

# HYDABURG CITY SCHOOL DISTRICT

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## **MEMORANDUM**

**TO:** Board of Education

**Thru:** Lauren Burch, Superintendent

**From:** Lucienne Smith, Contracted CFO  
Alaska Education & Business Services, Inc.

A handwritten signature in black ink, appearing to read "Lucienne Smith".

**Date:** March 13, 2017

**Subject:** **MARCH NARRATIVE REPORT TO THE BOARD**

**E-rate** – The FY 2018 eRate Form 471 has been drafted which provides for reimbursement of Internet and 20% reimbursement for local and long distance phone services. We expect their annual list of questions to begin in May.

**Gaming Permit** – Our gaming annual has been submitted prior to the March 15<sup>th</sup> deadline.

**FY 2018 Budget** - Later in the agenda we have the second and final draft of the FY 2018 budget – it is the administrations recommendation to approve. Once approved, we will provide a copy to the City and in July provide the budget to DOEED on their required format.

**FY 2017 - 2019 Audits** – We have received two proposals for our RFP for external audit services and the administrations recommendation is provided under that item of new business.

**Reporting** – 3<sup>rd</sup> Quarter reports will begin in April and we are currently working on the reconciliation of all February bank accounts.