

**TUPELO PUBLIC SCHOOL DISTRICT  
BOARD OF TRUSTEES 5:00 PM MEETING MINUTES  
September 22, 2009**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at 5:00 p.m. on Tuesday, September 22, 2009, at Parkway Elementary School, 628 Rutherford Road, Tupelo, Mississippi.

**CALL TO ORDER**

The meeting was called to order by President Mike Clayborne who welcomed guests attending the meeting.

**ROLL CALL AND ESTABLISHMENT OF A QUORUM**

The following School Board members were present during roll call:

Members Present: Mr. Mike Clayborne  
Mrs. Amy Heyer  
Mr. John Nail  
Mr. Eddie Prather  
Mr. Lee Tucker

Staff Present: Dr. Randy Shaver  
Mrs. Diana Ezell  
Dr. Fred Hill  
Dr. George Noflin  
Mrs. Dale Warriner  
Mr. Jim Turner  
Mrs. Kay Bishop  
Mrs. Jennifer Strunk  
Ms. Patrice Tate

Mr. Clayborne announced a quorum and stated that the meeting was lawfully in session. Several members of the press were present.

**APPROVAL OF THE AGENDA**

Upon a motion by Mr. Nail, seconded by Mrs. Heyer the Board voted unanimously to approve the agenda as presented.

Mr. Clayborne announced that the motion passed. The agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

## **APPROVAL OF THE MINUTES**

Upon a motion by Mr. Nail, seconded by Mr. Tucker, the Board voted unanimously to approve the minutes of the August 25, 2009, regular meeting as presented. The President of the Board declared the motion passed.

## **WELCOME, PUBLIC COMMENTS AND RECOGNITIONS**

### **A. Welcome**

Principal Joan Dozier welcomed the Board of Trustees and administrative staff to Parkway Elementary School.

### **B. Public Comments**

No requests for Public Comments were received at this meeting of the Board.

### **C. Recognitions**

The following recognitions were held:

1. Tupelo High School Junior Isabel Gray and Counselor Manessa Hadley were included in "NEXT: A Guide to Life After High School"
2. Tupelo High School Area Test Perfect Scores – English II Writing Assessment and Biology test
3. Mississippi State University Communication Department seniors – GAP Dropout Prevention Program/Partnership
4. Certificate for Achievement in Financial Reporting

## **COMMUNICATION TO THE BOARD**

### **A. National School Boards Association – April 10-12, 2010, Chicago, IL**

Board members were reminded of the 70<sup>th</sup> Annual National School Boards Association Conference on April 10-12, 2010, in Chicago, Illinois. Registration opened September 8, 2009, and housing registration will open on October 7, 2009.

### **B. 2009-2010 Learn and Serve America Program Grant**

Dr. Shaver reported that the Mississippi Department of Education has approved \$10,000.00 for our district's 2009-2010 Learn and Serve America Grant for the 2009-2010 school year.

### **C. Mississippi State University Communication Department – GAP Dropout Prevention Program/Partnership**

Mississippi State University Students Lyndie Bishop, Laney Grantham and Adam Shields presented information regarding a partnership with the Mississippi State University Communication Department. The students reported that as a class project they will design

a new dropout prevention campaign called *The Gap*. The goal of the proposed campaign is to increase community awareness and involvement in dropout prevention in its schools. As a first step, MSU students are requesting parent and community feedback through a short survey at [www.tupeloschools.com](http://www.tupeloschools.com). The survey will go live on the Web site on Monday,

## **SUPERINTENDENT'S REPORT**

### **A. Consent Agenda**

In accordance with Dr. Shaver's recommendations, Mr. Tucker moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreements #CO1031 through #CO1033  
Contract for Charter Bus Service #BC09-01  
Rental of School Facilities #SFR930 and #SFR931
2. Single Source Purchases #SS111 and #SS112
3. Donation #2009-2010-101
4. Granted Permission to Apply for TPSD Grant #1005
5. Ratified and Accepted TPSD Grants #920 and #921
6. Granted Permission to Advertise for Proposals -- #RFP1000 and #RFP1001

The motion was seconded by Mr. Prather and was approved unanimously by all members present. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

### **B. Student Transfer Report**

In accordance with Dr. Noflin's recommendations, Mr. Nail moved to ratify the administrative decisions in regard to the following student transfer requests:

- a. Approval of one (1) resident student transfer (in-district)
- b. Approval of one (1) non-resident student transfer (in-district)
- c. Admission of four (4) non-resident students (tuition)
- d. Release of one (1) resident student

The motion was seconded by Mrs. Heyer and was approved unanimously by all members present. A detailed copy of the Student Transfer Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

**C. Personnel Recommendations**

Mrs. Heyer moved to approve the Personnel Report which included the following items:

- a. Licensed Personnel
- b. Classified Personnel
- c. Substitutes
- d. New Custodial Position at Early Childhood Education Center

The motion was seconded by Mr. Tucker and was approved unanimously. The President of the Board declared the motion passed.

A detailed copy of the Personnel Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

**D. Docket of Claims/Tupelo High School Activity Check Register and Athletic Activity Check Register**

Mr. Prather reviewed the Docket of Claims and Check Registers prior to the meeting and recommended approval of the Docket of Claims and Check Registers as outlined below:

- Docket of Claims for the period September 1 through September 11, 2009, Docket of Claims #77077 through #77403 for Accounts Payable Checks #55823 through #56069 in the amount of \$1,075,445.15.
- Tupelo High School Activity Check Register for August, 2009, Checks #3065 through #3076 in the amount of \$899.86.
- Athletic Activity Check Register for August, 2009, Checks #4051 through #4070 in the amount of \$2,575.25.

