

Browning Public Schools
Board Agenda Request
Meeting To Be Held: September 27, 2023



-
- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide
-

Date: 9/20/23

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: Teacher Assistant-BES

Description: Sheila Hall is recommending; pending successful completion of pre-hire process.

✚ Lori Vaile, Teacher Assistant-BES

Financial Impact: \$17.50 L2/S0 (\$18.12 (L2/S1) after successful completion of 90-working-day probationary period).

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled: _____



Browning Public Schools Hiring Selection Report

Position Teacher Assistant		Applicant Recommended Lori Vaile	
Department/Location BES		Supervisor Sheila Hall	
Type of Position TA	Starting Date 9/28/23	Term 2023-2024	

Recruiting. Date Posted: _____ Re-advertised: _____ Closing Date: _____

Comments: Per BPS Policy #5120, the complete process may be unnecessary in the following circumstance:
 B. only one applicant is qualified and meets eligibility requirements and further recruitment is impractical. There are only two candidate who have applied for multiple positions

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Lori Vaile			

Interview Committee	Title	Name	Title
Sheila Hall	Principal		
Racquel LittlePlume	Asst. Principal		
George Hall	Supervisor		

Recommendation: Lori Vaile is recommended for Teacher Assistant; she is willing to work long term, and has experience working with students.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	9/7/23	Yes	OK
State & Federal Criminal background check	9/7/23	Yes	Pending
Tribal Background check			Pending

Salary: \$17.50 (L2/+0); \$18.12 (12/+1) Placement: L2/S0 Contract Days: 187

Prepared by: Bev Sinclair Date 9/21/23 Approved by: _____ Date: _____