



Theisinger, Clayton <theisingerc@pcschoools535.org>

Illinois Public Records Request

Jacob Long <jacob.long@publicdataresearch.org>
Reply-To: jacob.long@publicdataresearch.org
To: theisingerc@pcschoools535.org

Tue, Aug 19, 2025 at 12:42 PM

Clayton Theisinger

Superintendent

Putnam County CUSD 535

Putnam County CUSD 535, [Putnam County, 400 E Silverspoon Ave , Granville , IL , 61326](#)

Dear Superintendent:

Under the Illinois Freedom of Information Act (5 ILCS 140), I am writing to request access to and a copy of a listing of all Putnam County CUSD 535

1. All current employees' names,
2. All current employees' job titles,
3. The employment start dates of all current employees.

The requested data will be used by Public Data Research to conduct surveys, analyze educational trends, and support educational outreach efforts.

Please provide this information in an electronic format, such as Excel or .csv format, to this email address. If your agency does not maintain these public records, please let me know who does and include the proper custodian's name and address.

I agree to pay any reasonable copying and postage fees. Please provide a receipt with the charges for documents.

I look forward to receiving both an acknowledgment of this request and the fulfillment of the records within the five business days required under the Illinois Freedom of Information Act. If more time is needed, please inform me in writing with the reason for the extension, as provided under the law.

If you deny any or all of this request, please cite each specific exemption that justifies the refusal to release the information and notify me of the appeal procedures available under the law.

Thank you for your attention to this matter.

Sincerely,



Jacob Long

Information Director

www.publicdataresearch.org

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