

Regular Board Meeting MINUTES
Monday, February 8, 2021 6:00 PM

Harlem Administration Center
8605 North Second St
Machesney Park, Illinois 61115

Agenda Minutes

February 8, 2021

1. Call to Order of Regular Board meeting at 6:00 p.m. by President Patti Lawrence
2. Roll Call

Board members: Patti Lawrence, Michael Sterling, Sue Berogan, Rich Meister, Sharon Ranieri, Jill Berogan, Evelyn Meeks

Other Attendees:

Kris Arduino, Recording Secretary

Dr. Julie Morris, Superintendent

Dr. Mike Flanagan, Superintendent/Designee

Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

Scott Rollinson, Assistant Superintendent for Human Resources

Josh Aurand, Assistant Superintendent for Business & Operations

3. Pledge of Allegiance by Marquette students from Mrs. Braco's third grade class.
Presented via video

4. Approval of Agenda

Changes: No Student Travel 10(A) and Consent 11 (B)

No facility requests 11 (B)(1) and 11 (C)

Motion to approve Agenda with changes

1st Sterling 2nd S. Berogan

Sterling, S. Berogan, Meister, Ranieri, J. Berogan, Meeks, Lawrence – 7 ayes

Motion carried

5. Approval of Board Regular and Closed Meeting Minutes: January 25, 2021

Motion to approve Board Regular and Closed Meeting Minutes of January 25, 2021

1st S. Berogan 2nd Sterling

S. Berogan, Meister, Ranieri, J. Berogan, Meeks, Lawrence, Sterling – 7 ayes

Motion carried

6. Awards and Recognitions

6.A. Harlem-Roscoe Firefighter's Association

Presenter: Jason Blume, Director of Stakeholder Engagement

He introduced two Harlem Roscoe Firefighters, Deputy Chief John Bergeron and Division Chief Jay Alms, noting they would like to donate to our District as well as Hononegah School District. They presented the Board with a \$6,000 donation to Harlem Schools for fire safety, fire health education but noting that the District can do what they would like with the donation. They were able to reach out to the community for this donation. They normally host an annual golf fund-raiser but were unable to last year but hope to have one in June or on July 2 this year.

7. Comments from the Community - none
8. Approval of Bills
 - 8.A. Payables Summary \$ 447,490.73
 - 8.B. Voided Checks
 - 8.C. Payroll Voucher(s)
 - 8.D. Accounts Payable WarrantsMr. Aurand reviewed total expenditures by fund totaling \$ 2,872,071.61
No questions

Motion to approve Bills as reviewed

1st S. Berogan 2nd J. Berogan

Meister, Ranieri, J. Berogan, Meeks, Lawrence, Sterling, S. Berogan – 7 ayes

Motion carried

9. Communications and Committee Reports
 - 9.A. Patti Lawrence, President
 - 9.A.1. Board Evaluation Report: January 25, 2021
Received 6 evaluations and all satisfactory or satisfactory plus
 - 9.A.2. Next Regular Board Meeting: February 22, 2021 @ 6:00 p.m.
 - 9.A.3. Next Education Committee meeting: February 17, 2021 @ 6:00 p.m.
 - 9.A.4. Special Board Meeting: February 18, 2021 @ 6:00 p.m. (Closed Session)
 - 9.A.5. Recommendation to approve Memorandum of Understanding between Harlem Board of Education, Harlem Federation of Teachers and Harlem Federation of Support Staff Council as discussed in closed session on January 25, 2021
 - 9.A.6. Recommendation to release redacted Closed Minutes from July 1, 2020 through December 31, 2020
 - Thanked students for the artwork on display
 - Thanked the Firefighters Association for their donation
 - Thanked the community for all they do
 - Thanked Jane and Millie who donated winter snow items for students at Parker Center
 - 9.B. Michael Sterling, Vice President
 - Thanked Mr. Morlan and the Marquette students for leading the Pledge
 - Thanked the Harlem Roscoe Firefighters who do a lot in this community as well as for their generous donation
 - 9.B.1. Next Business Services Committee meeting: March 3, 2021 @ 6:00 p.m.
 - 9.C. Evelyn Meeks, Secretary
 - Welcomed everyone
 - Thanked the Marquette students for leading the pledge and Mr. Morlan
 - Thanked the Harlem Roscoe Firefighters Association for all they do and the donation they gave to the District even with the pandemic going on
 - 9.C.1. Recommendation to schedule revised Equity & Social Justice Committee meetings for the school year:
 - Thursday, March 4, 2021 @ 6:00 p.m. (HHS Commons)
 - Thursday, April 8, 2021 @ 6:00 p.m. (HHS Commons)
 - Thursday, May 6, 2021 @ 6:00 p.m. (HHS Commons)

Consensus to approve the above dates: Meister, S. Berogan, Sterling, Lawrence, Meeks, J. Berogan, Ranieri – all aye

9.D. Sue Berogan, Board Member

- Thanked Mr. Morlan for the students leading the pledge in video
- Thanked the Harlem Roscoe Firefighter's Association and John and Jay. She suggested that we help them by making sure fire hydrants are cleared of snow where we live

9.D.1. Next Policy Committee Meeting: March 15, 2021 @ 6:00 p.m.

