



Wharton County Junior College

Proposed Agenda Item Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Monday of the week before the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: November 19, 2019

Date of This Proposal: November 1, 2019

SUBJECT:

Information Item

RECOMMENDATION:

Seek sealed proposals for the purchase of a full size luxury sedan for the President's use.

BACKGROUND/RATIONALE:

The current vehicle used by the President is a 2016 model and is starting to show signs of requiring more and more maintenance. With the Board's permission, the College will solicit proposals for a new full size luxury sedan for the President's use. Proposals will be ranked and a recommendation brought back to the Board of Trustees for consideration.

Estimated Cost & Budgetary Support (how will this be paid for?): \$55,000.00

Current Unrestricted Operating Budget for 2019 – 2020.

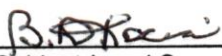
RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Mike Feyen, Director of Facilities Management
Philip Wuthrich, Director of Purchasing

SIGNATURES:

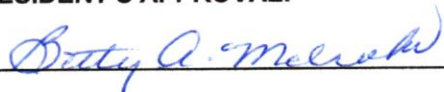

Originator

11-1-19 10/29/19
Date


Cabinet-Level Supervisor

10/31/19
Date

PRESIDENT'S APPROVAL:


President

10-31-19
Date