

**MINUTES  
BOARD OF EDUCATION  
Livonia Public Schools  
15125 Farmington Road  
Regular Meeting  
October 20, 2014**

President Johnson convened the meeting at 7:10 p.m. in the Board Room, 15125 Farmington Road, Livonia.

**Members Present** Tammy Bonifield, Colleen Burton, Dan Centers, Mark Johnson, Dianne Laura, Eileen McDonnell, Randy Roulier

**Members Absent** None

**Gifts from TRW Automotive to Livonia Public Schools & LPS Education Foundation** It was moved by Mr. Roulier and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the generous donation of \$3,500 from TRW Automotive to Livonia Public Schools.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier  
Nays: None

Diane Policelli, president of the LPS Education Foundation, thanked Mr. Wilkerson for his generous donation of \$1,500 to the LPS Education Foundation and his continued support of Foundation.

**Gift from Jackson PTA to Jackson Early Childhood Center** It was moved by Mrs. Burton and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District accept the generous donation of \$1,700 from the Jackson PTA to the Jackson Early Childhood Center.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier  
Nays: None

**Art Gallery – Jackson and Perrinville Early Childhood Centers** Stacy Jenkins, administrator of communications, pointed out the artwork on display behind the Board table, which was created by students at Jackson and Perrinville Early Childhood Centers. Kathy Donagrandi, administrator of student services, shared information about the Perrinville students' artwork and Jackson teacher Shannon McCarthy provided background on the Jackson students' artwork.

**Golden Apple Award – Dave Bekkala, SACC Employee at Randolph** Board trustee Eileen McDonnell presented the Golden Apple Award to SACC (School-Age Child Care program) employee Dave Bekkala, complimenting and thanking him for the outstanding support he provides to students, families, and staff who are involved with the Randolph Elementary SACC program.

<b>Recess</b>	<p>The Board recessed at 7:39 p.m. to visit with guests. The meeting resumed at 7:51 p.m.</p>
<b>Written Communication</b>	<p>None</p>
<b>Audience Communication</b>	<p>Joan Sailer Saltzmann, Deb Christiansen, and Dave Newman addressed the Board regarding the need for instruments and uniforms for the Churchill marching band.</p> <p>LuAnn Kay Englehart and Dylan Englehart addressed the Board to request that more academic choices be offered to students in lieu of computer and physical education classes, particularly for those whose schedules are more limited by marching band.</p> <p>Robb Drzewicki addressed the Board regarding membership in the Perrinville Early Childhood Center PTA.</p> <p>Loyd Romick addressed the Board about an email from union leaders to staff regarding the upcoming Board election.</p> <p>John Grzebik addressed the Board regarding his plans as the PTSA legislative chair to get the word out on public education. He also shared that Board candidate forums held by the PTSA Council and the League of Women Voters can be viewed on cable.</p>
<b>Response to Prior Audience Communication</b>	<p>None</p>
<b>Consent Agenda</b>	<p>It was moved by Mr. Centers and supported by Mrs. McDonnell that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items as recommended by the superintendent:</p> <ul style="list-style-type: none"><li>V.A. Minutes of the Regular Meeting of September 15, 2014</li><li>VI.A Approval of Adult and Continuing Education Program of Study</li><li>VII.A. Bills for Payment—October 21, 2014</li></ul> <p>Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier Nays: None</p>
<b>Presentation – Online Learning Opportunities</b>	<p>Mr. Steve Archibald, director of secondary programs, presented an overview of virtual learning (online) opportunities available through Livonia Public Schools. He highlighted the various options, including: Credit Recovery, Seat Time Waiver, Academic Success Strategies, LCTC, Section 21f, Student Services, Adult Education, and Summer School.</p>

**Recommend  
Expulsion of Two  
Secondary  
Students**

It was moved by Mrs. Bonifield and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District expel one Franklin High School student, grade 12, and one Churchill High School student, grade 10, for serious violations of Livonia Public Schools' Board of Education policies.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier  
Nays: None

**Presentation -  
Phase II Bond  
Projects**

Mr. Paul Theriault, Plante Moran CRESA (Owner's Representative), provided an overview of the Phase II bond projects. Additional information regarding renovations was provided by: Keti Mitevaska, French Associates, for Hayes, Kennedy, and Roosevelt elementary schools and John Waldrop and Steve Jelinek, Stantec (formerly SHW Group), for Riley Upper Elementary and Emerson Middle School. Budgetary information for elementary schools was provided by Steve Banchemo, McCarthy & Smith. Stephanie Hachey, Barton Mallow, provided budgetary information for Riley and Emerson.

**Approval of  
Lease Renewal  
for The Learning  
Tree**

It was moved by Mrs. McDonnell and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District approve a lease agreement with The Learning Tree effective July 1, 2014 through June 30, 2015, for a total amount of \$202,656.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier  
Nays: None

**Adoption of 2014-  
2015 First Budget  
Amendments**

It was moved by Mrs. Laura and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District adopt the following amended budgets for the 2014-15 school year: General Fund, Special Education Fund, and Funded Projects Fund.