The grand total for all funds is \$1,078,920.26.

The motion was seconded by Mrs. Heyer and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims and Check Registers are marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

**E. August 31, 2009 Financial Statements**

Finance Director Linda Pannell submitted the Statement of Income and Expenditures through month-ending August 31, 2009, for consideration of approval. Mrs. Pannell stated that a listing by fund is available for the Board's information.

On a motion by Mr. Nail, seconded by Mr. Prather, the Board voted unanimously to approve the August 31, 2009 Financial Statements as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the August 31, 2009 Financial Statements is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

## **UNFINISHED BUSINESS**

### **A. Consideration of Approval of Certificate of Substantial Completion for Joyner Elementary School Classroom Addition (JBHM Project Number 07138), David Smith Construction, Inc.**

Dr. Randy Shaver and Mrs. Julie Hinds recommended approval of the Certificate of Substantial Completion for the Joyner Elementary School Classroom Addition (JBHM Project Number 07138) with David Smith Construction, Inc. Mrs. Hinds reported that this project was deemed substantially complete on June 22, 2009, for the interior portion of the building and on July 15, 2009, for the exterior portion of the building.

On a motion by Mrs. Heyer, seconded by Mr. Nail, the Board voted unanimously to approve the Certificate of Substantial Completion for the Joyner Elementary School Classroom Addition Project as recommended.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed. A copy of the Certificate of Substantial Completion for Joyner Elementary School marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

### **B. Note Resolution for Qualified School Construction Bond**

Dr. Randy Shaver and Mrs. Linda Pannell presented for consideration for adoption a Resolution regarding the issuance of the \$3,000,000.00 Qualified School Construction Bond as follows:

A RESOLUTION AUTHORIZING AND DIRECTING THE ISSUANCE AND SALE OF A NOTE OF THE TUPELO PUBLIC SCHOOL DISTRICT IN THE MAXIMUM PRINCIPAL AMOUNT OF THREE MILLION AND NO/100 DOLLARS (\$3,000,000) TO RAISE MONEY TO PAY FOR THE COSTS OF THE CONSTRUCTION, REHABILITATION, OR REPAIR OF A PUBLIC SCHOOL FACILITY, ACQUIRING LAND THEREFOR, EQUIPPING SAID FACILITY, AND TO PAY THE COSTS OF SUCH BORROWING.

Board Member Eddie Prather moved for the adoption of the above Resolution. Board Member John Nail seconded the motion. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the above Resolution is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

## **NEW BUSINESS**

### **A. Title I, Part D The American Recovery and Reinvestment Act of 2009 Application**

At the noon briefing session Mrs. Dale Warriner requested approval of the Title 1, Part D The American Recovery and Reinvestment Act of 2009 Application and recommended approval of the \$41,989.00 allocation as flow through dollars for the Lee County-Tupelo Juvenile Detention Center. The following Program Application documents were included for information and review:

1. Statement of Assurances
2. Funding Allocation: \$41,989.00

At the 5:00 p.m. meeting of the Board, on a motion by Mr. Tucker, seconded by Mrs. Heyer, the Board voted unanimously to approve the Title 1, Part D The American Recovery and Reinvestment Act of 2009 Application as presented.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed. A copy of the Title 1, Part D The American Recovery and Reinvestment Act of 2009 Application is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

### **B. Working Draft of the Proposed 2010-2013 Technology Plan**

At the noon briefing session, Technology Director Brenda Meriweather presented for consideration for approval a working draft of the proposed 2010-2013 Tupelo Public School District Technology Plan. Mrs. Meriweather reported that the proposed 2010-2013 Technology Plan also incorporates the technology related goals and objectives of the district's Strategic and Communication Plans. Mrs. Meriweather explained that the Technology Plan is a living document and will be revised to support district goals throughout the life of the plan.

At the 5:00 p.m. session, Superintendent Randy Shaver recommended approval of the proposed 2010-2013 Tupelo Public School District Technology Plan. Mr. Nail moved to approve the Technology Plan as submitted. The motion was seconded by Mr. Prather. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed. A copy of the 2010-2013 TPSD Technology Plan is marked Exhibit 10 and held in the Exhibit Book of this meeting date and incorporated herein.

### **C. Workers' Compensation Insurance Carrier Change**

At the noon briefing session, Mr. Paul Mize of Ross and Yerger presented information regarding a possible change in the district's Workers' Compensation insurance carrier. Mr. Mize stated that Union Standard has offered a premium that is \$30,178 lower than the quote received from our current carrier, Mississippi Municipal Service Company.

At the 5:00 p.m. meeting of the Board, Mr. Tucker moved to approve the recommendation to change the district's Workers' Compensation insurance carrier to Union Standard. The motion was seconded by Mrs. Heyer.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed. A copy of the agreement with Union Standard is marked Exhibit 11 and held in the Exhibit Book of this meeting date and incorporated herein.

## **MISCELLANEOUS BUSINESS**

### **A. Future Agenda Topics**

The following future agenda topics were discussed:

1. School Board Work Session (scheduled for October 13<sup>th</sup> at 8:00 a.m.)
2. Report on Early Childhood Education Center (requested by Mr. Nail)
2. Report on Student Achievement (requested by Mr. Tucker)

### **B. Executive Session**

An Executive Session was held during the noon meeting to discuss a personnel, legal and student matter.

## **ADJOURNMENT**

On a motion by Mrs. Heyer, seconded by Mr. Prather, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 5:35 p.m.

APPROVED:  
TUPELO PUBLIC SCHOOL DISTRICT  
BOARD OF TRUSTEES

ATTEST:

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Mike Clayborne, President

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Arlissa Heyer, Secretary