9.E. Jill Berogan, Board member

- Thanked everyone
- Thanked Mr. Morlan and the Marquette students
- Thanked Deputy Chief John and District Chief Jay and the Harlem Roscoe Firefighter's Association noting how much the Board appreciates them

9.F. Rich Meister, Board member

- Thanked Mr. Morlan and the Marquette students for leading the pledge
- Thanked the Harlem Roscoe Firefighters for their generous donation

9.G. Sharon Ranieri, Board Member

- Noted her thanks to everyone
- Noted she loves seeing the kids in the pledge video
- Thanked the Harlem Roscoe Firefighters for their donation

10. Administrative Reports

10.A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

10.A.1. Recommendation to approve Student Travel Requests: None

10.A.2. Recommendation to approve 2021-2022 District Calendar

Dr. Erb noted there have been no questions or comments since the last presentation

1st day is August 7, PD day August 13, SIP days on September 3, November 11, January 14 and March 11, Teacher Institute Days on August 16, October 8, February 18 and May 27, Winter break between December 20-31, Spring break March 28 – April 1, with the last day of attendance, May 26

10.B. Josh Aurand, Assistant Superintendent for Business & Operations

10.B.1. Recommendation to approve Facility Requests: none

10.B.2. Recommendation to approve Resolution Declaring Surplus Property: Food Services and Harlem High School

10.B.3. Recommendation to approve acceptance of November and December 2020

Treasurer Reports

Reviewed briefly noting that the December numbers were reviewed at Business Services ED Fund, local revenue services is down but the State is up

10.B.4. Recommendation to award Athletic Trainer bid to Athletico Physical Therapy for 3 years. We now will pay for this training as follows: \$25,000, \$26,250,00 and \$27,563,000. We will probably just have one trainer unless two are needed.

10.B.5. Recommendation to approve the award of bid to purchase fifteen (15) buses for a cost of \$1,770,030 with trade-in value of \$110,900 for a net cost of \$1,659,130 with Central States Bus Sales

This was discussed at Business Services and being more efficient with trade-ins, we thought 15 buses per year would be better and we would review, all buses being recommended are

rear-ended buses. Once through the first five years out of 11 we will depreciate all buses at the same time and we will get more money back than spending

10.C. Scott Rollinson, Assistant Superintendent for Human Resources

10.C.1. Recommendation to approve Personnel Agenda & Addendum

Noted a correction on Transfers as Letara Webb on the original Agenda

Recommendation 12 Transfers 2 Leaves of Absence, 5 Employments

10.C.2. Informational only: Resignations

8 Resignations accepted since last meeting

10.D. Dr. Julie Morris, Superintendent

10.D.1. Freedom of Information Act Request dated January 25, 2021 submitted by Joe Sutton regarding website information and the District's response dated January 26, 2021.

10.D.2. Freedom of Information Act (FOIA) dated February 2, 2021 from Illinois Retired Teachers Association, Nathan Mihelich, requesting information as to certified staff retirees this school year and the District's Response dated February 2, 2021

10.E. Dr. Michael Flanagan, Assistant Superintendent for Administrative Services/Superintendent Designee

- Thanked the Harlem Roscoe Firefighter's Association for their generous donation and helping them during this weather we can all help them

- Noted the Harlem High School EVAC system issue over the weekend. There were so many people over there working tirelessly to inspect and clean up damage and worked around the clock to make sure that the building will be open for school tomorrow

Dr. Flanagan thanked everyone involved

10.E.1. Superintendent Designee Report

- Noted if there are any questions regarding his report to please bring up when other items are concluded if possible

10.E.2. Recommendation to approve Coordinator of Career and Technical Education position

Dr. Flanagan noted that for quite some time we have been focused on the elements of career and technical education and we believe this will serve as an investment in this area and possibly increase our graduation rate for students not college bound. This position will allow for more focus to help keep students in the District post-graduation. We want to give students the skills need and help retain staffing in our local business in the community and help to create and maintain CTE related jobs in the community and schools, including increase in teaching jobs and potential resources down the road. The position needs to begin in order for us to expand our CTE programming.