**RESOLUTION FOR BUDGET ADOPTION  
BY THE BOARD OF EDUCATION  
LIVONIA PUBLIC SCHOOLS**

RESOLVED, that the general appropriation for Livonia Public Schools for revenue for the fiscal year 2014-15 General Fund is amended as follows:

<b>REVENUE</b>	<b>14/15 AS PROPOSED</b>	<b>14/15 FIRST AMENDED</b>
Local	\$ 28,085,139	\$ 28,085,139
State	\$ 108,103,203	\$ 108,927,203
Federal	\$ 41,700	\$ 41,700
Incoming Transfers & Other Transactions	\$ 2,188,376	\$ 2,188,376
<b>Total Revenue</b>	<b>\$ 138,418,418</b>	<b>\$ 139,242,418</b>
Beginning Fund Balance as of 7/1/2014		
Non-spendable		
Unassigned	\$ -	
Assigned	\$ 2,785,006	\$ 3,820,169
<b>Total Beginning Fund Balance as of 7/1/2014</b>	<b>\$ 2,785,006</b>	<b>\$ 3,820,169</b>
<b>Total Fund Balance and Revenues Available to Appropriate</b>	<b>\$ 141,203,424</b>	<b>\$ 143,062,587</b>

The property tax adopted to be levied to support General Fund Operating purposes is 18.00 mills non-homestead and 6.00 mills on Commercial Personal Property

# RESOLUTION FOR BUDGET ADOPTION BY THE BOARD OF EDUCATION LIVONIA PUBLIC SCHOOLS

RESOLVED, that the general appropriation for Livonia Public Schools for expenditures for the fiscal year 2014-15 General Fund is amended as follows:

<b>EXPENDITURES</b>	<b>14/15 AS PROPOSED</b>	<b>14/15 FIRST AMENDED</b>
<b>INSTRUCTION</b>		
Basic Programs	\$ 71,876,997	\$ 73,429,497
Added Needs	12,219,061	\$ 12,219,061
Adult & Continuing Education	<u>505,389</u>	<u>\$ 505,389</u>
<b>Total Instruction</b>	<b>\$ 84,601,447</b>	<b>\$ 86,153,947</b>
<b>SUPPORTING SERVICES</b>		
Pupil	\$ 8,490,336	\$ 8,490,336
Instructional Staff	6,643,620	\$ 6,643,620
General Administration	766,054	\$ 766,054
School Administration	9,284,611	\$ 9,284,611
Business	3,786,099	\$ 3,786,099
Operations	13,495,039	\$ 13,542,539
Transportation	6,905,068	\$ 6,905,068
Central	<u>2,691,624</u>	<u>\$ 2,691,624</u>
<b>Total Supporting Services</b>	<b>\$ 52,062,451</b>	<b>\$ 52,109,951</b>
<b>COMMUNITY SERVICES</b>		
Custody & Child Care	<u>\$ 2,196,566</u>	<u>\$ 2,196,566</u>
<b>Total Community Services</b>	<b>\$ 2,196,566</b>	<b>\$ 2,196,566</b>
<b>OPERATION TRANSFERS AND OTHER</b>		
Transfers to Other Districts	\$ 50,000	\$ 50,000
Transfers to Other Funds	1,518,000	1,518,000
Other Transactions	3,000	3,000
<b>Total Operating Transfers and Other</b>	<b><u>\$ 1,571,000</u></b>	<b><u>\$ 1,571,000</u></b>
<b>TOTAL APPROPRIATED-GENERAL FUND</b>	<b>\$ 140,431,464</b>	<b>\$ 142,031,464</b>
<b>ANTICIPATED FUND BALANCE AS OF 7/1/2015</b>		
Assigned		
Unassigned	<u>\$ 771,960</u>	<u>\$ 1,031,123</u>
<b>Total Anticipated Fund Balance as of 7/1/2015</b>	<b>\$ 771,960</b>	<b>\$ 1,031,123</b>

All unassigned fund balance is available for appropriation in the subsequent budget year.

## SPECIAL EDUCATION FUND BUDGET

	<b>14/15 AS PROPOSED</b>	<b>14/15 FIRST AMENDED</b>
<b>BEGINNING FUND BALANCE</b>	\$ 578,085	\$ 750,923
<b>REVENUES</b>		
General Fund Transfer	\$ 851,811	\$ 851,811
County	11,920,511	11,920,511
State Foundation	3,862,091	3,862,091
State Categorical	431,672	431,672
	17,066,085	17,066,085
<b>Total Revenue</b>	<b>\$ 17,066,085</b>	<b>\$ 17,066,085</b>
<b>EXPENDITURES</b>		
Instructional	\$ 11,461,278	\$ 11,468,943
Support	4,281,131	4,281,367
Outgoing Transfers and Other	1,100,000	1,100,000
	16,842,409	16,850,310
<b>Total Expenditures</b>	<b>\$ 16,842,409</b>	<b>\$ 16,850,310</b>
<b>SURPLUS (DEFICIT)</b>	<b>\$ 223,676</b>	<b>\$ 215,775</b>
<b>FUND BALANCE</b>	<b>\$ 801,761</b>	<b>\$ 966,698</b>

Special Education is estimated for the proposed budget until exact budget details are determined based on actual student enrollment and placements.

