



## Lamar CISD

**Meeting Date:** February 21, 2023

**Meeting Type:** Regular

**Item Category:** Future Consent Item

**Primary Contact:** Dr. Roosevelt Nivens

**Presenter(s)/Add'l Contact(s):** Jill Ludwig ,CPA, RTSBA

**Item Name: DISCUSSION OF RFP #34-2023SE INSTRUCTIONAL MATERIALS, SUPPLIES, CONSULTING, AND RELATED SERVICES**

**Item Summary:** The purpose of RFP #34-2023SE Instructional Materials, Supplies, Consulting, and Related Services is to add additional vendors to RFP #01-2021RL. This type of award is beneficial to the District as it allows campuses and departments a variety of vendors to select from, while ensuring that the District is compliant with purchasing regulations according to TEC 44.031 and EDGAR.

This RFP requests vendors to supply discounted catalog percentages, shipping costs, web catalog addresses, and ordering specifics to Lamar CISD for the following categories:

- Adaptive Educational Supplies
- Art Equipment and Supplies
- Audio Visual Supplies and Equipment
- Awards and Incentives (Instructional Use Only)
- Books/Paperbacks
- Career & College Readiness Related Materials
- Classroom Specialty Items
- Classroom Equipment/Supply
- Instructional Videos and CDs
- Journalism/Photographic Supplies
- Vocational Equipment/Supplies
- Consulting
- Laminating/Duplicating Supply
- Library & Media Supply
- Maps & Globes
- Math Supplies and Equipment
- Elementary Musical Instruments/Supplies
- Elementary Physical Education/Supplies
- Science Equipment and Supplies
- Special Education Equipment
- Testing and Assessment Materials
- Theatrical Supply
- Instructional Related, non-specific category

Vendors will be utilized for the diverse instructional needs across the district. This proposal will be awarded for a one-year term, with four automatic annual renewal options. Either party may provide a 30-day advance written notice of intent to cancel prior to the annual termination.

**Recommendation:** Administration recommends that the Board of Trustees consider approval of vendors which submitted proposals.

**Policy Reference:** CH (Legal and Local)

**Leadership Definition Alignment:** Plan for Success

**Strategic Plan Alignment:** N/A

**Currently Budgeted?**  Yes  No  No Budgetary Impact

**Completion or Implementation Timeline:** 2022-23 Fiscal Year