Mike Sterling asked about facilities space. Dr. Flanagan noted that this position comes out of the Career Pathways presentation Shelly Wagner gave to the Board. CEANCI and Mrs. Wagner have both identified the need for this position and the Coordinator after hired, would then look at the facilities coordination.

10.E.3. 2021 Graduation Update: May 29, 2021 at 8:30 p.m.

Dr. Flanagan noted that the primary goal when several administrators met, Julie, Jason, Terrell and Jeremy and Dr. Flanagan included was for everyone who wants to participate to be able to participate as spectators. In order to do this the parking lot would be used with people inside their vehicles to keep people safe. You will need to have large amount of projection screens in the parking lot and therefor and to avoid the sun it would be held at dusk. We can create a light show event that will be a very special time and an epic

fireworks event. We would like to give this to our students for enduring such a crazy year and it is the safest way to get people to graduation while staying in their cars. We will have our first formal committee meeting next week so this is just a brief overview.

Patti asked how late this would last. Dr. Flanagan noted about 90 minutes duration. Patti also noted that it would be nice to have seniors decorate their cars and make a parade in the parking lot. She has some other ideas as well. Dr. Flanagan noted that we also want to make it for leading up to graduation and the Committee is wide open to ideas.

Evelyn noted that in the past parades would drive all around and that would be nice.

11. Consent Agenda

11.A. Approve Personnel Agenda & Addendum

11.B. Approve Student Travel Request(s)

11.C. Approve Facility Request(s)

Motion to approve Consent Item 11 A

1st S. Berogan 2nd Lawrence

Ranieri, J. Berogan, Meeks, Lawrence, Sterling, S. Berogan, Meister – all aye

Motion carried

12. ACTION ITEMS

12.A. Motion to Approve Memorandum of Understanding between Harlem Board of Education, Harlem Federation of Teachers and Harlem Support Staff Council as discussed in closed session on January 25, 2021

1st Sterling 2nd J. Berogan

J. Berogan, Meeks, Lawrence, Sterling, S. Berogan, Meister, Ranieri – 7 ayes

Motion carried

12.B. Motion to Approve release of redacted Closed Minutes from July 1, 2020 through December 31, 2020

1st S. Berogan 2nd Sterling

Meeks, Lawrence, Sterling, S. Berogan, Meister, Ranieri, J. Berogan – 7 ayes

Motion carried

12.C. Motion to Approve 2021-2022 District Calendar

1st S. Berogan 2nd Sterling

Lawrence, Sterling, S. Berogan, Meister, Ranieri, J. Berogan, Meeks – 7 ayes

Motion carried

12.D. Motion to Approve Resolution Declaring Surplus Property

1st J. Berogan 2nd Sterling

Sterling, S. Berogan, Meister, Ranieri, J. Berogan, Meeks, Lawrence – 7 ayes

Motion carried

12.E. Motion to Approve acceptance of November and December 2020 Treasurer Reports

1st S. Berogan 2nd Lawrence

S. Berogan, Meister, Ranieri, J. Berogan, Meeks, Lawrence, Sterling – 7 ayes

Motion carried

12.F. Motion to Approve award of Athletic Trainer bid to Athletico Physical Therapy for 3 years

1st S. Berogan 2nd Sterling

Meister, Ranieri, J. Berogan, Meeks, Lawrence, Sterling, S. Berogan – 7 ayes

Motion carried

12.G. Motion to Approve the award of bid to purchase fifteen (15) buses for a cost of \$1,770,030 with trade-in value of \$110,900 for a net cost of \$1,659,130 with Central States Bus Sales

1st S. Berogan 2nd Sterling

Ranieri, J. Berogan, Meeks, Lawrence, Sterling, S. Berogan, Meister – 7 ayes

Motion carried

12.H. Motion to Approve Coordinator of Career and Technical Education position

1st J. Berogan 2nd S. Berogan

J. Berogan, Meeks, Lawrence, Sterling, S. Berogan, Meister, Ranieri – 7 ayes

Motion carried

13. Announcements and Discussion: None – No closed session

14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Purchase or Lease of Real Property for the Use of the District (5 ILCS 120/2(c)(5), Setting of a Price for Sale or Lease of Property Owned by the District (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), Security Procedures (5 ILCS 120/2(c)(8), Establishment of Reserves or Settlement of Claims as provided in Local Government and Governmental Employees Tort Immunity Act (5 ILCS 120/2(c)(12), and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

15. ACTION ITEMS AFTER CLOSED SESSION

16. Adjournment

Motion to adjourn at 6:40 p.m.

1st S. Berogan 2nd J. Berogan

All voted aye – Motion carried

The meeting adjourned at 6:40 p.m.

Respectfully submitted,

Kris Arduino,

Recording Secretary

ATTEST:

President

Secretary

Dated: _____