

Annual Organizational Resolution

Be it resolved that the Alsea School District Board of Directors authorized the following appointments, identifications, and designations for the **2025-2026** school year as per state statute as follows:

- | | | |
|--|---|-------------|
| 1. Chief Administrative Officer | Stacy Knudson | ORS 332.515 |
| 2. District School Clerk | Stacy Knudson | ORS 332.515 |
| 3. Deputy Clerk/Business Manager | Stephanie Lewis | ORS 332.515 |
| 4. Budget Officer | Stacy Knudson | ORS 294.331 |
| 5. Custodian of Funds | Stacy Knudson / Stephanie Lewis | ORS 328.441 |
| 6. Depository of Funds | Citizens Bank and LGIP | ORS 328.441 |
| 7. Signors on Accounts | Stacy Knudson/Joe Harris | |
| 8. Auditor Designation | Pauly Rogers and Co., P.C. | ORS 297.405 |
| 9. Contract Review Board | Alsea School Board | ORS 279.055 |
| 10. Federal and State Grant Officer | Stacy Knudson | |
| 11. Insurance Agent of Record | WHA Insurance | |
| 12. Borrowing Limit | \$300,000 plus \$100,000 option | |
| 13. Posting Assignment | Albany Democrat-Herald and Corvallis Gazette Times | |
| 14. Substitute Licensed Teacher Pay Rate | \$248.65 per day/\$28.42 hourly (8.75 day) | |
| OAR 581-005-0001 | 1/190 base teacher pay per day after 8th consecutive day for same teacher | |
| 15. Board Meeting Schedule | Second Monday at 6:00 PM | |
| 16. Set District Calendar | As per adopted District Calendar | |
| 17. Attorney of Record | Nancy Hungerford, The Hungerford Law Firm, LLC | |
| 19. Athletic Participation Fees | None | |
| 20. Food Service Rates | Lunch | Breakfast |
| | K-5 Free | Free |
| | 6-12 Free | Free |
| | Adult \$5.10 | \$2.95 |
| | Milk Rate = \$.65 | |

Risteen Follett, Board Chair

Date

Stacy Knudson, Superintendent

Date