

**CONSENT CALENDAR**  
December 9, 2025  
Finance Ways & Means/Full Board

A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**  
Regular Session – November 25, 2025 (\*Minutes only)

B) **Personnel Committee Meeting Minutes** – December 2, 2025

ACTION ITEM #PC-1: The Committee recommends approval of the amended job description for the Emergency Manager as presented.

ACTION ITEM #PC-2: The Committee recommends approval to appoint/reappoint the following individuals to the respective boards and commissions:

- Jennifer Graham – Library Board – Term (01/01/26 – 12/31/30)
- Barbara Cornell – Dept of Health & Human Services – Term (01/01/26 – 12/31/28)
- Kevin Osbourne – Planning Commission (Transportation, Public Works and Safety) – Term (01/01/26 – 12/31/28)
- Chuck LeFebvre – Planning Commission (Agriculture, Forestry, and Land Use) – Term (01/01/26 – 12/31/28)
- Amanda Birch – Planning Commission (Community and Economic Development) – Term (01/01/26 – 12/31/28)
- Amanda Birch – Opioid Remediation Fund Steering Committee – Term (01/01/26 – 12/31/26)
- Charles Hein – Road Commission – Term (01/01/26 – 12/31/31)
- Cameron Augustyn – Road Commission – Term (01/01/26 – 12/31/31)