

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 10/30/24



-
- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 10/23/2024

To: Rebecca Rappold
 Superintendent

From: Sandi Campbell
Title: Principal

Subject: **Out of State Travel: Close Up HS Civics Program 2024-2025**

Description: Request approval for Kari McKay, Colin Sibbersen and 10 students to travel to Washington DC to attend the Close-Up Civics Program April 27-May 2, 2025. BHS pays the total amount required which includes airfare, hotel, meals. Close-Up will cover cost of taxi, travel meals, museum/site seeing activities

Advisor: Colin Sibbersen

Chaperone: Kari McKay

Students: Aiyahna Green, Keesha Guerrero-Gobert, Jacob Burns, Kalani SunRhodes, Jazlyn Rider, Hailey RunningCrane, Brandon Trombley, Rylynn Harwood, Desmond Gray, Ronelle CalfBossRibs

Financial Impact: \$27,784.00 (10 students @ \$2,257.00 = \$22,570.00 + 2 adults @ \$2,607=\$5,214.00)

Funding Source (Budget/grant, etc.): Close Up Budget #218, Students are fundraising for the cost to participate in the Program as well as costs for site-seeing activities.

Attachment(s): Travel Request/Conference Agenda

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning High School Close Up Civics Program Washington DC April 27-May 2, 2025

Advisor: Colin Sibbersen
Chaperone: Kari McKay

Students: Aiyahna Green	Keesha Guerrero-Gobert	Jacob Burns
Kalani SunRhodes	Hailey RunningCrane	Brandon Trombley
Rylynn Harwood	Jazlyn Rider	Desmond Gray
Ronelle CalfBossRibs		

Schedule

CLOSE UP HIGH SCHOOL NATIVE YOUTH SUMMIT

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
					
<p>Arrive in Washington, DC Meet your Close Up concierge and explore DC with your school</p> <p>Group Orientation Meet students from across the country who you will spend the week with, and get to know your Close Up program instructor</p> <p>Opening Workshop* What are the biggest issues that we face in our democracy today?</p> <p>Social Time</p> <p><small>Sample schedule subject to change. *Workshops are small learning communities made up of students from various states. Each workshop community is led by the same Close Up program instructor for the duration of the trip. ** Study visits led by highly trained instructors provide unique opportunities to learn using historic sites and institutions as living classrooms. CST-1002082-40: Registration as a seller of travel does not constitute approval by the State of California.</small></p>	<p>Breakfast</p> <p>Deliberation Workshop Investigate and deliberate current issues impacting Native communities</p> <p>White House Study Visit Examine Andrew Jackson and discuss his actions regarding American Indians</p> <p>Lunch</p> <p>Smithsonian National Museum of the American Indian Study Visit Explore "Nation to Nation," an exhibit dedicated to the history of diplomacy between Tribal Nations and the United States</p> <p>Tribal Government Workshop Create a presentation about your organization or tribe's government, culture, and economy to share with peers from other Tribal Nations</p> <p>Tribal Government Presentations</p> <p>Dinner at Hotel</p> <p>DC Night Monument Tour</p>	<p>Breakfast</p> <p>Action Initiative Explanation</p> <p>Youth Action Initiative Work Session Decide which issue impacting your community you want policymakers to address</p> <p>Citizen Action Seminar Meet with DC insiders to discuss taking action on issues</p> <p>Lunch at Hotel</p> <p>Franklin D. Roosevelt Memorial Study Visit Discuss the Indian Reorganization Act and the New Deal's impact on Indian Country</p> <p>Martin Luther King, Jr. Memorial Discuss the Red Power Movement and analyze the impact of direct-action initiatives</p> <p>DC Neighborhood Visit/Dinner</p> <p>Youth Action Initiative Work Session Create an issue statement describing how your selected issue is impacting your community</p>	<p>Breakfast</p> <p>Final Youth Action Initiative Work Session Assemble action initiatives to display on poster boards and prepare presentations</p> <p>Smithsonian Exploration Visit world-renowned museums to learn about history and culture</p> <p>Lunch at L'Enfant Plaza</p> <p>Small-Group Presentations Present your poster boards to your peers and receive feedback before the final presentations on Capitol Hill</p> <p>Final Edits/Presentation Prep</p> <p>Workshop Check-In</p> <p>Dinner</p> <p>Social Activity Experience a cultural activity or theater performance at one of DC's famous theaters</p>	<p>Breakfast</p> <p>Capitol Hill Day Get an exclusive, insider's look at how our government operates</p> <p>Group Photo</p> <p>Action Initiative Presentations</p> <p>Lunch on Capitol Hill</p> <p>War Memorials Study Visit What do the WWII, Vietnam War, and Korean War Memorials say about those who have served and sacrificed?</p> <p>Reflection Workshop How will you stay engaged on issues that matter to you?</p> <p>Banquet and Dance Enjoy a fun-filled evening with your new friends as you dance the night away</p>	<p>Breakfast</p> <p>Sightsee in Washington Prior to your departure, spend some more time in the city with your school</p> <p>Depart for Home</p> <div style="text-align: center; padding: 10px;"> <p style="font-size: 2em;">“</p> <p style="color: red; font-style: italic;">Close Up was wonderful! I met so many new friends and the instructors were great at explaining things. Everything we did was engaging, fun, and educational!</p> <p style="font-size: 2em;">”</p> <p style="font-size: 0.8em;">- ABBY, STUDENT, ALASKA</p> </div>



CALL: 800-CLOSE UP (256-7387)

EMAIL: info@CloseUp.org

VISIT: www.CloseUp.org

CONNECT:








Trip is Week of April 27

Tuition Price Breakdown	
Program Tuition:	\$945.00
Room, board, and in-town transportation:	\$529.00
Safety and Security:	\$80.00
Subtotal:	\$1,554.00
Selected Options	
Transportation package from:	GREAT FALLS, MT \$703.00
Program Options:	
Subtotal:	\$703.00
Total	
Student Cost:	\$2257.00
Adult Cost:	\$2607.00

Payment Schedule

Amount	Due Date
\$500 due:	11/15/2024
Balance/Final Payment	1/30/2025

Cancellation Deadlines

Total Amount Non-Refundable	Cancellation Date
Initial \$500 payment	At time of payment
Full program price/100% of account payments	1/30/2026

Other Important Dates

Description	Date
Enrollment and special request forms due:	11/15/2024
Travel and Hotel information available	2/26/2025

**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name Sample Request
Building Browning High School

Employee # _____
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>04/27/2025 - 05/02/2025</u>	<u>40</u>	<u>SR</u>
_____	_____	_____

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

- | | | |
|--|------------------------------------|-------------------------------|
| AN Annual | PL Personal Leave | ALWO Approved Leave W/O Pay |
| SL Sick Leave | JD Jury Duty (attach verification) | ULWO Unapproved Leave w/o Pay |
| *EX/SR Extra-Curricular/School Related | NG National Guard | SWP Suspended w/Pay |
| | FN Funeral _____ | SWOP Suspended w/o Pay |
- (Master Contract Relationship)*

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop Close Up Civics Program (Attach Brochure/Agenda)

Location Washington DC

Departure Date 04/27/2025

Return Date 05/02/2025

Departure Time TBA

Return Time TBA

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage _____	= \$ 0
Per Diem _____	= \$ 0
<input type="checkbox"/> Registration PO# _____	= \$ 0
<input type="checkbox"/> Hotel PO# _____	= \$ 0
<input type="checkbox"/> Other PO# _____	= \$ 0
<input type="checkbox"/> Other PO# _____	= \$ 0

To be reimbursed: shuttle/taxi/parking upon return of receipts Sub Total \$ 0

Budget Close Up Budget #218 (100 %) \$ 0

Check Total \$ 0

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____