterns for the schools.

It was decided that administration and staff will bring back the requested rough-estimate information to the Facilities Committee by June 6, 2023 for review. Their subsequent recommendations will be brought to Board meeting on June 13, 2023 for further Board discussion. More detailed information will be brought to the Board in late fall regarding the Ongoing Projected Building Plan, including seismic study results, building capacity reports, and enrollment forecast.

Dr. Mike Anderson agreed to share the building and enrollment capacities workbook and offer a thorough explanation of the information to Board members.

F. Portrait of a Graduate Follow-up Discussion

Carolyn Gough, Administrator of Teaching & Learning, gave a review of the last Portrait of a Graduate discussion in the April 25, 2023 Board meeting. She said Statements of Qualification (SOQ) from external companies had been reviewed and the department recommends Education Elements with a moderate level of support for creating both the Portrait and Strategic Plan. She asked for feedback from the Board on this proposal.

Mr. Barnett questioned the reasons behind developing a Portrait and Strategic plan and requested unbiased data that shows quantifiable results of the success of similar programs. Board members discussed the need for clearer vision for student success and Ms. Gough explained an outside entity could provide expertise and help make better use of Board members’ and administrators’ time with the project.

Mr. Dunford expressed that he would like more information from Superintendent Godfrey about what he would like to accomplish within the District before moving forward with Portrait of a Graduate. President Miller would like to consult stakeholders to find out what they value. Board members had concerns about moving too fast on the proposal, so Ms. Miller suggested more time for consideration.

Dr. Godfrey said he will communicate with the Board about his ideas to take care of perceived needs in Jordan District.

G. Review of Administrative Policy AA440 Library Media Selection and Review

President Miller gave a recap of changes to the policy, noting that it was last updated in August of 2022 after HB374 passed the legislature and the subsequent USBE model policy was consulted. She asked if Board members would like to review and/or change anything in the current AA440 policy.

Board members expressed a desire to review the policy again, including making sure it aligns with State law. After further discussion, It was decided to have an ad hoc committee look at possible revisions and bring suggestions back to the Board in the fall. The Board Executive Committee will discuss who will be appointed to the ad hoc committee, taking into consideration staff members with expertise in this area.

The Library Book Challenges Report was shared on BoardDocs and Niki George asked if the school location where the book was challenged could be added. Dr. Godfrey agreed to add this information and send an updated list to Board members soon.

H. Licensed Employee Advisory Committee (LEAC) Follow-Up

Bryce Dunford, LEAC Chair, asked Board members to report on their experience at the recent meeting where two questions were asked: what results are being seen by the money spent “taking things off the plate” of teachers, and what ideas do members have to help with Education Support Professional (ESP) position shortages.

Board members shared the following insights from committee members:

- Committee members are thankful for having a voice
- Teachers are thankful for additional help in schools (assistant principals, counselors, interns, and full-time hall monitors)
- There is concern about excessive student testing at the elementary level
- The role of a principal is very important - teachers would like to provide anonymous feedback on principals
- More clarity and training is needed for Standards Based Grading
- ESPs being moved to different positions is a frustration to teachers
- Some middle school teachers want to “revamp” Friday schedules
- Some teachers would be willing to do ESP work if they were fairly compensated
- Student misbehavior is a concern this year, causing poor teacher morale.
- The distribution of resources and staffing should be more equitable
- Some teachers would like to bring back diagnostic kindergarten
- There were mixed feelings about the effectiveness of the Walk-to-Read program
- It would be helpful if the Teacher Transfer Fair was held later in the year

Mr. Dunford thanked everyone for their help with the meeting and for the feedback. He would like to discuss LEAC election procedures at a future Board meeting.

I. Board and Superintendent Reports and Comments

Niki George, Government Relations Committee Chair, said they recently met with Riverton City Mayor Trent Staggs and Representative Ken Ivory. She said they would appreciate input on issues for discussion in legislative sessions. She also requested Board member ideas for legislative priorities.

Tracy Miller gave a reminder about the Jordan Education Foundation Challenge Run on Saturday, May 13, 2023 where all proceeds go toward teacher grants. She mentioned Dr. Godfrey will be the DJ at the event.

Utah High School Activities Association (UHSAA) Representative Marilyn Richards distributed copies of an article on hazing and emphasized the importance of extra vigilance in this regard. She reported the organization will be voting on boys competing in State drill team competitions. Ms. Richards announced that a new regulation allows for homeschool, charter, online, and private school students to try out for sports teams at any school. If the student is accepted on the team, their enrollment eligibility is established at that school. Ms. Richards said all tournament schedules are online and she announced the new 5A representative is Amber Shill.

President Miller announced that the Utah School Board Association (USBA) pre-delegate and delegate assembly will be August 25 and 26, 2023. She asked Board members to consider any topics Jordan could present at the January Leadership Conference so a proposal could be submitted soon. Ms. Miller announced the USBA Leadership Academy will be September 7 through 9, 2023 at Zermatt Resort and, if Board members are interested, they should contact Ms. Miller.

Superintendent Godfrey reported the State PTA convention is this week, where he will be inducted as Administrative Representative for another two years. He said his band, Superintendents of Rock, will be playing at lunch and he looks forward to meeting with PTA members and leaders from Jordan District.

President Miler gave a reminder of the District retirement dinner on Tuesday, May 16, 2023 and requested those invited to RSVP.

MOTION: At 10:19 p.m., it was moved by Lisa Dean and seconded by Marilyn Richards to go into closed session. The motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed in as present:

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Marilyn Richards, Board Member
Anthony A. Godfrey, Superintendent
John Larsen, Business Administrator
Michael Anderson, Associate Superintendent
Paul Van Komen, BVKTS Law
Scott Thomas, Administrator, Auxiliary Services

President Miller presided and conducted. The Board of Education met in a closed session to discuss the character, professional competence, or physical or mental health of an individual; property, potential litigation, negotiations, and security measures. The closed session discussion was recorded and archived.

MOTION: At 11:23 p.m., it was moved by Bryce Dunford and seconded by Brian Barnett to adjourn the meeting. The motion passed with a unanimous vote.

JL/II