## SPECIAL EDUCATION FUND EXPENDITURES BY PROGRAM

	14/15 AS PROPOSED	14/15 FIRST AMENDED
<b>PROGRAM COSTS</b>		
Autistic	\$ 4,478,055	\$ 4,480,095
Skill Center	3,877,203	3,882,228
Least Restrictive Environment	2,977,126	2,977,126
Trainable Mentally Impaired	4,074,451	4,074,343
Visually Impaired	1,414,898	1,415,842
	<b>\$ 16,821,733</b>	<b>\$ 16,829,634</b>
<b>INDIRECT COSTS</b>		
Total Building Expenditures	\$ 374,964	\$ 374,964
12.00% Reimbursable Indirect Costs	(1,454,288)	(1,454,288)
	<b>\$ (1,079,324)</b>	<b>\$ (1,079,324)</b>
<b>OTHER</b>		
Outgoing Transfer To General Fund	\$ 1,100,000	\$ 1,100,000
	<b>\$ 16,842,409</b>	<b>\$ 16,850,310</b>

## FUNDED PROJECTS FUND BUDGET

	14/15 AS PROPOSED	14/15 FIRST AMENDED
<b>BEGINNING FUND BALANCE</b>	\$ -	\$ -
<b>REVENUES</b>		
Local	57,708	107,085
State	505,165	647,880
Federal	6,848,792	6,218,698
	6,848,792	6,218,698
<b>Total Revenue</b>	<b>\$ 7,411,665</b>	<b>\$ 6,973,663</b>
<b>EXPENDITURES</b>		
Instructional	4,826,290	\$ 5,375,135
Support	2,447,123	1,460,590
Community Service	68,967	48,006
Outgoing Transfers and Other	69,285	89,932
	4,826,290	5,375,135
<b>Total Expenditures</b>	<b>\$ 7,411,665</b>	<b>\$ 6,973,663</b>
<b>SURPLUS (DEFICIT)</b>	<b>\$ -</b>	<b>\$ -</b>
<b>FUND BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>



**2014-2015**  
**LOCAL, STATE AND FEDERALLY FUNDED PROJECTS**

	REVENUE	EXPENSE	TRANSFER
<b>LOCAL SOURCES</b>			
Business Partnerships	\$ 28,717	\$ 28,717	\$ -
City of Livonia	\$ 4,821	\$ 4,821	\$ -
Community Foundation of Southeast Michigan	\$ 903	\$ 903	\$ -
Cagwin Insurance	\$ 649	\$ 649	\$ -
Grand Valley State University	\$ 23,000	\$ 23,000	\$ -
LPS Foundation	\$ 3,646	\$ 3,646	\$ -
Wayne RESA	\$ 45,349	\$ 45,349	\$ -
<b>Total Local Sources</b>	<b>\$ 107,085</b>	<b>\$ 107,085</b>	<b>\$ -</b>
<b>STATE SOURCES</b>			
Section 22i Technology Infrastructure	\$ 151,229	\$ 151,229	\$ -
Section 99h FIRST Robotics	\$ 2,146	\$ 2,146	\$ -
Section 32d Great School Readiness	\$ 467,489	\$ 467,489	\$ -
Michigan Merit Curriculum Grant	\$ 21,225	\$ 21,225	\$ -
MDE Mini-Grant	\$ 5,791	\$ 5,791	\$ -
<b>Total State Sources</b>	<b>\$ 647,880</b>	<b>\$ 647,880</b>	<b>\$ -</b>
<b>FEDERAL SOURCES</b>			
Title I	\$ 1,021,168	\$ 1,021,168	\$ -
Title II Part A	\$ 313,290	\$ 313,290	\$ -
Title III Limited English	\$ 39,027	\$ 39,027	\$ -
Vocational Perkins	\$ 232,623	\$ 232,623	\$ -
IDEA Flow-Through	\$ 3,279,523	\$ 3,279,523	\$ -
IDEA Preschool Incentive	\$ 187,331	\$ 187,331	\$ -
IDEA Low-Incidence Center Program Expansion	\$ 616,338	\$ 616,338	\$ -
ABE Family Literacy	\$ 140,000	\$ 140,000	\$ -
ABE English/Civics Literacy	\$ 10,000	\$ 10,000	\$ -
Physical Education Program (PEP)	\$ 379,398	\$ 379,398	\$ -
<b>Total Federal Sources</b>	<b>\$ 6,218,698</b>	<b>\$ 6,218,698</b>	<b>\$ -</b>
<b>Total Grants</b>	<b>\$ 6,973,663</b>	<b>\$ 6,973,663</b>	<b>\$ -</b>
Funded Indirect Costs		\$ (85,880)	\$ 85,880
<b>Net General Fund Transfer from Funded Projects</b>	<b>\$ 6,973,663</b>	<b>\$ 6,887,783</b>	<b>\$ 85,880</b>

