

Parkrose School District #3

Agenda Item # _____

SUBMITTED BY: Mary Larson	(✓)	DATE 1/27/14
APPROVED BY: Building Administrator	()	
Superintendent Karen Fischer Gray	(X)	1/27/14
Director of Business Services Mary Larson	(X)	1/27/14

TOPIC: RESOLUTION TO ACCEPT RUSSELL CHANGE ORDERS MULTI PURPOSE ROOM 2013 PROJECT

PURPOSE OF AGENDA ITEM: [Why are you asking for Board review]:

Information ____ Policy Change _____ Action/Approval X Presentation/Special Request _____

BACKGROUND: Attachments: Y ____ N ____ **LIST:**

RATIONALE/DISCUSSION:

Emerick Construction was awarded the bid for the Russell 2013 Multi-Purpose Project. This project was budgeted with an owner contingency amount and change order amount to anticipate unforeseen conditions during the construction project that began April 2013 and will be finished by January 2014.

The Board of Education had earlier established that change orders could be authorized by staff. This action is typical of school construction projects so that there is not a delay in approval so that projects are completed in a timely manner.

Any request for information submitted by the contractor is reviewed by the Architect, additionally reviewed by the Project Manager and then reviewed by Parkrose School District staff. Items or questions submitted are also reviewed at the weekly construction meeting. Often further review is required by the mechanical engineer or other consultants before an approval is given.

The list attached is complete as of December 15, 2013. There will be some additional change orders submitted that will be presented to the Board at the next business meetings until the project is completed. We are within budget estimates for this project. The construction change order budget is \$107,200. The current approved change orders are \$5,924.82 with \$4,484.00 for a total of \$10,408.82. There are some additional change requests that are under review for another \$5,000. Upon review that change order will be presented to the board at a future board meeting. Any remaining amounts will be reallocated to other bond construction priority projects.

FINANCIAL IMPLICATIONS:

Funds for change orders will be paid from the Bond Construction Fund.

RELATION TO GOALS:

Parkrose Board of Education goal of passage of a construction bond levy for May 2011 was successful. Renovation of Shaver Elementary was part of the voter approved bond.

ACTION REQUESTED:

Hereby resolved; approve the attached change order log as approved by Architect, Project Manager and staff for 2013 Russell Elementary MultiPurpose Bond Projects.