

VICKSBURG COMMUNITY SCHOOLS
Board of Education
March 12, 2018 – Indian Lake Elementary - 7:00 pm
MINUTES

Members Present: Wil Emmert, Deborah Harsha, David Schriemer, Rudy Callen, Tina Forsyth, Carol Lohman, and Virgil Knowles

Members Absent: None

Board Secretary: Amy Manchester

Administrators Present: Charles Glaes, Stephen Goss, Gail VanDaff, Keevin O'Neill, Adam Brush, Matt VanDussen, Dennis Kirby, Nancy Spicketts, Mike Barwegen, Rick Place, Amie McCaw, Don Puckett, Ruth Hook, Maureen Ouvry

Guests Present: Steve Thomas, Patty Heintzelman, Nicole Randle, James Hatfield, TJ Worden, Danielle Jacobs, Kristina Moyer, Bill Rosol, Suzan Wright, Heidi Kleyn, Jessica Moughton, Erin Zahnnow, Kim Armitage, Lisa Willcutt, Lisa Johnson, Stephanie Willoughby, Charles Eyster, Jennifer Grace, Krista Wilson, Lauren Ireland, Martha Flynn, Jamie Long, Nikki Willis, Donna Blakely, Sue Haines, Lisa Coe, Lisa Naster

I. SUPERINTENDENT'S REPORT

A. Recognitions

1. Indian Lake Recognitions - Ruth Hook

Principal Hook introduced teacher Patty Heintzelman and a group of students who meet at 8:15 a.m. each day for choir practice before school. They sang two songs for the group.

B. Legislative Report

Supt. Glaes decided to skip the update this month and instead focused on school safety, specifically the threats Vicksburg Community Schools has received during the past few weeks. Supt. Glaes went over discussion points regarding potential threats to students and staff and what the district is doing to help protect students in the district and planned security upgrades. He discussed possible training opportunities for staff and students that are being researched at this time.

C. Important Dates

Important upcoming dates for the month of March and April were included in the packet.

II. REPORTS AND PUBLIC INQUIRY

A. Business and Finance Report - Steve Goss

1. Budget Progress Report for Month Ending February 28, 2018

Asst. Supt. Goss presented the budget progress report for February 2018 showing total revenues of \$13,962,132; total expenditures of \$13,277,073 and deficiency of revenues over expenditures of \$685,059.

2. Bond Authorizing Resolution

Supt. Goss stated the Series 1 and 2 bonds are complete, and Series 3 (\$4.3 million) will be starting soon. \$1.5 million in technology upgrades, \$2.7 million will be for projects awarded earlier in the year, including roofing, windows, exterior upgrades, and mechanical upgrades.

3. Skyward Update

Asst. Supt. Goss reported that the transition is going very well. The team working with VCS is highly organized and things are on track at this time. Accounts payable and payroll processing has been with KRESA, but since the district will no longer be using their system, services need to be done either in-house or at an ISD which uses Skyward. Berrien RESA has been using Skyward since 2009 and is very familiar with the system capabilities. They would be a good resource along with being consistent service. Based on their proposal and the cost point, it is likely Berrien RESA will be the best alternative.

B. Instructional Report - Charles Glaes

1. K-5 Social Studies Proposal - Gail VanDaff

Gail VanDaff and the district Social Studies Chairs, Jessica Moughton and Krista Wilson discussed the new proposal and their plan for training and implementation. Benefits include continuity between all elementary schools, all students will be at the same level when entering Middle School, and they expect improvement on assessments.

2. Celebrating Success - Ruth Hook

Principal Hook started her presentation with the district vision and mission statement. She shared M-STEP math data from 2016-17. Students were above the state average in math, science, and social studies. She also presented data from 2017-18 STAR/SEL and DELTA.

Principal Hook reviewed the school's Professional Learning Community and explained how the PAWs tickets (PBIS) are used as incentives and celebrate the students who are seen following expectations.

3. EFE Vet Science trip to South Africa, August 2018 (graduates only)

Supt. Glaes shared this information with the Board for their information. Students are graduates and the trip does not require Board approval.

C. Audience

No one wished to address the Board on a non-agenda item. Board member, Dr. David Schriemer asked Principal O'Neill how things were at the high school regarding anxiety of students with threats and security. At this time, Principal O'Neill feels the students are handling the situation well and teachers have had additional conversations and practice with students regarding lock down and barricading procedures. Dr. Schriemer also asked about Crisis Go and the status of that implementation. Supt. Glaes stated that the software has been loaded onto employee desktop computers in addition to the administrators having it on their cell phones as an application.

III. BOARD ACTION REQUIRED

- A. Approval of the February 12, 2018 Regular Meeting Minutes: A motion for approval was made by Emmert and supported by Forsyth.
Motion carried unanimously.
- B. Approval of the Following General Fund Invoices Totaling \$164,139.67 - ROLL CALL VOTE: A motion for approval was made by Lohman and supported by Callen.
Ayes: Emmert, Harsha, Callen, Forsyth, Schriemer, Lohman, and Knowles
Nays: None
Absent: None
Abstain: None
Motion carried unanimously.
1. February 9, 2018 = \$138,042.95
 2. February 23, 2018 = \$67,550.65
- C. Approval for Disbursement of Funds Made Under the District's Purchase Card Program Totaling \$71,239.26 - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Lohman.
Ayes: Emmert, Harsha, Callen, Forsyth, Schriemer, Lohman, and Knowles
Nays: None
Absent: None
Abstain: None
Motion carried unanimously.
- D. Approval of Bond Authorizing Resolution - ROLL CALL VOTE: A motion for approval was made by Schriemer and supported by Emmert.
Ayes: Emmert, Harsha, Callen, Forsyth, Schriemer, Lohman, and Knowles
Nays: None
Absent: None
Abstain: None
Motion carried unanimously.
- E. 1st Reading Approval of K-5 Social Studies Proposal - ROLL CALL VOTE: A motion for approval was made by Lohman and supported by Forsyth.
Ayes: Emmert, Harsha, Callen, Forsyth, Schriemer, Lohman, and Knowles
Nays: None
Absent: None
Abstain: None
Motion carried unanimously.
- F. Approval of FMLA Request for Mikela Caseria, SL 4th grade teacher, for six weeks to begin approximately April 10 and ending approximately May 15, 2018: A motion for approval was made by Forsyth and supported by Schriemer.
Motion carried unanimously.

G. Approval of VHS Spanish Class trip to Chicago on June 9, 2018. All costs to be paid by students: A motion for approval was made by Emmert and supported by Callen.

Motion carried unanimously.

H. Approval of the Following Retirement Requests Effective June 13, 2018: A motion for approval was made by Forsyth and supported by Callen.

Motion carried unanimously.

1. Linda Tompkins - Tobey Elementary, 16 Years Service

2. Mary Hess Quinones - Sunset Lake Elementary, 27 Years Service

There being no further business to come before the board, President Knowles adjourned the meeting at 8:30 pm.

President Virgil Knowles
April 16, 2018

Secretary Amy Manchester