



MINOOKA

COMMUNITY HIGH SCHOOL

District #111 mchs.net

*Mission: Strengthen **M**astery, **C**ollaboration, **H**igh Expectations, and **S**uccess for All Students.*

To: Dr. Robert Schiffbauer, Board of Education

From: Dr. Phil Pakowski

Date: March 19, 2025

Subject: March Board Report

Sectioning, Staffing, and Master Schedule Work

Student course selections for the 2025-2026 school year were completed in February by counselors at both campuses. Sectioning meetings were held with Department Chairs, Building Administration, District Office Administration, and Registrars. After determining courses that will be offered in the 2025-2026 school year, staffing projections were determined. The master schedule for next school year is currently in the process of being developed and should be completed in April.

Spring Testing

ACCESS testing for ELL students has been completed at both campuses. The ACCESS test measures students' English language proficiency and helps determine placement in courses as well as the amount of support a student should receive. On April 9th, all Juniors will be taking the ACT, while freshman and sophomores will be taking the PreACT for their grade level. This is the first year of the Digital ACT format. Staff will be trained on expectations for ACT testing during the April 2nd Department meeting. The last set of exams, AP exams, will take place in May. All AP exams were successfully ordered by the March 14th deadline.

ACT Practice Opportunities for Students

There have been a variety of options for students to prepare for the ACT. Our English and Math teachers will be using the weeks leading up to spring break to practice test questions and strategies in classes. Students taking the Excel Edge ACT prep class will take a full practice exam and review their results for the last session in the coming weeks. MCHS staff members are currently running six free ACT workshops (2 Math, 2 English, & 2 Science) for students interested in practicing for the test. These are after school and designed to prepare students for the April 9th ACT date. We also provided a weekend ACT prep seminar through ZAPS on Saturday, March 1st.