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier  
 Nays: None

### Approval of Teachers

It was moved by Mrs. Burton and supported by Mr. Centers, that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and offer employment for the 2014-15 school year to the following teachers:

Kari Parnell - Speech & Language, Student Services  
 Laura Marie Tubbs - Special Education, Coolidge Elementary School

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier  
 Nays: None

### Teachers for Tenure

It was moved by Mr. Roulier and supported by Mrs. Laura that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and grant tenure status to the following teachers, effective on the respective dates:

Victoria Barbieri	September 17, 2014
Carolyn Corp	August 30, 2014
Mary Crombez	September 21, 2014
Benjamin Dewey	October 11, 2014
LeAnn Mitchell-Gordon	September 20, 2014
Mary Morrison	August 29, 2014
Barbara Postel	September 27, 2014
Kellie Stark	September 1, 2014

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier  
 Nays: None

### Leave of Absence

It was moved by Mr. Centers and supported by Mrs. McDonnell that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and approve the request for a leave of absence for Michael Shaw, effective for the 2014-2015 school year.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier  
 Nays: None

### Resignation

The Board was informed of the resignation of Kathleen Crawford, effective August 14, 2014.

### Retirement

It was moved by Mrs. Laura and supported by Mr. Roulier that the Board of Education of the Livonia Public Schools School District adopt a resolution of appreciation for the services rendered by:

**Patrick Dowd**, who retired from the district on July 14, 2014, and devoted 20.1 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a custodian and assistant building supervisor at the Maintenance Department, Churchill High School, Dickinson Center,

Coolidge Elementary School, and Holmes Middle School.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier  
Nays: None

## Second Reading and Adoption of Board Policies

It was moved by Mrs. McDonnell and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt language for the following:

### GBD, Professional Personnel – Appointment

#### BOARD POLICY PROFESSIONAL PERSONNEL APPOINTMENT

GBD  
OCTOBER 20, 2014

All members of Cabinet, LEADS, and LEA shall be appointed only upon the recommendation of the superintendent and approval by the Board of Education. Should a nominee of the superintendent be rejected by the Board, it shall be the duty of the superintendent to make another nomination.

It shall be the duty of the superintendent or designee to see that persons recommended for employment shall meet all qualifications established by law, by contractual agreement, and by the Board for that type of position.

It shall be the duty of the superintendent or designee to hire all employees for positions which do not require certification.

### IDF, Instructional Program – Interscholastic Activities

#### BOARD POLICY INSTRUCTIONAL PROGRAM INTERSCHOLASTIC ACTIVITIES

IDF  
OCTOBER 20, 2014

The Board of Education recognizes the need for and encourages student participation in extracurricular and interscholastic activities.

The Board further recognizes that participating in these activities carries with it the responsibility of good behavior in and out of the school. Failure on the part of any student to meet this responsibility is cause for suspension or removal from participation.

All interscholastic athletic activities shall be conducted in accordance with law.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier  
Nays: None

## First Reading of Board Policies

Dr. Liepa, superintendent, reported that the Policy Committee reviewed the proposed new language for the Board policies listed below. These policies will be brought to the next regular Board meeting for a second reading and possible adoption.

### GBK, Personnel – Tobacco-Free Schools

#### BOARD POLICY PERSONNEL TOBACCO-FREE SCHOOLS

GBK  
NOVEMBER 1993

The use of tobacco products and e-cigarettes on school district property by students of the Livonia Public Schools School District is strictly prohibited by Board Policy JCDA.A.

All others who are not students of Livonia Public Schools shall also refrain from the use of any tobacco products on school property, which includes all school buildings, facilities, structures, motor vehicles, and any other real estate owned, leased, or otherwise controlled by the School District.

### JCDAA, Students – Student Smoking

Adults who are not students of Livonia Public Schools may use tobacco products in outdoor areas of school property during either of the following time periods:

(a) Saturdays, Sundays, and other days on which there are no regularly scheduled school hours; or

(b) After 6 p.m. on days during which there are regularly scheduled school hours.

### JD, Students – Student Discipline

**IDFB,  
Instructional  
Program –  
Intramural  
Activities  
(removal of  
policy)**

**IDG, Instruction  
Program – Adult  
Education**

**KH, Public  
Relations – Signs  
on School  
Property**

**BOARD POLICY  
STUDENT SMOKING**

**JCDAA  
JUNE 20, 1988**

The Board of Education has determined that a nonsmoking policy is necessary in order to:

- Discourage smoking and other use of tobacco by students and to protect the health of others who may be affected by secondary smoking;
- Enhance and promote a school district curriculum designed to enlighten students on the health hazard of smoking and others use of tobacco;
- Respond to the enforceability problems of smoking and other use of tobacco by students under legal age; and

Respond to the nationwide health hazard and the attending problems created by smoking and other use of tobacco. Therefore, the Board of Education has established that no Livonia Public School student shall smoke, chew, or otherwise use tobacco **or other smoking or tobacco substitutes** on school property nor shall any student, while on school property, have in his/her possession or under his/her control, tobacco in any form, **including tobacco substitutes**.

The rule against the use and possession of tobacco **and tobacco substitutes** shall be included as a "prohibited act" under the school district's "Procedures Governing Violation of School Rules," and the penalty for violation of this rule shall range from suspension to expulsion.

**BOARD POLICY  
STUDENTS  
STUDENT DISCIPLINE**

**JD  
DECEMBER 6, 1999**

This statement does not cover the school district's attendance and tardy policies and the school district's requirements for credit and graduation. Rather, this statement covers only the most serious and obvious types of misconduct, and the following rules are not to be construed as an all-inclusive list or as a limitation on the authority of school officials to deal appropriately with violations of a school building's individual rules and regulations or other types of conduct which interfere with the good order of the school system, the proper functioning of the educational process, or the health or safety of students.

If a specific penalty is not stated for a violation of a particular rule, then disciplinary action may vary depending upon the age of the student, the nature and severity of the offense, the student's prior behavioral record, the recommendation of school personnel and all other relevant circumstances.

The prohibited acts and penalties listed below are applicable when a student (1) is on school property; (2) is in a vehicle being used for a school business-related purpose; (3) is at a school-related activity, function or event; (4) is en route to or from school; (5) engages in a prohibited act which adversely affects or interferes with the good order of the school system, the proper functioning of the educational process or the health or safety of the students or the employees.

**I. PROHIBITED ACTS**

**A. Disruption of School**

A student shall not by any type of conduct (violence, force, noise, coercion, threat, intimidation, fear, passive resistance, etc.) intentionally cause the disruption or obstruction of any function of the school nor shall he/she engage in such conduct if such disruption or obstruction is reasonably likely to result.

Neither shall he/she urge other students to engage in such conduct for the purpose of causing such disruption or obstruction if such disruption or obstruction is reasonably likely to result from his/her urging.

While the following acts are not intended to be exclusive, they illustrate the kinds of offenses encompassed within this rule, but it must be remembered that any conduct which is intentionally done for the purpose of disruption, or is likely to result in disruption, is forbidden.

1. Occupying any school building, school grounds, or a part thereof with intent to deprive others of its use;
2. Blocking the entrance or exits of any school building or corridor or room therein with intent to deprive others of lawful access to or from, or use of, the building or corridor or room;
3. Setting fire to or substantially damaging any school building or property;
4. Firing, displaying, possessing or threatening use of firearms, explosives, or other weapons;
5. Prevention of or attempting to prevent by physical act the convening or continued functioning of any school, class or activity or of any lawful meeting or assembly;
6. Preventing students from attending a class or school activity;
7. Except under direct instruction of the principal, blocking normal pedestrian or vehicular traffic

on a school campus;

8. Intentionally causing or behaving in such a way as to cause a false fire alarm or bomb threat; and
9. Continuously making noise or acting in any manner so as to interfere with the teacher's ability to conduct his/her class.

Penalty - Ranging from suspension to expulsion

**B. Theft, Damage or Destruction of School Property**

A student shall not intentionally cause or attempt to cause damage to school property or steal or attempt to steal school property.

Penalty - Ranging from suspension to expulsion

**C. Theft, Damage or Destruction of Private Property**

A student shall not intentionally cause or attempt to cause damage to property or other persons or steal or attempt to steal property of other persons.

Penalty - Ranging from suspension to expulsion

**D. Assault on Another Person**

A student shall not cause or attempt to cause physical injury to a school employee, student or other person.

Penalty - Ranging from suspension to expulsion

**E. Weapons and Dangerous Instruments**

A student shall not possess, handle, or transmit any object that can be considered a weapon or dangerous instrument.

Penalty - Ranging from suspension to expulsion

**F. Failure to Comply with Directions of School Personnel**

A student shall not fail to comply with instructions and directions of teachers, student teachers, substitute teachers, paraprofessionals, principals, other school personnel, or persons acting in a chaperon or supervisory capacity.

Penalty - Ranging from suspension to expulsion

**G. Criminal Acts**

A student shall not commit or participate in any conduct or act defined as a crime by state law or local ordinance.

Penalty - Ranging from suspension to expulsion

**H. Verbal Abuse and Profanity**

A student shall not verbally abuse another student, teacher, student teacher, substitute teacher, paraprofessional, principal, or other school personnel nor use profanity toward a teacher, student, student teacher, substitute teacher, paraprofessional, principal, or other school personnel.

