

District: Tupelo Public School District

Section: I - Instructional Program

Policy Code: IJJ - Instructional Resources

INSTRUCTIONAL RESOURCES AND MATERIAL

The pervasive instructional goal of the Tupelo Public School District is to provide opportunities that challenge each student to realize his or her potential. To this end the Board takes seriously the responsibility to authorize selection and adoption of basic learning materials.

For purposes of this policy, basic learning materials include both print and non-print materials and are defined as a predominate instructional material used by most members of the class. A basic learning material is used for a significant portion of the course and/or receives major emphasis during the course. Furthermore, a basic learning material provides content consistent with the district's approved curriculum and assists students in attaining district content standards.

Identification, selection, and recommendation for adoption of basic learning materials shall be regarded primarily as a function of the professional staff of the district. Although trained, professional staff will be supported and encouraged in the identification, selection, and recommendation of basic learning materials for use in accordance with this policy, the Board retains sole authority for approving the curriculum, instructional program, and learning materials utilized in the district.

Appropriate committees, which include representatives of teachers, parents, community members, and students, where appropriate, will review and evaluate proposed basic learning materials. Through application of consistent criteria and procedures, these committees will recommend to the Superintendent the basic learning materials for adoption by the Board.

The curriculum of the Tupelo Public School District is designed to support the consistent progress and development of each student toward the district's mission. Basic learning materials must facilitate each student's attainment of the requisite learnings and skills as steps in meeting district content standards. In support of students and professional staff, the Board desires to provide a range of basic learning materials that presents varying levels of difficulty across accurate, up-to-date content and other information. The following policy statements are provided as a guide for the Board, teachers, administrators, parents, and other district patrons who share in the process for identification, selection, and recommendation of basic learning materials for use in the Tupelo Public School District.

1. The Board will provide a primary instructional resource (textbook or other media) in each course taught in the Tupelo Public School District.
2. The Board will provide a primary instructional resource free of charge to each student. The selected primary resource whether textbooks or other media will be issued to each student for use at school and at home. Related ancillary materials will also be provided to support an optimum learning environment.
3. The Board will delegate responsibility for identifying, selecting, and recommending basic learning materials to the professional staff and representatives of district, parents, and patrons while retaining sole authority to approve the basic learning materials. The Board further directs that the superintendent or designee coordinate the identification, selection, and recommendation process.
4. The Board will expect and support the professional staff and others in the identification, selection, and recommendation of a variety of basic learning materials so that failure to

approve any or several of the recommended materials will not negatively impact the instructional program.

5. The Board will support identification and selection of basic learning materials that enrich the curriculum of all grades and subjects areas; that provide access to a quality education for all students; and that insure sufficient flexibility to meet the special learning needs of individuals.
6. The Board will provide parents and guardians an opportunity to review those learning materials that are being used in their children's instructional program.
7. The Board expects that recommended basic learning materials will be generally consistent with the district's adopted curriculum and with the district's mission.
8. The Board directs the superintendent or designee to **approve the purchases of learning material.**~~produce an approved list of basic learning materials from which professional staff can order as funds are available.~~
9. The Board directs the superintendent or designee to provide district parents, employees, and patrons with a process for submitting complaints and concerns about the adoption of basic learning materials.
10. The Board directs the superintendent or designee to establish general criteria for use in evaluating basic learning materials being considered for selection and recommendation.

Last Review Date:07/2019

Review History:[1/1/1900][1/1/1901]

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During review and selection of basic learning materials, the following evaluative criteria will be used as applicable to the grade, content area, and course for which the materials are being selected. The basic learning materials shall:

- have content compatible with the district's mission and adopted curriculum;
- have content that is accurate and up-to-date;
- have content that stimulates growth in factual knowledge and in different levels of comprehension;
- have content appropriate for the course and for the age, ability level, learning styles, and the social and emotional development of students;
- have content that is unbiased and labels theories, opinions, and philosophical statements when presented;
- have content that accurately and adequately portrays the contributions of various races, ethnic groups, cultures, both genders;
- have content that objectively presents differing points of view on controversial topics;
- have content reflective of consideration of teacher expressed curricular and instructional needs and requirements;
- have content reflective of consideration of community expressed interests, i.e., local, social, moral, and cultural environments;

- if print material, have high quality physical characteristics such as binding, size, paper, print size, cover, table of contents, glossary, and index;
- if non-print material, have a highly interactive format or content that stimulates student involvement; have appropriate use of graphics, sound, and animation to motivate learning; have appropriate, consistent, and motivating feedback; and have easy loading, easy entry, and easy use;
- have appropriate ancillary materials, as needed for either print or non-print materials;
- be an economically sound expenditure based on frequency of use, adoption schedule, and competitive pricing;
- meet all local, state, and federal legal requirements and rules and regulations of the State and Board of Trustees.

Adopted Date: 3/2/1999

Approved/Revised Date: