



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** April 22, 2014

**TITLE:** Approval of Personnel Changes

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**BACKGROUND:**

Changes in the employment status of employees(s) will be presented herein.

The Summer Learning Lead Teacher is a new position for the summer of 2014. We have examined the attendance and completion rates of elementary students in need of intervention services and have determined that we may improve both of these factors if the summer learning program is housed at their own school site. Each site is estimated to have between 20-50 students in attendance which does not warrant hiring a school administrator for each location. Realizing that there will be administrative and supervision duties at each site, we have designed the Summer Learning Lead teacher position and have designated a stipend of \$750 for the session. In addition to working with a small group of students, the Summer Learning Lead teacher will be responsible for:

- Reviewing registration forms and placing students in class groups
- Working with their fellow teachers to ensure supplies, materials and technology resources are distributed and working effectively
- Contacting parents concerning student attendance
- Communicating with the Transportation Department as needed
- Communicating with Food Services as needed
- Organizing student supervision
- Addressing student discipline issues as needed
- Closing out the session and returning any materials borrowed
- Working with staff to prepare a Summer Learning completion report
- Working an additional hour per day during the four day work week

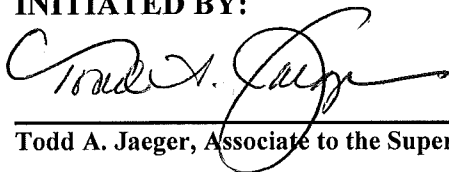
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**RECOMMENDATION:**

It is the recommendation of the administration that the personnel changes be approved as presented as well as establishing a \$750 Summer Learning Lead Teacher stipend.

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**INITIATED BY:**



Todd A. Jaeger, Associate to the Superintendent

Date: April 11, 2014



Patrick Nelson, Superintendent