Penalty - Ranging from suspension to expulsion

**I. Verbal Assault**

A student shall not commit a verbal assault on a student, teacher, substitute teacher, student teacher, paraprofessional, principal, or other school personnel.

Penalty - Ranging from suspension to expulsion

*The term "verbal assault," as used in this policy and in Section 1311a(2) of the Revised School Code, means words, writing or behavior that, in the judgment of building administration, would reasonably put school personnel or students in fear of injury to persons or damage to property.*

**J. Bomb or Similar Threats**

A student shall not make a bomb threat or similar threat directed at a school building, other school property or a school-related event.

Penalty - Ranging from suspension to expulsion

*The term "bomb or similar threats" as used in this policy and in Section 1311a(2) of the Revised School Code means words, writing or behavior, directed at a school building, school property or school-related event, that, in the judgment of building administration, would reasonably put school personnel or students in fear of injury to persons or damage to property by a bomb, chemical or incendiary device, or other weapon.*

K. **Violations of Building's Rules and Regulations**

A student shall not commit or participate in any conduct or act prohibited by a school building's rules and regulations.

Penalty - Ranging from suspension to expulsion

L. **Alcohol**

A student shall not manufacture, sell or possess, use, deliver, transfer, or be under the influence of any alcoholic beverages or intoxicant of any kind.

Penalty - Ranging from suspension to expulsion

M. **Drugs, Narcotic Drugs and Marijuana**

A student shall not manufacture, sell, possess, use or deliver any drugs, narcotic drugs, marijuana or other controlled substance nor be under the influence of any of those drugs, narcotic drugs or marijuana. A student shall not represent a legal substance as an illegal or controlled substance.

Penalty - Ranging from suspension to expulsion

N. **Smoking**

A student shall not ~~smoke~~ use or possess tobacco products or e-cigarettes inside any school building or on the school grounds or at any school activity.

Penalty - Ranging from suspension to expulsion

O. **Toy Weapons**

A student shall not possess a toy "look alike" gun or other weapon.

Penalty - Ranging from suspension to expulsion

P. **Gang Activity**

A student shall not engage in gang activity.

Penalty - Ranging from suspension to expulsion

Q. **Recording Without Permission**

A student shall not record by any means (i.e., audio, video, or digital, etc.) a communication from or with any administrator, teacher, or other School District employee without the expressed permission of the person recorded for the particular communication recorded.

Penalty - Ranging from suspension to expulsion

R. **Making False Statement**

A student shall not make false statements or give false evidence to administrators or teaching staff during an investigation of possible violation of this Code of Conduct.

Penalty - Ranging from suspension to expulsion

S. **Falsification of School Document**

A student shall not falsify times, dates, grades, or other data on school district forms or records.

Penalty - Ranging from suspension to expulsion

T. **Inappropriate Communications**

A student shall not make threatening, vulgar and/or obscene communications, verbally, in writing, or by gestures, to other students, district employees, volunteers, or visitors to the school building.

Penalty - Ranging from suspension to expulsion.

- U. **Fireworks/Explosives/Smoke Devices**  
A student shall not possess, handle, or transmit any substance or device that can explode, create smoke, or is capable of inflicting bodily injury.

Penalty - Ranging from suspension to expulsion

- V. **Misconduct Prior to Enrollment**  
In order to protect the health and safety of students and employees and to prevent threatened disruption to the education process, an otherwise eligible resident student may be suspended or expelled on the basis of:

- a. A prior act of misconduct committed outside of school hours and/or off school premises when the student was not enrolled in the Livonia Public Schools.
- b. A prior act constituting a gross misdemeanor, and other acts of misconduct, while the student was enrolled in another district.

If the act of gross misdemeanor or other misconduct would constitute a sufficient basis for suspension or expulsion had it occurred while the student was attending the Livonia Public Schools.

Penalty - Ranging from suspension to expulsion.

## II. **POLICY FOR REVISED SCHOOL CODE SECTION 1309 - TEACHER-IMPOSED SUSPENSION**

Teachers may suspend students from a class, subject or activity, pursuant to Section 1309 of the Revised School Code, for misconduct that poses a clear threat of imminent injury to persons or property. Specifically, for committing offenses that violate provisions of the Student Code of Conduct involving:

- A. Physically fighting with or assaulting another person resulting in physical injury.
- B. Possessing, using or being under the influence of alcohol or a controlled substance.
- C. Having a “dangerous weapon” as defined by the Revised School Code.
- D. Possessing or using fireworks or explosives.
- E. Destroying or defacing school property.
- F. Causing a false fire alarm.
- G. Verbal assault directed at a student or staff member.

Teachers who suspend students pursuant to this policy must do so consistent with all other applicable Board policies, including the Student Code of Conduct, and all applicable federal and Michigan laws, including Section 1309 and laws pertaining to the education of disabled students.

## III. **PROCEDURES GOVERNING VIOLATION OF SCHOOL RULES**

### A. **Introduction to Rules of Due Process**

The following procedures only govern the suspension or expulsion of a student from the school district's regular educational program.

The suspension or expulsion of a student from an extracurricular activity is not covered by this Code of Conduct or the procedures of due process, and accordingly a decision of suspension or expulsion is solely within the discretion of the building principal or designee. In addition, discipline in the nature of an in-school suspension or exclusion of a student from class, or in the nature of a written reprimand, detention, and/or work assignment before or after school, additional classroom assignments, etc., is also solely within the discretion of the building principal or designee and is not covered by this Code of Conduct or the procedures of due process.

If a student charged with a violation of the Code of Conduct has been returned to the regular school program pending a decision by either the principal, appropriate director for elementary or secondary instruction, hearing officer, or Board of Education, then such action of reinstatement shall not limit or prejudice the school district's right to suspend or expel the student following a decision by the principal, directors for elementary or secondary instruction, hearing officer or Board of Education.

### B. **Definition of Discipline**

1. Suspension - The exclusion of a student from school for a specific period of time, terminating at the end of a specific period or upon the fulfillment of a specific set of conditions.

2. Expulsion - The permanent exclusion from the school system by action of the Board of Education.

**C. Suspension of Ten (10) School Days or Less**

1. Step One: The initial judgment that certain conduct violates school rules of conduct shall be made by the principal or assistant principal. Prior to any suspension of the student, the principal shall investigate the incident, shall inform the student of the charges against him/her, shall provide to the student an explanation of the evidence the principal possesses, and shall provide the student with an opportunity to explain his/her version of the facts. If the student requests that other witnesses be questioned, the principal should talk to those witnesses if possible.

If the student makes a reasonable claim or other defense that, if true, would free him/her from blame, but the evidence is not immediately available, the principal may postpone disciplinary action for a reasonable time if the student's continued presence in school would not present an immediate danger to himself/herself, other students, or the educational process.

If, upon conclusion of the investigation and meeting with the student, the principal determines that the student has violated the rules of conduct, he/she may impose the disciplinary action of a suspension not to exceed ten (10) school days.

A disciplinary suspension of five (5) school days or less shall be at the sole discretion of the building principal and shall not be subject to an appeal by the student, parents or guardian. However, if the principal imposes a suspension in excess of five (5) school days but less than eleven (11) school days, the student and/or his/her parents or guardians may appeal the principal's decision to the superintendent or his designee.

2. Step Two: If an appeal is going to be made to the director of elementary or secondary instruction or his/her designee, it should be requested within two school days following notification to the student and student's parents or guardian of the principal's disciplinary action. If a timely requested appeal is not made, the principal's disciplinary action shall not be subject to further review.

If a timely requested appeal is made by the student and/or his/her parents or guardian, and the director for elementary or secondary instruction or his/her designee determines that the student's continued presence in school would not present an immediate danger to himself/herself, other students, or the educational process, the student shall be returned to school after three (3) school days pending a conference with one of the directors for elementary or secondary instruction. The appeal before the director for elementary or secondary instruction or his/her designee shall be conducted on an informal basis and the student and/or his/her parents or guardian shall be told of the evidence against the student and be given an opportunity to explain their version of the facts.

The director for elementary or secondary instruction or his/her designee, following the informal conference, shall inform the student and/or his/her parents or guardian of the decision, and the director for elementary or secondary instruction's decision shall be final and not subject to further review.

**D. Suspension for Eleven (11) or More School Days and Expulsion**

1. Step One: If, after his/her investigation, the principal decides that a suspension for eleven (11) or more school days or expulsion is warranted, and the director of elementary or secondary instruction or his/her designee agrees with the principal's decision, the student and the parents or guardian shall be notified of:

- a. the charges against the student;
- b. the recommended disciplinary action;
- c. the fact that a hearing will be held before an impartial school employee; the time, place, location, and procedures to be followed at the hearing;
- e. the right to appeal any adverse decision of the hearing officer if the suspension is for more than 20 days.

If the director of elementary or secondary instruction or designee decides that the student's presence in school would present a danger to the student himself, to other students, school personnel, or the educational process, then the student shall be suspended pending the decision of the hearing officer. If the student would not present a danger as described above, the student shall be returned to school pending the decision of the hearing officer.

If the student is suspended pending a decision of the hearing officer, the superintendent or designee shall appoint the hearing officer and provide for a hearing to take place within seven (7) school days following the initial suspension of the student. If the student is not suspended pending the decision of the hearing officer, the superintendent or designee shall appoint the



hearing officer and cause the hearing to be held within fifteen (15) school days following the completion of the principal's initial investigation.

2. Step Two: Unless the student and/or his/her parents or guardian notify the school district that they waive their right to a hearing before a hearing officer, a hearing before a hearing officer will be conducted within the time limits set forth above and will be held for the purpose of determining the truth or falsity of the charges against the student and, if the charges are true, the appropriate disciplinary measure.
3. Step Three: The hearing officer's decision shall be given orally, if possible, to the student and parents or guardian within two (2) days after the close of the hearing, and a written decision shall be mailed within four (4) days after the close of the hearing.

If the hearing officer's decision imposes a suspension of twenty (20) school days or less, then the decision of the hearing officer shall be final and not subject to further appeal. However, if the hearing officer's decision imposes a suspension in excess of twenty (20) school days or recommends expulsion, the student and/or his/her parents or guardian may appeal the hearing officer's decision to the Board of Education.

The hearing officer may amend the principal's charges upon motion of the principal or amend the charges upon his/her own motion to conform to the evidence presented at the hearing. Additionally, the hearing officer may impose a greater or lesser penalty than that imposed or recommended by the principal. The hearing officer should not merely substitute his/her judgment for that of the principal's judgment.

4. Step Four: If an appeal is going to be made to the Board of Education concerning the hearing officer's decision, the student and/or his/her parents or guardian must request in writing the hearing within five (5) calendar days following receipt of the hearing officer's written decision.

Upon receipt of a timely appeal by the student and/or his/her parents or guardians, the superintendent shall notify the student and parents or guardians of the time, place, location and procedures to be followed at the Board hearing and shall determine, based upon the record made before the hearing officer, whether the student should be suspended pending the decision of the Board of Education.

Upon the timely request for hearing before the Board of Education, the Board shall review the decision and record made before the hearing officer and shall provide for a hearing to take place for the purpose of allowing the student, parents or guardian to present oral argument why they disagree with the hearing officer's decision and to present any additional evidence which could not have been presented at the hearing before the hearing officer.

The Board, not later than at its next regular public meeting following the hearing, shall issue a decision and shall, within seven (7) days following the public meeting, mail to the student, parents or guardians a written decision.

If the hearing officer's decision recommends expulsion and the student and/or his/her parents or guardians do not timely request a hearing before the Board of Education, the Board of Education will nevertheless make the final decision on expulsion, but the decision will be based upon information submitted to it by appropriate school officials and a formal hearing will not be allowed the student and parents or guardian.

If the hearing officer's decision imposes suspension of twenty (20) school days or more and the student and/or his/her parents or guardians do not timely request a hearing before the Board of Education, then the decision of the hearing officer shall be final and not subject to further appeal.

During any suspension, the student will not be permitted on any school property, in any school building, or admitted to any school function. School-related activities include Career Center, Skills Center, Vocational Programs and Cooperative Educational Training. Absence resulting from suspension will be recorded as unexcused.

Suspension from school will be considered an unexcused absence. Days missed resulting from suspension will be included in the total number of days of unexcused or excused absences which may result in a student being withdrawn from a class.

A student with unexcused absences will not receive credit for the class activities missed; however, a student will be able to make up for credit those assignments and tests which are essential to the completion of the course if the unexcused absence results from suspension from school. The responsibility for such makeup is with the student at the convenience of the teacher. The course of appeal is with the building administrator.

~~BOARD POLICY  
INSTRUCTIONAL PROGRAM  
INTRAMURAL ACTIVITIES~~

~~IDFB  
June 20, 1988~~

~~Intramural sports programs are to be available to all students of the middle and senior high schools. These activities are optional to the individual student; however, they shall be considered an integral part of the secondary school program. Among the objectives of these programs are the promotion of the physical fitness, physical and mental growth, fairness and good sportsmanship in competition and understanding and appreciation for various sports activities both as spectators and participants.~~

**BOARD POLICY  
INSTRUCTIONAL PROGRAM  
ADULT EDUCATION**

**IDG  
JULY 21, 2014**

The Board of Education believes that learning is a continuous process and that adult education is important to the development and enrichment of individuals and the community.

Classes shall be offered for credit toward a high school diploma as well as those which will supplement and broaden personal educational goals **within budget limitations and/or enrollment in programs.**

**BOARD POLICY  
PUBLIC RELATIONS  
SIGNS ON SCHOOL PROPERTY**

**KH  
DATE**

This policy is designed to preserve School District property for the use and purposes to which it is dedicated. With the exception of signs relative to the School District, school events, school-sponsored events, and events taking place on school property as a result of Policies DFG, EBH, or KG, the placement of signs on school property is prohibited. This prohibition includes, but is not limited to, signs relative to a political candidate, political party, political committee, or ballot question. For purposes of this policy, a sign is not considered placed on school property if it is affixed to a vehicle or is being carried by an individual.

**MASB Annual  
Leadership  
Conference**

It was moved by Mrs. Burton and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District approve the attendance and overnight travel of Board members at the MASB Annual Leadership Conference in November 2014.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier  
Nays: None

**Adjournment**

President Johnson adjourned the meeting at 10:10 p.m.

**Off/Supt/jw**